

MUNICIPALITY OF SOUTH DUNDAS

BUDGET 2025

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2025 Budget Background

The Municipality of South Dundas budget process:





The annual budget is essential to the management of the municipality. It is a strategic document that is shaped by Council priorities, financial pressures, and legislative responsibilities. It considers the need for services and infrastructure alongside the necessity to manage finances effectively to preserve the long-term financial health of the Municipality.

The Municipality of South Dundas delivers a wide variety of programs and services to residents and businesses, ensuring their needs are met by allocating the limited resources available to the Municipality for the best use.

Every year, Council considers the needs of the community, service levels, and legislated requirements as it reviews and sets the operating and capital budgets for the Municipality.

The Municipality is faced with delivering core services, addressing aging infrastructure, and long-term financial planning, while balancing the financial burden on the taxpayers as there are only limited sources of funding available to fund these goals and objectives.

The Municipality of South Dundas is a lower-tier municipality, therefore some of the services are also provided by the United Counties of Stormont, Dundas and Glengarry, through tax dollars collected by the Municipality from the residents and transferred to the upper-tier.

Through this budget, the Municipality provides services/programs to 11,044 residents of South Dundas as of the 2021 Census.

Services/programs provided:

- Parks and lifeguarded beaches
- Recreational and community programs
- Summer programs
- Public works
- Communications
- Corporate Services
- Maintaining infrastructure and municipal assets
- Fire and Emergency Services
- Emergency management
- Community planning, Building and By-Law
- Economic development
- Environmental stewardship
- Historical stewards
- Waste Management



The Municipality continues to face significant budgetary challenges due to inflation, aging infrastructure and a tight labour market. Although inflation has stabilised, the effects of higher prices to repair and maintain infrastructure and providing a consistent level of service, is still evident.

The annual budget is a strategic planning document whereby the limited financial resources of the Municipality are allocated to various programs and services to achieve the Municipality of South Dundas priorities and reflects the needs of residents. The budget funds service levels, program offerings, replacement schedules as well as capital improvements, and determines the amount of taxes to be collected from residents and businesses.

The principles in the preparation of this budget may be summarized into the following:

- Maintain existing service levels
- Identify and implement efficiencies
- Ensure user fees for services are appropriate
- Ensure capital projects align with asset management principles

Budgeting Framework

All municipalities are mandated through the Municipal Act to prepare a balanced budget. Council is required to approve a balanced budget each calendar year (January 1 - December 31) before final property taxes can be billed.

The operating budget includes annual expenditures for staff, materials, services, debt servicing, reserve activity, taxation, subsidy revenue and program costs. The capital budget identifies projects that will be undertaken during the year and how they will be funded, as well as on-going financial contributions towards the Municipal Asset Management Plan which was approved by Council in 2024.

During each budget development process, Council will consider staffing as well as operational and capital enhancements to increase efficiencies and effectiveness. Financial status reports of spending against budget and forecasts to year end are prepared on a regular basis for Council and Senior Management's information.

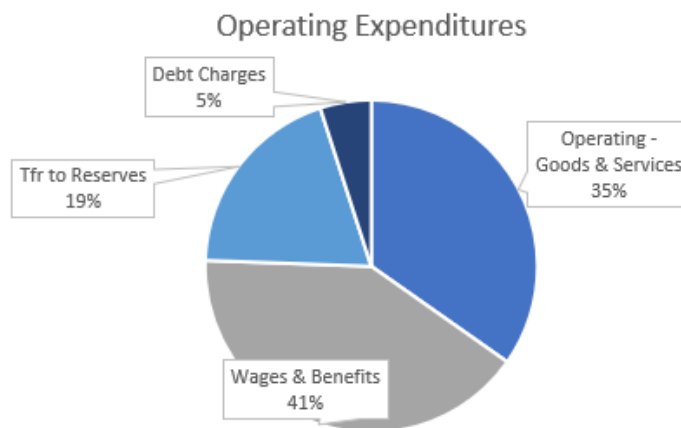


Operating Budget

As one of the Municipality's most important documents, the budget serves a key role as a management and planning tool, guiding the Municipality's operations. It incorporates financial information on all approved and legislated municipal initiatives, programs, and services, and identifies how resources are collected and allocated.

Operating Expenditures

The major components of the operating budget are summarized in the following expenditure categories.



➤ **Salaries and benefits**

Salaries and benefits are the largest component of the total operating expenditures at approximately 41% of the Municipality's operating budget.

Salary costs have increased due to:

1. the full effect of the compensation review completed and implemented in 2024.
2. Grid movement for employees eligible and 3% wage increase based on cost-of-living adjustment policy (no. 3-31).
3. New positions, including:



The Municipality of **SOUTH DUNDAS**

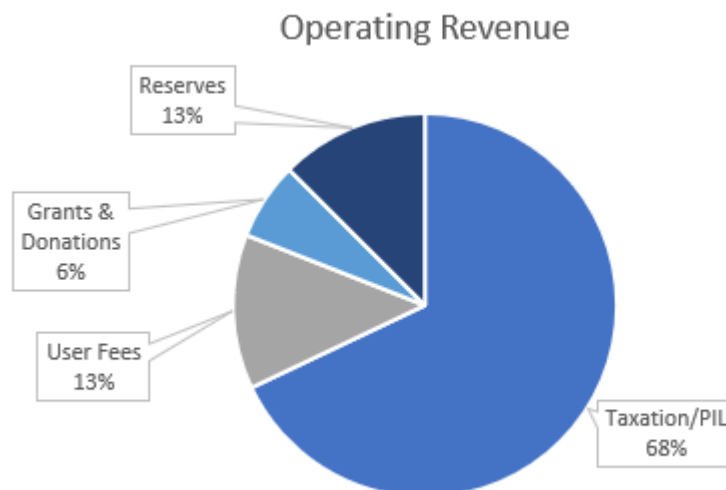
- 2 full time in Administration,
- 2 students for Fire and Emergency Services,
- 2 students for Facilities,
- 3 students for Programming,
- 1 arena seasonal for Recreation,
- 2 summer seasonals for Public Works.

Fire and Emergency Services requesting a Prevention Officer to fill the previously vacant position of Training Officer.

➤ Insurance

Municipal insurance is approximately 1.8% of the Municipal operating expenditures. 2025 budgeted at \$263,713, excluding water & sewer, compared to \$219,900 in 2024. Municipal insurance premiums continue to rise due to several factors, including the increase in severity of liability claims, statutory changes, and the impacts of the pandemic. Also contributing factors are a shrinking insurance market, inflation and higher replacement costs for assets. Cyberattacks are becoming a greater risk for all, resulting in higher premiums for cyber liabilities insurance.

Funding of the Operating Budget





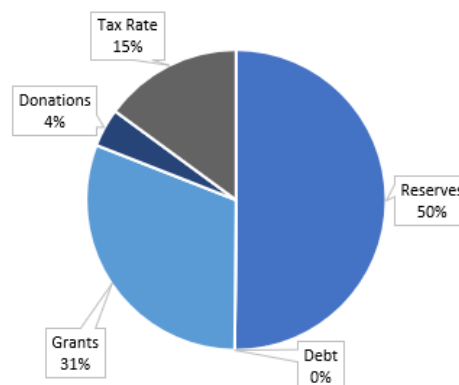
Capital Budget

One of the largest challenges is maintaining the aging infrastructure while meeting the needs of the community and keeping the annual levy change at a reasonable rate year after year. The current need for investment in municipal assets far outweighs the funding available. This has required staff to make difficult decisions as to which assets/projects require immediate attention and in many cases resulting in a reactive vs proactive approach to maintaining assets.

The 2025 Capital budget identifies projects that will be undertaken during the year and how each project will be funded. A summary below by department includes how the projects are funded. The Capital budget has been substantially reduced from its original submission. We have included a list of projects removed on the full report. The tax funded amount for 2025 is \$557,539 vs \$527,869 in 2024. Although this budget does not include debt financing, that is an option that Council may entertain to soften the impact of tax rate by extending payment over several years.

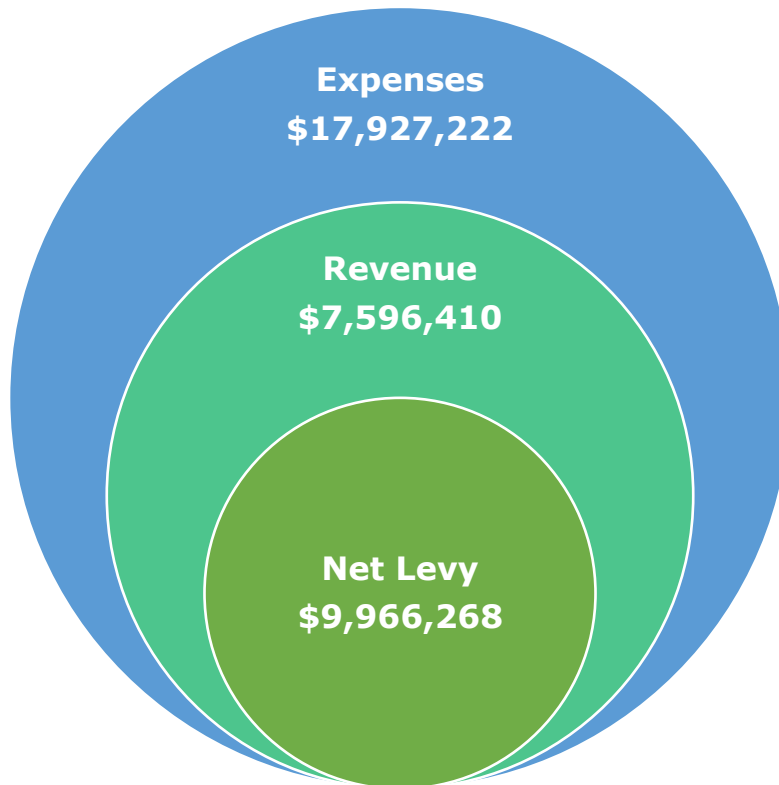
2025 DRAFT CAPITAL BUDGET							
Department	2024 Capital	2025 Draft Capital	FUNDING SOURCE				
			Reserve	Debt	Grants	Donations	Tax Rate
Administration	107,000	45,000	30,000	-	-	-	15,000
Economic Development & Tourism	30,000	-	-	-	-	-	-
Facilities	292,758	538,000	454,982	-	-	16,018	67,000
Fire	496,500	161,149	161,149	-	-	-	-
Fleet	1,404,793	823,624	823,624	-	-	-	-
Recreation	787,252	576,736	97,636	-	12,100	128,000	339,000
Public Works	1,442,600	1,346,679	183,322	-	1,062,818	-	100,539
CAPITAL TOTAL	4,560,903	3,491,188	1,750,713	-	1,074,918	144,018	521,539

Capital Budget Funding Source





Net Tax Levy- Draft Budget



Total of all expenses less all revenues determine the required Property Tax Levy. Based on the 2024 tax rate, the net levy raised was \$8,811,025. Assessment growth is .80% for 2025 (tax levy \$94,768).

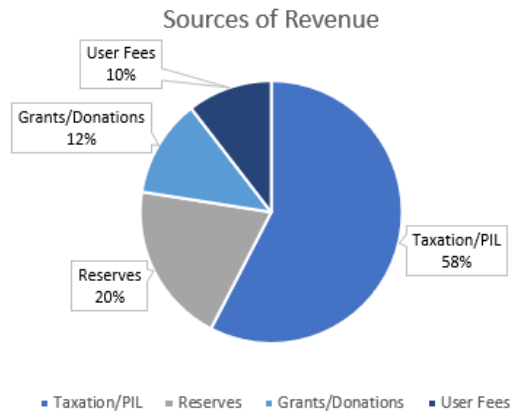
To support the draft budget, the net levy would need to increase by an additional 13.11% (1,155,243 Total Levy) and tax rate would increase by 11.91%.

The estimated average residential assessment for 2025 is \$211,148 (left unchanged from 2024). The impact of this budget on the average residential assessment is an increase of \$150.50 or \$71.28 per \$100,000 of residential assessment.

To move the tax rate by 1% the levy change needs to be ~ \$88,100



Sources of Revenues



➤ User Fees:

The Municipality utilizes user fees and service charges to mitigate costs of the programs and services provided. User fees require users of the services to have the responsibility for the cost of those services, reducing the burden on the tax rate. User fees are reviewed during the preparation of the budget. User fees for 2025 will be presented at the December 11th council meeting. Additional user fees will be discussed in 2025.

➤ Property Taxes:

Property taxes are calculated by multiplying the property assessment values established by Municipal Property Assessment Corporation (MPAC) by the tax rate set for each property class that is sufficient to raise the revenue required to support municipal services. The amount required for municipal services is based on planned operating and capital expenditures net of all other revenue sources. Property taxation represents the most significant source of revenue for the Municipality of South Dundas.

The Municipality's assessment grew by \$14,414,900 translating to \$94,768 in additional tax revenue.

➤ Canada Community Building Fund (CCBF):

CCBF remains a permanent source of funding provided to municipalities to support local infrastructure priorities. This funding is administered by AMO and distributed amongst 444 municipalities in Ontario on a per-capita basis.



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The 2025 allocation for the Municipality of South Dundas is \$361,692 (2024-\$347,225). The Public Works department has a total of \$370,197 of CCBF funding incorporated into the 2025 budget for roads projects.

➤ OMPF:

The Ontario Municipal Partnership Fund is the province's main general assistance grant to Municipalities. The 2025 allocation for the Municipality of South Dundas is \$1,407,000 (2024 - \$1,272,000). The allocation is used to help off-set the tax levy for the year.

➤ OCIF:

The Ontario Community Infrastructure Fund provides steady, long-term funding for small, rural, and northern communities to develop and renew its infrastructure. The 2024 contribution \$676,324 (2024 - \$588,108) plus accrued interest will be applied to the 2024 Public Works Roads Program.

➤ Grants and Donations:

Ontario Trillium Foundation: December 2023, the Municipality was awarded \$121,800 for upgrades to Haldane Park. This project is due to be completed in 2025.

Grant applications have been submitted for various projects in 2025 and staff will continue to monitor and apply for funding based on programs that become available. To date, no new funding has been awarded to the Municipality.

The Municipality continues to receive donations from the community for various current and future projects.

➤ Reserve/Reserve Funds:

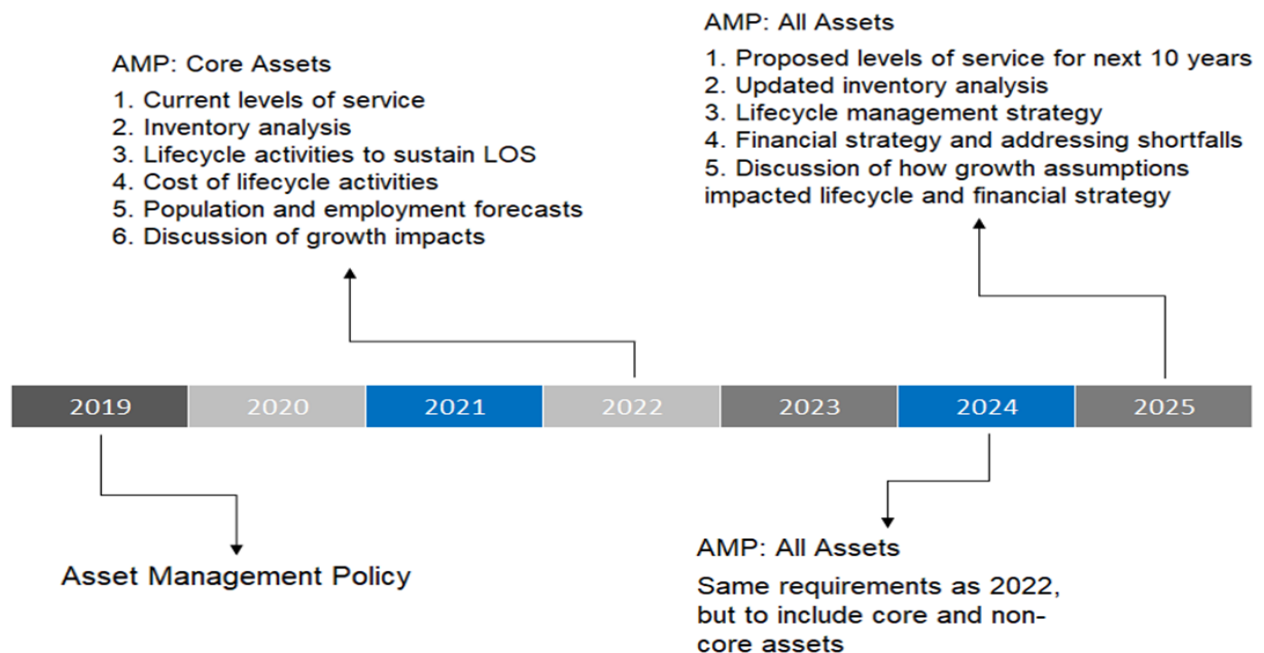
Reserves and Reserve Funds are critical to the Municipality's long-term financial planning. Reserves are used to fund capital project(s) based on the Asset Management Plan and current capital needs as well as to provide stability by smoothing the effect of variable or unanticipated expenditures by providing one-time funding. The budget includes projected contributions and disbursement for reserve accounts and strategies to ensure that



funding will be enough to meeting planned future obligations. Further specifics of each reserve or reserve fund can be found in its own section within the budget book.

Asset Management Plan

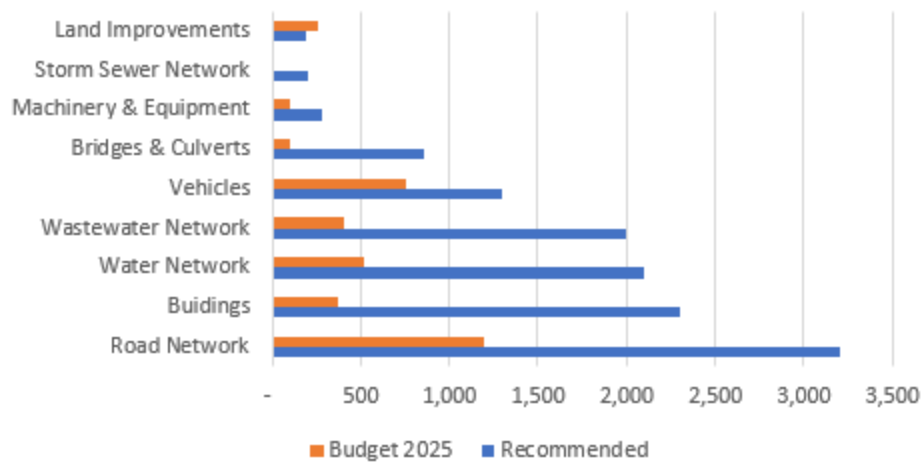
The Province of Ontario implemented the Asset Management Plan, O Reg 588/17 (AMP). The goal of the AMP is to help improve the way municipality's plan for its infrastructure. The last step due to be completed July 2025 is the 10-year proposed levels of service, lifecycle management strategy and how we will address the shortfall between the current level of service and proposed level of service.



The purpose of the asset management plan is to monitor and address the life cycle activities needed to maintain the proper level of service of the assets and to ensure there are adequate funds available to address the needs. Currently, the funding required to meet the identified "level of service" is well below what is required.



Funding Reserves



The on-going challenge is to provide the same level of service and focusing on maintaining, updating assets with contributed funds to reserves while respecting taxpayer's dollars and minimizing the impact on the tax levy.

Reserve and Reserve Funds

The primary source of revenue for reserves is from current operations, usually surpluses at year-end or as a deliberate segregation during budget deliberations. Reserves are generally referred to as "rainy day funds" to mitigate fluctuations in economic factors, changes in government funding, unanticipated events and contingent liabilities. They are also used to accumulate funds to finance large capital projects to avoiding debt financing.

Reserve Funds differ from reserves in that they are segregated and restricted to meet a specific purpose as defined by the Municipal Act.

Reserves and Reserve Funds are financial management tools that are an essential part of a sound fiscal policy to address long-term objectives. The goal is to fully fund the annual capital plan through current reserves while delivering efficient, effective programs to the citizens of South Dundas. The key to reserve policies and planning is to balance current and future requirements. Sound program and financial planning would accommodate future growth while maintaining relatively steady tax rates.



	Unaudited			
	Closing Balance	Transfer In	Transfer Out	Closing Balance
	2024			2025
Reserve Funds	\$ 2,922,791	\$ 1,819,572	\$ (2,051,916)	\$ 2,690,447
Reserves	\$ 5,432,352	\$ 2,007,718	\$ (1,666,768)	\$ 5,773,302
Total	\$ 8,355,143	\$ 3,827,290	\$ (3,718,684)	\$ 8,463,749

Long-Term Debt

Debt can be used as a capital funding tool to help finance long-term capital needs. When considering debt as a funding source for capital, what must also be considered is the amount owing, plus the related interest to be paid in future years from the operating funds. Debt charges will balance the effect of a capital purchase or project over multiple years.

The Debt and Financing Obligation Limits regulation (O. Reg 403/02) provides a formula which limits the annual debt services costs to an amount equal to 25% of operating revenue. Based on the 2023 FIR, 25% of net revenue is \$3,596,586 and the estimated annual repayment limit is \$2,548,874.

Long-Term Debt Schedule to 2033

Interest and principle payments

YEAR	Taxation			Water	Wastewater
	Facilities	Public Works	Environmental		
2025	331,566	218,733	138,484	441,963	71,885
2026	322,850	215,123	138,484	432,035	71,885
2027	314,134	211,514	138,484	422,108	71,885
2028	305,573	207,914	138,484	188,842	71,885
2029	296,703	96,146	138,484	81,840	38,870
2030	258,590	96,146	138,484	81,840	38,870
2031	279,272	41,146	138,484	81,840	38,870
2032	270,615	41,146	138,484	81,840	38,870
2033	261,841	-	138,484	81,840	38,870
Total	2,641,143	1,127,866	1,246,352	1,894,148	481,893



Grant & Donations Requests

The Municipality continues to accept municipal grant applications until December 23rd, 2024, for the 2025 calendar year. Staff will present the applications to Council early in the new year for direction from Council.

Budget Challenges/Risks

- Sufficient staffing to meet the current level of service.
- Increasing reserves for future capital asset needs.
- Rising costs of material and services in our operating and capital budgets.

Conclusion

The 2025 budget package includes:

- Summary
- 2025 Reserve and Reserve Fund Transfers
- Operating Summary and Details
- Capital Summary and Project Justification
- Fleet & Equipment Replacement Plan

If members of council have questions about any of the content included in the following budget documents, please contact the treasury department and appropriate department head prior to the meetings.



Potential Levy Impacts by Department/Function

Department	2024	2025	Net		Percentage
			Increase	Decrease	
Parks & Recreation	1,029,660	1,335,466	305,806		29.70%
Fleet	627,550	891,250	263,700		42.02%
Public Works	2,846,721	3,018,476	171,755		6.03%
Facilities	1,313,105	1,476,581	163,476		12.45%
Fire & Emergency Services	881,134	999,644	118,510		13.45%
Landfill	1,377,102	1,447,689	70,587		5.13%
Administration - Corp Services	1,227,599	1,288,430	60,831		4.96%
Recreation Programming	112,260	146,507	34,247		30.51%
Building/CBO	117,534	147,343	29,809		25.36%
ByLaw/Animal Cont	188,061	216,756	28,695		15.26%
Treasury	452,221	465,051	12,830		2.84%
Planning	2,850	12,175	9,325		327.19%
Council	217,944	222,742	4,798		2.20%
SNC/Crossing Guard	100,234	102,859	2,625		2.62%
Campsite	-	-	-		
Marina	-	-	-		
Debenture & Health	-	-	-		
Municipal Drains	6,300	4,900	-	1,400	-22.22%
Economic Development	79,900	73,050	-	6,850	-8.57%
PIL/Grant	(1,769,151)	(1,882,651)	-	113,500	-6.42%
Assessment Growth				(94,768)	
Total	8,811,024	9,966,267	1,276,993	(216,518)	
			1,060,475		12.04% Levy Change
Average Assessment			\$	211,148	
RT Tax Rate	2024	0.00598572		1,263.87	
Draft RT Tax Rate	2025	0.00669847		1,414.37	
			\$	150.50	
					11.91%
					Potential RT Tax Increase



2025 VS. 2024 COMPARISON

	PROPOSED 2025	2024	Change	Assessment Growth Only
RESIDENTIAL RATE	0.00669847	0.00598572	0.00071275	
	Percentage Change on Rates			11.91%
Tax Dollars Raised (Levy)	\$ 9,966,268	\$ 8,811,025	\$ 1,155,243	Not including Growth
	Percentage Change on Dollars			13.11%
Assessment for 2025 vs. 2024	\$ 1,817,352,800	\$ 1,802,937,900	\$ 14,414,900	\$ 94,768

IMPACT ON RESIDENTIAL TAX BILL BASED ON AVERAGE ASSESSMENT

	Assessment	Est. Taxes	Increase (Decrease)	% Increase (Decrease)
2024	211,148	1,263.87		
2025	211,148	1,414.37	\$ 150.50	11.91%

Effect on a Residential Tax Bill

	Tax Rate 2024	2024	2025	
Municipality of South Dundas	0.598572%	\$ 1,263.87	\$ 1,414.40	proposed inc 11.91%
United Counties of SD&G	0.637409%	\$ 1,345.88	\$ 1,438.34	proposed inc 6.87%
Ministry of Education	0.153000%	\$ 323.06	\$ 323.06	remains unchanged
	1.388981%			
		change		
Total Tax Bill		\$ 2,932.81	\$ 3,175.79	\$ 242.99
		Based on 211,148 assessment		8.29%

PHASE IN TAX GROWTH							
ASSESSMENT CLASS		2024 ASSESSMENT	2025 ASSESSMENT	Assessment Growth	2024 Municipal Rates	New Municipal \$ Generated	
Multi-Residential Taxable Full	MT	15,717,400	15,994,700	277,300	0.00598572	\$ 1,659.84	
New Multi-Residential Taxable Full	NT	533,000	900,100	367,100	0.00598572	\$ 2,197.36	
Residential Taxable - Education Only	RD	70,000	70,000	0			
Residential/Farm Payment-In-Lieu Full	RF	113,000	113,000	0	0.00598572	\$ -	
Residential/Farm Taxable Full shared	RH	6,274,700	6,274,700	0	0.00598572	\$ -	
Residential/Farm Taxable Full	RT	1,001,823,364	1,010,798,564	8,975,200	0.00598572	\$ 53,723.03	
Residential/Farm Payment-In-Lieu Gen No Support	RG	1,447,300	1,447,300	0	0.00598572	\$ -	
Residential Payment In Lieu: Full Taxable Tenant of Province	RP			0	0.00598572	\$ -	
EXEMPT	E	57,921,087	57,820,387	-100,700			
Managed Forests	TT	2,745,400	2,984,100	238,700	0.00149643	\$ 357.20	
Farmlands	FT	512,237,149	513,860,249	1,623,100	0.00149643	\$ 2,428.86	
Farm Payment In Lieu: Full, Taxable Tenant of Province	FP	61,400	61,400	0	0.00149643	\$ -	
Landfills - PIL Full-No School Support	HF		75,800	75,800	0.00864579	\$ 655.35	
Commercial Small Scale On Farm Business	C7			0	0.00244521	\$ -	
Commercial Payment-In-Lieu Full	CF	7,576,900	7,349,100	-227,800	0.00978083	\$ (2,228.07)	
Commercial Payment-In-Lieu General	CG	4,202,600	4,202,600	0	0.00978083	\$ -	
Commercial Taxable - Full	CT	90,581,600	91,889,400	1,307,800	0.00978083	\$ 12,791.37	
Commercial Taxable - Full PIL - Shared	CH	401,400	401,400	0	0.00978083	\$ -	
Commercial Taxable - Excess Land PIL Shared	CJ	157,500	157,500	0	0.00684568	\$ -	
Commercial Taxable - Vacant Land PIL Shared	CK	15,700	15,700	0	0.00684568	\$ -	
Commercial - PIL Full Taxable Tenant of Province	CP	4,969,500	4,969,500	0	0.00978083	\$ -	
Com Pil: FULL Excess Land Tenant of Prov -No Support	CQ	136,500	136,500	0	0.00684568	\$ -	
Commercial Taxable Vacant Unit/Excess Land	CU	3,448,700	3,452,400	3,700	0.00684568	\$ 25.33	
Commercial: PIL General excess land	CW	29,400	29,400	0	0.00684568	\$ -	
Commercial Taxable Vacant Land	CX	1,003,300	1,003,300	0	0.00684568	\$ -	
Commercial Payment-In-Lieu General Vacant Land	CZ	1,473,500	1,473,500	0	0.00684568	\$ -	
Parking Lot: Taxable	GT	15,200	15,200	0	0.00978083	\$ -	
Industrial Small Scale On Farm Business	I7	45,800	45,800	0	0.00308778	\$ -	
Industrial PIL Full Shared	IH	469,200	469,200	0	0.01235113	\$ -	
Industrial Taxable Full	IT	15,309,500	16,651,500	1,342,000	0.01235113	\$ 16,575.22	
Industrial PIL Excess Land Shared	IK	20,000	20,000	0	0.00864579	\$ -	
Industrial Taxable Vacant Unit/Excess Land	IU	325,700	277,000	-48,700	0.00864579	\$ (421.05)	
Industrial Taxable Vacant Land	IX	843,100	843,100	0	0.00864579	\$ -	
Industrial (New Construction) Small Scale On Farm Business	J7			0	0.00308778	\$ -	
Industrial (New Construction) Full	JT			0	0.01235113	\$ -	
Pipeline Taxable Full	PT	72,969,000	73,007,000	38,000	0.00767599	\$ 291.69	
	VT		543,400	543,400	0.01235113	\$ 6,711.60	
New Construction Commercial - PIL Full	XF			0	0.00978083	\$ -	
New Construction Commercial - PIL Full Tenant	XP			0	0.00978083	\$ -	
New Const Com Pil: FULL Excess Land Tenant of Prov -No Support	XQ			0	0.00684568	\$ -	
New Construction Commercial	XT			0	0.00978083	\$ -	
Commercial (New Construction) Excess Land	XU			0	0.00684568	\$ -	
TOTALS		1,802,937,900	1,817,352,800	14,414,900		\$ 94,768	2025 Growth
				23,568,800		\$ 67,666	2024
				12,318,400		\$ 50,006	2023
				16,185,600		\$ 66,301	2022
				7,443,700		\$ 37,428	2021
				94,372,878		\$ 255,181	2020
				92,148,178		\$ 267,488	2019
				88,915,345		\$ 247,833	2018

RESERVE / RESERVE FUNDS					
	Unaudited				
	ENDING BALANCE	2025 Proposed		ENDING BALANCE	COMMENTS/EARMARKED FUNDS
RESERVE FUNDS		TO	FROM		
SALE OF ASSETS	\$ 685,777.36		\$ (105,338.00)	\$ 580,439.36	Ind Pk DC \$105k-Proceeds Ind Park sales to fund Industrial Park DC's
SOUTH DUNDAS FIRE RESERVE FUND	\$ 8,845.89			\$ 8,845.89	
VEHICLE REPLACEMENT RESERVE FUND	\$ 210,913.87	\$ 750,000.00	\$ (823,624.00)	\$ 137,289.87	2025 Increased Contribution & Capital List
GAS TAX REBATE RESERVE FUND	\$ 13,088.22	\$ 361,692.00	\$ (370,197.00)	\$ 4,583.22	
RSL HYDRO PROMISSORY NOTE	\$ 1,699,356.91			\$ 1,699,356.91	
COMMUNITY BENEFIT EDP RESERVE	\$ (14,514.33)	\$ 31,555.68		\$ 17,041.35	Received annually from Windfarm
PARKLAND	\$ 298,729.44		\$ (60,136.00)	\$ 238,593.44	Haldane Park
OCIF FUNDING	\$ 20,594.26	\$ 676,324.00	\$ (692,621.00)	\$ 4,297.26	
RESERVES:					
GENERAL WORKING RESERVE	\$ 1,850,710.60	\$ -	\$ (30,000.00)	\$ 1,820,710.60	Admin projects (Digitize files,-Records-Mgmt,-Website-Mgmt)
RECREATION - \$ FOR \$ PROJECTS	\$ 33,982.58		\$ (33,982.58)	\$ -	Iroq Plaza Gazebo
PLANNING RESERVES	\$ 13,606.55			\$ 13,606.55	
MURAL RESERVE	\$ -	\$ 10,000.00		\$ 10,000.00	
LANDFILL RESERVE	\$ 910,842.22	\$ 450,000.00		\$ 1,360,842.22	2025 Increased Contribution for closure
MARINA RESERVE	\$ 19,774.13			\$ 19,774.13	
ROAD RESERVE	\$ 894,534.36	\$ 264,582.00	\$ (233,697.00)	\$ 925,419.36	2025 AMP Contrib; Morr Plaza \$60k; \$59k Muttonville; Sidewalks \$114K
INSURANCE RESERVE	\$ 27,483.54			\$ 27,483.54	
ECONOMIC DEVELOPMENT RESERVE	\$ 918.00			\$ 918.00	
WINTER CONTROL RESERVE	\$ 28,523.00			\$ 28,523.00	
VISIONCARE RESERVE	\$ 227.24	\$ 5,400.00		\$ 5,627.24	2025 Increased Contribution
TAX WRITE OFF CONTIGENCY RESERVE	\$ 51,375.94			\$ 51,375.94	
SERVICE DELIVERY RESERVE	\$ 5,000.00			\$ 5,000.00	
Modernization Funding	\$ 31,371.12		\$ (9,625.00)	\$ 21,746.12	Transfer Stn per report TS2024-08 Nov 6 2024
Safe Retstart Funding	\$ 33,302.93			\$ 33,302.93	
COVID-19 Recovery Funding	\$ 528.50			\$ 528.50	
ELECTION RESERVE	\$ 50,119.84	\$ 13,000.00		\$ 63,119.84	
TREASURY RESERVE	\$ 61,562.66			\$ 61,562.66	
FIRE RESERVE	\$ 182,624.48	\$ 97,000.00	\$ (161,149.00)	\$ 118,475.48	2025 Fire Capital
HEALTH & SAFETY RESERVE	\$ 88,675.00			\$ 88,675.00	
RECREATION & FACILITY RESERVE	\$ 512,516.15	\$ 721,000.00	\$ (334,000.00)	\$ 471,516.15	Arena Equip \$100k; Waterfrt Comm \$40k; 2025 Parks Projects \$194k
FACILITIES			\$ (428,000.00)		Justice Bld \$275k; Archives \$76k; PW Garages \$55k; Mat Hall \$12k; Carman House \$10k
ACCESSIBILITY RESERVE	\$ -			\$ -	
DEBENTURE REPAYMENTS RESERVE	\$ 284,539.62	\$ 366,944.00	\$ (348,815.00)	\$ 302,668.62	
BUILDING RESERVE	\$ 19,706.64	\$ 5,000.00	\$ (40,000.00)	\$ (15,293.36)	2025 Cloud Permit (\$20k); 2024 Surplus Contribution; Future SUV replacement
RECREATION PROGRAMMING RESERVE	\$ 56,797.27		\$ (12,500.00)	\$ 44,297.27	3rd Floor Cabinets
FUNERAL ASSISTANCE PROGRAM RESERVE	\$ 10,549.11	\$ 10,000.00	\$ (10,000.00)	\$ 10,549.11	
CEMETERY RESERVE	\$ 45,000.00	\$ 5,000.00		\$ 50,000.00	
ANIMAL SHELTER DONATION RESERVE	\$ 6,375.37			\$ 6,375.37	
CAMPGROUND RESERVE	\$ 211,705.03	\$ 59,792.00		\$ 271,497.03	2025 Surplus
MORRISBURG WATERFRONT RESERVE	\$ -		\$ (10,000.00)	\$ (10,000.00)	
IROQUOIS WATERFRONT RESERVE	\$ -		\$ (15,000.00)	\$ (15,000.00)	
TOTALS	\$ 8,355,143.50	\$ 3,827,289.68	\$ (3,718,684.58)	\$ 8,463,748.60	

CORPORATE SERVICES

2024 ACCOMPLISHMENTS:

Capital Projects

VoIP - The new phone system will be installed before the end 2024. VoIP will modernize the Municipality's communication infrastructure, save costs, and enhance productivity. VoIP is a customizable tool to meet municipal needs such as integrating workflows, and the system can be scaled up or down as the Municipality's needs change.

Council Audio System - There were several upgrades to the Audio System in Council Chambers; 12 new Microphones, including hearing accessibility for the hearing impaired. There were many improvements to the wiring and connections so there is better quality streaming.

Electronic Records - FileHold is the software solution South Dundas currently uses to manage electronic documents and records. The software provides document storage. It was decided to stay with FileHold and we purchased a records management support plan to help us with ongoing records management requirements. This package includes administrative help, client services, implementation, training and technical support.

Reception Changes

In February 2024, South Dundas reception was moved back to its original location on the second floor of the Municipal Centre in Morrisburg.

The public now have better access to municipal staff, it allowed for cross training and staff development for the Customer Service Representative, Asset Management Coordinator, Planning/Building Technician and Communications Coordinator.

It also helped improve efficiencies and communication between staff, reception, and our residents.

Archives Clean Up

The Dundas County Archives are the custodians of permanent and historical government records on behalf of the North and South Dundas Municipalities and its many departments, as well as local, community records with historical value.

In March, staff from South Dundas removed approximately 100 boxes of Municipal Records beyond their retention period from the Archives to make more room for future records.

Communication Stats

- Facebook
 - FB accounts reached: 347.6K which is a 98.4% increase from 2023
 - FB content interactions (likes, comments, shares) : 33.6K which is a 78.4% increase from 2023
 - New followers: 1.1K which is a 124.8% increase
- Instagram
 - Instagram Accounts reached: 6.5K which is a 52.6% increase from 2023
 - Instagram content interactions: 1.9K which is a 100% increase from 2023
 - Total Instagram views (all of the 6.5k accounts viewing multiple of our posts): 43.6K
 - New followers: 91
- TIKTOK
 - 213 new followers
 - Total post views: 11K
 - Total profile views: 357
 - Total likes: 152

Licenses & Permits Issued in 2024

Total Burn Permits: 602

Total Dog Tags: 412

Total Burial Permits: 326

Total Lottery Licenses: 50

Total Short-Term Rentals: 5

Total Farmers Market Licences: 5

Total Refreshment Vehicle Licence: 3

Total Transient Trader Licenses: 6

Total Marriage Licences: 41

Professional Development

- AGCO Lottery License Training
- Municipal Administration Program: Unit 1
- CPR training
- Mental Health Training
- AI Training
- Economic Development Program through the University of Waterloo
- Economic Developers of Council of Ontario Conference
- Municipal Clerks Institute: Level 2
- AMCTO Annual Conference
- Municipal Clerk's Forum
- AMCTO: Customer Service Training
- Commissioner of Oaths Workshop
- St. Lawrence College AI Workshop
- Type Coach Training



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
Administration Revenue				
Student Grants	(4,636.80)	(2,000.00)	(4,000.00)	(2,000.00)
Wedding Ceremonies	(6,900.00)	(7,000.00)	(7,000.00)	0.00
Misc. Revenue	(14,859.83)	(16,000.00)	(15,000.00)	1,000.00
Transfer from Reserves/ Reserve Funds	(47,000.00)	(122,000.00)	(40,000.00)	82,000.00
Total Revenue	(73,396.63)	(147,000.00)	(66,000.00)	81,000.00
Expense				
Administration Expenses				
Computer & Licenses	61,958.94	101,500.00	64,300.00	(37,200.00)
Legal Fees	30,171.69	45,000.00	50,000.00	5,000.00
Wages & Benefits	753,535.59	830,349.00	919,808.00	89,459.00
Meetings & Conferences	13,453.54	21,500.00	21,500.00	0.00
Memberships	8,073.41	10,000.00	10,000.00	0.00
Mileage	0.00	500.00	500.00	0.00
Office Expenses	66,755.06	85,000.00	85,000.00	0.00
Telephone & Internet	43,470.17	44,000.00	34,000.00	(10,000.00)
Communications	5,240.36	5,500.00	9,000.00	3,500.00
Consulting Fees	15,471.85	12,000.00	12,000.00	0.00
Insurance	76,765.24	73,000.00	82,522.00	9,522.00
Special Events	4,278.36	8,000.00	8,000.00	0.00
Funeral Assistance Costs	10,269.41	20,000.00	15,000.00	(5,000.00)
Capital Expenditures	56,025.31	107,000.00	30,000.00	(77,000.00)
Transfer to Reserve/ Reserve Funds	19,000.00	19,000.00	20,400.00	1,400.00
Total Expense	1,164,468.93	1,382,349.00	1,362,030.00	(20,319.00)
Total GENERAL FUND	1,091,072.30	1,235,349.00	1,296,030.00	60,681.00

COUNCIL

2024 ACCOMPLISHMENTS:

Advocating for South Dundas

In April, the South Dundas team had a unique opportunity to present a delegation to the Parliamentary Assistant with the Ministry of Infrastructure, Amarjot Sandhu with the support of Hon. Nolan Quinn, Minister of Colleges and Universities and our local MPP.

What was the topic of discussion? How can the provincial Government support new infrastructure and the expansion of Water and Wastewater Services in South Dundas and the need for capital funding opportunities and investments for large infrastructure projects such as upgrading the Iroquois and Morrisburg Plazas.

Iroquois Locks

The Iroquois Locks is a popular destination within South Dundas attracting thousands of tourists each year who come to learn about and experience the engineering marvel that is the Seaway.

In recent years, a lack of proper maintenance, capital repairs and investment has resulted in an urgent need of attention and improvement.

SLSMC is committed to working with South Dundas and its community members in a collaborative manner to restore the site for the enjoyment of the public.

Because of the advocacy from South Dundas Council and with the support from MP Eric Duncan, the St Lawrence Seaway Management Corporation (SLSMC) has been very responsive to the Municipality's request for improvements and is taking steps to get the Iroquois Locks visitors site back to an acceptable condition.

Work Completed

The clean up the overgrown slope between the visitor parking area gives visitors the best possible view of the ships transiting through the locks. Resurfacing the pathway to the monuments in the visitor area, replacing picnic tables and refurbishment of the plaques were also completed.

School Visits

In March and October, South Dundas hosted two school visits from St Mary-St Cecilia Catholic School, where students got to hear about the functions of a Municipality and all their different departments.

On September 30th, South Dundas hosted a Truth and Reconciliation Ceremony and invited the local schools to participate.

Professional Development

- Attended Rural Ontario Municipal Association Conference
 - January 21 – 23, 2024
- Attended Ontario Good Roads Association
 - April 21 – 23, 2024
- Attended Association of Municipalities of Ontario
 - August 18 – 21, 2024
- Attended Ontario East Municipal Conference
 - September 11 – 13, 2024



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
COUNCIL REVENUE				
COUNCIL TRANSFER TO RESERVES	0.00	(13,000.00)	0.00	13,000.00
COUNCIL-COST RECOVERY	0.00	(8,900.00)	(9,000.00)	(100.00)
Total COUNCIL REVENUE	0.00	(21,900.00)	(9,000.00)	12,900.00
Total Revenue	0.00	(21,900.00)	(9,000.00)	12,900.00
Expense				
COUNCIL EXPENSES				
Council Wages & Benefits	81,702.11	107,944.00	104,542.00	(3,402.00)
Council Telephones	3,432.81	3,400.00	3,400.00	0.00
Council Mileage	279.38	1,000.00	800.00	(200.00)
Council Meetings & Conferences	30,287.43	25,000.00	30,000.00	5,000.00
Council Election Expenses	0.00	1,500.00	0.00	(1,500.00)
Council Grants & Donations	81,650.00	88,000.00	80,000.00	(8,000.00)
Council Transfer to Reserves	13,000.00	13,000.00	13,000.00	0.00
Total COUNCIL EXPENSES	210,351.73	239,844.00	231,742.00	(8,102.00)
Total Expense	210,351.73	239,844.00	231,742.00	(8,102.00)
Total GENERAL FUND	210,351.73	217,944.00	222,742.00	4,798.00

TREASURY

2024 ACCOMPLISHMENTS:

- Asset Management - core and non-core assets report presented and approved by Council
- Implemented digital timesheets for staff and water department
- Successful implementation of cash receipting uploading
- Various staff training and development
- Updating of policies and procedures
- Successful implementation of Asset Retirement Obligations (ARO)

2025 BUDGET NOTABLES:

- One staff moving from Administration to Treasury, as well as grid movement and 3% CPI for all treasury staff causing the increase in wages for 2025.
- Treasury software expenses moving from Administration budget to Treasury budget.



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
TREASURY REVENUE				
Tax Certificates & Admin Fees	(67,506.81)	(68,000.00)	(94,680.00)	(26,680.00)
Misc. Revenue	(565.00)	(500.00)	(500.00)	0.00
Interest Income	(329,473.19)	(190,000.00)	(280,000.00)	(90,000.00)
Freedom of Information Fees	(325.00)	0.00	0.00	0.00
Total TREASURY REVENUE	(397,870.00)	(258,500.00)	(375,180.00)	(116,680.00)
Total Revenue	(397,870.00)	(258,500.00)	(375,180.00)	(116,680.00)
Expense				
TREASURY EXPENSES				
Wages & Benefits	484,740.46	548,812.00	659,906.00	111,094.00
Memberships & Training	2,848.46	8,500.00	9,000.00	500.00
Bank Charges	5,744.68	6,600.00	6,600.00	0.00
Accounting & Audit Fees	14,410.14	45,600.00	54,000.00	8,400.00
Interest on Water Plant Growth Loan	20,508.97	20,509.00	15,740.00	(4,769.00)
Tax Write-Offs & Billing Costs	29,164.39	35,000.00	35,000.00	0.00
Software Licenses	0.00	0.00	12,000.00	12,000.00
Municipally Owned Property Taxes	49,305.74	45,700.00	47,985.00	2,285.00
Total TREASURY EXPENSES	606,722.84	710,721.00	840,231.00	129,510.00
Total Expense	606,722.84	710,721.00	840,231.00	129,510.00
Total GENERAL FUND	208,852.84	452,221.00	465,051.00	12,830.00

FIRE & EMERGENCY SERVICES

2024 ACCOMPLISHMENTS:

- Responded to over 260 Calls of service through 9-1-1
 - Over 30 Fire Calls
 - Over 40 Motor Vehicle Collisions
 - Over 40 Medical Calls
 - Over 20 Wildland Fires
 - Over 30 Alarm Calls
 - Over 15 CO calls
- And a variety of hazards and public assist calls.
- Launched FirstDue reporting and Management System.
- Enhance community and Firefighter Safety
- Manage records for Fire Calls
- Manage Fleet
- Manage Fire Prevention Records
- Manage Responder and Personnel Records
- Manage Fire Department Statistics
- Manage Burn Permits
- Fire Master Plan and Community Risk Assessment
- Completed over 2700 hours of training
- Completed over 500 hours of instruction
- 22 Firefighters completed inhouse NFPA 1072 Hazmat Awareness and Operations
- 27 Firefighters completed inhouse Lithium-Ion Battery Training
- 26 Firefighters completed inhouse Enbridge Natural Gas training
- 54 Firefighters completed inhouse joint training with Cornwall EMS
- 58 firefighters completed departmental monthly department training
- Purchased 10 handheld radios enhancing firefighter safety and communications.
- Replaced 7 sets of Bunker Gear
- Replaced two expired helmets
- Received delivery of 32 New SCBA
- 60 Personalized SCBA masks enhancing firefighter health and safety
- 3 RIT kits
- 80 SCBA bottles
- Received delivery of a 2024 Pumper Tanker with frontline capabilities equipped with a Waterous pump and a 2400-gal water tank
- Received 144 Kidde, worry free combination Smoke/CO Alarms to enhance our smoke alarm program and better equip residents with early detection.
- SDFES became a member of the FSWO (Fire Service Women of Ontario) and provided memberships to staff to promote women in the fire service and support Inclusion, Diversity and Equity in the Fire Service

2024 ACCOMPLISHMENTS (CONTINUED):

- Fire Staff completed over 25 public education and community support events including.
 - School visits
 - Community festivals
 - Fire Prevention week
 - Special group requests
- 9 Firefighters complete NFPA 1001 Level 1 and 2 through our 2024 inhouse recruit program.
- New Station wear including providing uniformity, pride, and professionalism to the staff including:
 - T-shirts
 - Button up Shirt
 - Quarter Zip Sweater
 - Cargo Tactical Pant
 - Identifying Recruit and Instructor Shirts

2025 DEPARTMENT GOALS:

- Officer Development
- Review and Update all Emergency Management
- Enhance Communications throughout the Municipality
- Provide Inhouse training for NFPA 1041 Fire Instructor
- Provide Inhouse Training for NFPA 1021 Fire Officer
- Provide Inhouse Training for DCP-Driver Certification
- Implement Firefighter Health and Wellness Program
- Implement Firefighter Cancer Prevention Program

Municipality of South Dundas
FIRE EMERGENCY SERVICES BUDGET
BUDGET



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
FIRE EMERGENCY SERVICES REVENUE				
Donations Received	(100.00)	0.00	0.00	0.00
Fire Department Revenue	(16,956.98)	(12,000.00)	(13,000.00)	(1,000.00)
Open Air Burn Permits	(12,935.00)	(13,000.00)	(13,000.00)	0.00
Transfer from Reserve/ Reserve Funds	(380,683.63)	(546,500.00)	(161,149.00)	385,351.00
Total FIRE EMERGENCY SERVICES REVENUE	(410,675.61)	(571,500.00)	(187,149.00)	384,351.00
Total Revenue	(410,675.61)	(571,500.00)	(187,149.00)	384,351.00
Expense				
FIRE EMERGENCY SERVICES EXPENSES				
Wages & Benefits	206,648.77	546,734.00	582,007.00	35,273.00
Conferences & Training	23,426.39	27,500.00	26,500.00	(1,000.00)
Memberships	3,300.78	2,500.00	3,500.00	1,000.00
Materials & Supplies	26,278.01	32,000.00	46,000.00	14,000.00
Telecommunications	87,158.52	67,900.00	75,120.00	7,220.00
Advertising	1,719.55	7,500.00	7,000.00	(500.00)
Uniforms & Clothing	23,255.82	18,000.00	10,000.00	(8,000.00)
Contract Services	17,379.52	15,000.00	22,000.00	7,000.00
Insurance	49,317.52	42,000.00	53,017.00	11,017.00
Vehicle Repair & Maintenance	53,194.57	65,000.00	66,000.00	1,000.00
Stand By Costs	24,791.56	12,000.00	14,000.00	2,000.00
Fire Prevention	4,654.34	8,000.00	7,000.00	(1,000.00)
Emergency Management	1,469.50	5,000.00	5,000.00	0.00
Awards Dinner	3,111.48	3,000.00	4,000.00	1,000.00
Health & Safety	15,415.57	14,000.00	7,500.00	(6,500.00)
Transfer to Reserve/Reserve Funds	90,000.00	90,000.00	97,000.00	7,000.00
Capital Expenditures	386,080.55	496,500.00	161,149.00	(335,351.00)
Total FIRE EMERGENCY SERVICES EXPENSES	1,017,202.45	1,452,634.00	1,186,793.00	(265,841.00)
Total Expense	1,017,202.45	1,452,634.00	1,186,793.00	(265,841.00)
Total GENERAL FUND	606,526.84	881,134.00	999,644.00	118,510.00

BUILDING

2024 ACCOMPLISHMENTS:

- Participated in OBOA technical sessions, annual meetings and training seminars.
- Provide permit stakeholders with the information required for the 2025 Ontario Building Code Update.
- Provided technical assistance to MPAC, Tarion, MOE, ACGO, OPG, ESA, Real Estate agents, Appraisers, Engineering & Architectural consultants, Ontario Land Surveyors, Provincial Police, OMAFRA, Municipal Council members and staff, etc.
- Assistance provided to landowners, corporations, etc. with Building Permit applicable law process.
- Liaised with various Consultants, Solicitors, etc. relating to OBC.
- Liaised with various SDG Counties personnel.
- Educational training OBC mandatory designation & qualification (CBCO, BCIN)
- Provincial Court proceedings pertaining to building.
- Organization of current and previous building permit files.
- Enforced the Building Code Act with respect to buildings without permits, and unsafe buildings.
- Cross training for Deputy Chief Building Official



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024....2025.....	CHANGE
GENERAL FUND				
Revenue				
BUILDING REVENUE				
Building Permits & Fees	(278,287.25)	(130,000.00)	(113,250.00)	16,750.00
Transfer from Reserve	0.00	0.00	(40,000.00)	(40,000.00)
Total BUILDING REVENUE	(278,287.25)	(130,000.00)	(153,250.00)	(23,250.00)
Total Revenue	(278,287.25)	(130,000.00)	(153,250.00)	(23,250.00)
Expense				
BUILDING EXPENSES				
Wages & Benefits	190,403.95	214,276.00	248,493.00	34,217.00
Seminars & Workshops	5,469.75	6,000.00	9,000.00	3,000.00
Advertising	0.00	300.00	300.00	0.00
Materials & Supplies	2,531.71	4,600.00	5,050.00	450.00
Software & Licenses	4,705.48	5,000.00	23,750.00	18,750.00
Legal Fees	2,560.26	5,000.00	5,000.00	0.00
Truck Charges	5,800.01	7,358.00	4,000.00	(3,358.00)
Transfer to Reserve	5,000.00	5,000.00	5,000.00	0.00
Total BUILDING EXPENSES	216,471.16	247,534.00	300,593.00	53,059.00
Total Expense	216,471.16	247,534.00	300,593.00	53,059.00
Total GENERAL FUND	(61,816.09)	117,534.00	147,343.00	29,809.00

BY-LAW & ANIMAL CONTROL

2024 ACCOMPLISHMENTS:

- Liaised with consultants regarding Zoning By-law Enforcement.
- Provincial Court proceedings pertaining to building and property standards infractions, etc.
- Completed daily responses to incoming property standards complaints.
- Completed daily property standards notices, orders and inspections.
- Completed daily responses to animal control inquiries, tickets, investigations and notices.
- Completed Provincial Court proceedings for animal control.
- Liaised with Animal Control Officer for retaining animals, removal and invoicing.
- Liaised with the Municipal Pound Keeper for retaining and removal of farm animals and invoicing.
- Completed several property standards site clean ups.



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
BY-LAW & ANIMAL CONTROL REVENUE				
BY-LAW-FINES & CHARGES	(60.00)	(500.00)	(500.00)	0.00
KENNEL COST RECOVERY	(26,896.86)	(58,178.00)	0.00	58,178.00
ANIMAL SHELTER DONATIONS	0.00	(250.00)	0.00	250.00
DOG LICENCE	(10,165.00)	(9,000.00)	(9,700.00)	(700.00)
ANIMAL CONTROL-FINES & CHARGES	0.00	(250.00)	0.00	250.00
PROVINCIAL LIVESTOCK ANIMAL LOSS PROGR	0.00	(1,000.00)	(1,000.00)	0.00
Total BY-LAW & ANIMAL CONTROL REVENUE	(37,121.86)	(69,178.00)	(11,200.00)	57,978.00
Total Revenue	(37,121.86)	(69,178.00)	(11,200.00)	57,978.00
Expense				
BY-LAW EXPENSES				
Wages & Benefits	150,946.77	156,132.00	162,756.00	6,624.00
Seminars & Workshops	0.00	1,500.00	500.00	(1,000.00)
Materials & Supplies	618.22	1,200.00	800.00	(400.00)
Cost Recovery	(525.22)	0.00	0.00	0.00
Vehicle	1,542.29	3,000.00	2,000.00	(1,000.00)
Total BY-LAW EXPENSES	152,582.06	161,832.00	166,056.00	4,224.00
ANIMAL CONTROL EXPENSES				
Wages	12,206.05	13,771.00	0.00	(13,771.00)
Materials & Supplies	1,371.95	1,765.00	0.00	(1,765.00)
Kennel	34,904.84	74,470.00	60,500.00	(13,970.00)
Mileage	1,134.79	4,000.00	0.00	(4,000.00)
Livestock Claims	0.00	1,400.00	1,400.00	0.00
Total ANIMAL CONTROL EXPENSES	49,617.63	95,406.00	61,900.00	(33,506.00)
Total Expense	202,199.69	257,238.00	227,956.00	(29,282.00)
Total GENERAL FUND	165,077.83	188,060.00	216,756.00	28,696.00

PLANNING

2024 ACCOMPLISHMENTS:

- Provided planning assistance to MPAC, Tarion, MOE, ACGO, OPG, ESA, Real Estate agents, Appraisers, Engineering & Architectural consultants, Ontario Land Surveyors, OMAFRA, Municipal Council members and staff, etc.
- Liaised with developers, consultants, and landowners implementing Zoning By-law Amendments, Minor Variances, and planning reports.
- Attended and presented planning documents at Municipal Council for review and approval.
- Attended and presented minor variances at Committee of Adjustment meetings for review and approval.
- Merkley Oakes Subdivision (Valecraft Homes Ltd.)
- Dutch Meadows – Phase 2 Subdivision (Swank Homes Ltd.)
- Surplus Lands Inventory
- Safavieh Site Plan
- Iroquois ESSO Site Plan
- Affordable Housing Site Plan
- Planning Fee Structure
- Settlement Area Boundary Expansion (Iroquois and Morrisburg)

Applications	Number Submitted (2024)
Zoning By-law Amendment	8
Minor Variance	10
Severance	20
Site Plan Control	5
Part Lot Control	0
Telecommunications	0
Subdivision	2
Zoning Certificate	19
Work Order Letter	13

2024 NOTABLE TRAINING/PARTICIPATION:

- Provincial Planning Statement 2024 - MMAH
- Black Ash Protections – SDG
- IESO Long-Term 2 Engagement - IESO
- Municipal Summit - SDG
- Community Economic Development – OMAFRA
- Affordable Housing Summit –HOL
- Type Coach Training – SDG
- Species at Risk – DFO/CA
- Municipal Information Day
- AMCTO Conference
- County Planning Director’s Conference
- Municipal Agriculture Economic Development & Planning Forum – OMAFRA
- Minister Meeting (David Pacini & Nolan Quinn)
- Employment/Trades/Development Challenges

2025 BUDGET NOTABLES:

- Subdivision/Site Plan Design Guidelines
- Growth Management – Phase 2
- Iroquois Pedestrian Crossing/Connection
- Development Charges
- Zoning By-law Review and Update – subject to budget
- Lot Grading Policy
- Water/Wastewater Allocation By-law



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
PLANNING REVENUE				
Planning Fees	(21,150.00)	(38,400.00)	(31,000.00)	7,400.00
Compliance Letters	(2,745.00)	(2,775.00)	(2,775.00)	0.00
Minor Variance Fees	(6,050.00)	(6,500.00)	(6,500.00)	0.00
Total PLANNING REVENUE	(29,945.00)	(47,675.00)	(40,275.00)	7,400.00
Total Revenue	(29,945.00)	(47,675.00)	(40,275.00)	7,400.00
Expense				
PLANNING EXPENSES				
Memberships & Conferences	2,378.71	4,125.00	4,850.00	725.00
Advertising & Supplies	1,416.48	2,400.00	2,600.00	200.00
Consulting & Subcontract	47,002.00	44,000.00	45,000.00	1,000.00
Total PLANNING EXPENSES	50,797.19	50,525.00	52,450.00	1,925.00
Total Expense	50,797.19	50,525.00	52,450.00	1,925.00
Total GENERAL FUND	20,852.19	2,850.00	12,175.00	9,325.00

PUBLIC WORKS

2024 ACCOMPLISHMENTS:

- Completed the following sidewalks as part of the sidewalk replacement program:
 - First St (Ottawa St to St James Lane)
 - Second St (Trillium St to Augusta St)
 - Trillium St (First St to Second St)
- Completed Paving Capital Works:
 - Chess Rd
 - Robertson Rd
 - Richmire Rd
 - Dr Stevens Dr
 - Shaver Rd
 - Pages Corners Rd
 - Coughler Rd

2024 BUDGET VARIANCES:

- Brushing/Tree Trimming - underspent, staff continuing with roadside brushing
- Sidewalks - overspent due to topsoil repairs and grass seed to correct drop offs from concrete walking surface.
- Sweeping Contracts - underspent as we have not received invoice yet from SDG Counties for spring sweeping.
- Roads Overhead - overspent on materials as we had a damaged Bell box during roadside mowing operations.

2025 BUDGET NOTABLES:

- HL3 Hot Mix Asphalt (10mm scratch pad with a 25mm lift and all culvert repairs where needed) applied on the following:
 - Muttonville Road
 - Hutt Road
 - Roy Road
 - Hummel Road
 - Brooks Road
 - Young Road
 - Pigeon Island Road
 - Dejong Road
 - Gary Road (Postponed to 2026, see Capital Sheet)
 - Salmon Road (Postponed to 2026, see Capital Sheet)
- Sidewalk replacement to be completed in Brinston with provisional work proposed in Iroquois. (Project scope reduced, see Capital Sheet)
- Retro-reflectivity to be completed on all Municipal signs.



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
ROAD DEPARTMENT REVENUE				
Student Grant	(4,636.80)	(4,000.00)	(4,000.00)	0.00
Aggregate Royalties	(25,438.29)	(12,000.00)	(19,000.00)	(7,000.00)
Entrance Permits	(3,600.00)	(3,000.00)	(3,000.00)	0.00
Reserve/Reserve Fund Transfer	0.00	(1,222,286.00)	(1,236,515.00)	(14,229.00)
Road Revenue	(5,519.63)	(6,000.00)	(6,000.00)	0.00
Total ROAD DEPARTMENT REVENUE	(39,194.72)	(1,247,286.00)	(1,268,515.00)	(21,229.00)
Total Revenue	(39,194.72)	(1,247,286.00)	(1,268,515.00)	(21,229.00)
Expense				
ROAD REPAIR & MAINTENANCE				
Bridges & Culverts	53,442.98	69,192.00	78,237.00	9,045.00
Brush & Tree Trimming	134,807.71	93,533.00	95,822.00	2,289.00
Catch Basins & Storm Sewers	77,955.29	42,383.00	50,928.00	8,545.00
Ditching	17,670.10	31,621.00	31,746.00	125.00
Dust Layering & Control	28,987.78	35,573.00	40,712.00	5,139.00
Grading & Scarifying	51,216.99	41,776.00	44,601.00	2,825.00
Gravel Resurfacing	82,176.52	86,923.00	87,221.00	298.00
Hardtop Patching	165,418.40	125,802.00	140,741.00	14,939.00
Mowing & Weeding	68,920.10	88,562.00	96,649.00	8,087.00
Safety Devices	24,773.37	26,372.00	26,700.00	328.00
Shouldering	2,703.85	8,535.00	11,584.00	3,049.00
Sidewalks	30,117.05	29,872.00	46,783.00	16,911.00
Sweeping & Litter Pick Up	92,283.79	67,082.00	75,934.00	8,852.00
Winter Maintenance	452,358.05	683,012.00	819,718.00	136,706.00
Total ROAD REPAIR & MAINTENANCE	1,282,831.98	1,430,238.00	1,647,376.00	217,138.00
ROAD OVERHEAD & ADMINISTRATION				
Airport Maintenance	11,460.36	6,000.00	6,194.00	194.00
Insurance	52,919.60	51,000.00	56,889.00	5,889.00
O/H Truck Charges	8,378.00	63,000.00	63,000.00	0.00
Payroll, Holidays, & Vacation	494,437.88	594,435.00	700,300.00	105,865.00
Phone, Advertising & Other Costs	64,660.62	64,300.00	65,300.00	1,000.00
Street Light Energy & Maintenance	163,456.62	170,040.00	174,000.00	3,960.00
Training, Meeting & Conferences	10,607.79	13,000.00	13,000.00	0.00
Transfer to Reserves	259,394.00	259,394.00	264,582.00	5,188.00
Total ROAD OVERHEAD & ADMINISTRATION	1,065,314.87	1,221,169.00	1,343,265.00	122,096.00
ROAD CAPITAL PROJECTS				
Bridges & Culverts	22,464.81	0.00	0.00	0.00
Roads Overhead Projects	284,694.52	1,442,600.00	1,296,350.00	(146,250.00)
Total ROAD CAPITAL PROJECTS	307,159.33	1,442,600.00	1,296,350.00	(146,250.00)
Total Expense	2,655,306.18	4,094,007.00	4,286,991.00	192,984.00
Total GENERAL FUND	2,616,111.46	2,846,721.00	3,018,476.00	171,755.00

FLEET

2024 ACCOMPLISHMENTS:

- Capital fleet purchases: Western Star Snowplow and Case Backhoe

2025 BUDGET NOTABLES:

- A new Tri-Axle Plow Truck to arrive early summer to replace unit #84.



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
FLEET REVENUE				
EQUIPMENT RENTAL CREDIT	(243,974.00)	(317,450.00)	(317,450.00)	0.00
TRANSFER FROM RESERVES	(1,392,298.94)	(1,404,793.00)	(823,624.00)	581,169.00
Total FLEET REVENUE	(1,636,272.94)	(1,722,243.00)	(1,141,074.00)	581,169.00
Total Revenue	(1,636,272.94)	(1,722,243.00)	(1,141,074.00)	581,169.00
Expense				
FLEET EXPENSES				
MAINTENANCE & LICENSES	308,908.90	250,000.00	283,700.00	33,700.00
FUEL	116,796.58	205,000.00	175,000.00	(30,000.00)
FLEET REPLACEMENT	1,418,496.79	1,404,793.00	823,624.00	(581,169.00)
TRANSFER TO FLEET RESERVE	490,000.00	490,000.00	750,000.00	260,000.00
Total FLEET EXPENSES	2,334,202.27	2,349,793.00	2,032,324.00	(317,469.00)
Total Expense	2,334,202.27	2,349,793.00	2,032,324.00	(317,469.00)
Total GENERAL FUND	697,929.33	627,550.00	891,250.00	263,700.00

2025 BUDGET SUMMARY ENVIRONMENTAL SERVICES

2024 ACCOMPLISHMENTS:

- Recycling was sent to HGC for processing and not the City of Cornwall which resulted in cost savings per MT collected.
- Curbside Waste was sent to GFL to help extend the life of Matilda Landfill.
- Council approved to no longer except IC&I waste at the Matilda Landfill commencing Jan 1, 2025

2024 BUDGET VARIANCES:

- Curbside Waste Collection- has been diverted to GFL since July 2024

2025 BUDGET:

- Concrete Grinding- large quantity of concrete slabs/foundations have been stockpiled for years and will need to be reduced to smaller manageable pieces.
- Transfer Station- a preliminary design is being completed for the new facility.
- Recycling- The Municipality will receive cost savings commencing Jan 1, 2025, when recycling pick up responsibility is transferred to the province, however MFAM funding will also cease in 2025.
- Closure Plan- WSP will be working on a closure plan to be sent to the MOECC for approval. Balance of savings from recycling will be absorbed by the loss of revenue from tipping fees and increased cost of waste collection.



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
ENVIRONMENTAL SERVICES REVENUE				
Garbage Bags	(10,417.50)	(10,000.00)	(12,000.00)	(2,000.00)
Landfill Tipping Fees	(93,440.00)	(135,000.00)	(48,000.00)	87,000.00
Waste Diversion Ontario Grant	(126,764.67)	(246,815.00)	(245,000.00)	1,815.00
Blue & Green Box Sales	(852.00)	(1,000.00)	(1,000.00)	0.00
Recycling Revenue	(25,067.10)	(38,314.00)	(10,000.00)	28,314.00
Transfer from Reserve/ Reserve Funds	0.00	(31,371.00)	(9,625.00)	21,746.00
Total ENVIRONMENTAL SERVICES REVENUE	(256,541.27)	(462,500.00)	(325,625.00)	136,875.00
Total Revenue	(256,541.27)	(462,500.00)	(325,625.00)	136,875.00
Expense				
ENVIRONMENTAL SERVICES EXPENSES				
Contracts	889,791.18	1,078,195.00	746,517.00	(331,678.00)
Consulting Fees	67,901.90	109,000.00	150,000.00	41,000.00
Wages & Benefits	149,233.17	135,243.00	144,571.00	9,328.00
Materials & Supplies	2,039.65	7,000.00	6,000.00	(1,000.00)
Utilities	26,180.64	36,000.00	33,800.00	(2,200.00)
Repairs & Maintenance	72,704.35	36,000.00	35,000.00	(1,000.00)
Hazardous Waste Site Costs	1,183.43	5,000.00	1,593.00	(3,407.00)
Memberships	1,171.98	1,500.00	1,200.00	(300.00)
Advertising	364.80	3,000.00	1,500.00	(1,500.00)
Property Taxes	8,847.41	9,100.00	14,321.00	5,221.00
Debt Charges	138,483.54	138,483.00	138,484.00	1.00
Capital Expenditures	0.00	31,371.00	50,329.00	18,958.00
Transfer to Reserve/ Reserve Funds	249,710.00	249,710.00	450,000.00	200,290.00
Total ENVIRONMENTAL SERVICES EXPENSES	1,607,612.05	1,839,602.00	1,773,315.00	(66,287.00)
Total Expense	1,607,612.05	1,839,602.00	1,773,315.00	(66,287.00)
Total GENERAL FUND	1,351,070.78	1,377,102.00	1,447,690.00	70,588.00

MUNICIPAL DRAINS

2024 ACCOMPLISHMENTS:

- Updating mapping through OMAFRA (GIS)
- 4 drain abandonment requests in 2024
- 2 tile drain relocations
- 2 tile drain loan applications
- 1 drain maintenance project tendered and completed
- 7 drain maintenance projects
- 1 Section 76 (update to assessment schedule requested, 1 going to Council for approval Dec 11/24, 1 complete
- Attended LICO/DSAO drainage conference
- Attended quarterly DSAO Chapter 6 meetings
- Participated in Source Water Protection working group (SNCA)
- Attended and worked the DSAO booth at Ottawa Valley Farm Show



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
MUNICIPAL DRAINS REVENUE				
Provincial Admin. Grant	0.00	(25,000.00)	(26,000.00)	(1,000.00)
Tile Drain- Farm Payments	(22,404.62)	(29,184.00)	(29,184.00)	0.00
Total MUNICIPAL DRAINS REVENUE	(22,404.62)	(54,184.00)	(55,184.00)	(1,000.00)
Total Revenue	(22,404.62)	(54,184.00)	(55,184.00)	(1,000.00)
Expense				
MUNICIPAL DRAINS EXPENSES				
Memberships & Conferences	2,512.72	3,700.00	3,800.00	100.00
Advertising & Supplies	1,144.09	1,600.00	1,600.00	0.00
Consulting & Subcontract	3,347.57	14,000.00	14,000.00	0.00
Beaver Control	10,309.00	10,000.00	10,000.00	0.00
Truck & Equipment Charges	1,503.27	2,000.00	1,500.00	(500.00)
Tile Drainage- Long Term Debt Exp	17,961.74	29,184.00	29,184.00	0.00
Total MUNICIPAL DRAINS EXPENSES	36,778.39	60,484.00	60,084.00	(400.00)
Total Expense	36,778.39	60,484.00	60,084.00	(400.00)
Total GENERAL FUND	14,373.77	6,300.00	4,900.00	(1,400.00)

PARKS AND RECREATION

2024 ACCOMPLISHMENTS:

By the Numbers - Grants and Tenders

- Completed some much-needed improvements and additions to our parks and facilities including:
 - Steward Park and Loyalist Park gazebo construction.
 - 2nd Morrisburg Viewing Platform at the Morrisburg Waterfront Park, funded by the Morrisburg and District Lions Club opened in October 2024.
 - Iroquois Beach Canteen Operations.
 - Ontario Trillium Foundation Capital Grant for upgrades to Haldane Park at the end of 2023, totaling \$121,800. So far in 2024, the old outdoor rink was replaced, and volleyball sand and nets were procured.

Enhanced Park Accessibility & Eco-Friendliness

- Replaced the CSA non-conformance swing set in Williamsburg with a new swing set complete with accessible swing and a cedar weave AODA approved surfaces.
- Two outdoor bottle filling / drinking fountain stations were installed at the Morrisburg Beach and the Iroquois Beach.
- 50+ new trees were planted to replace those lost from Emerald Ash Borer at Orchard Way, Steward Drive, Loyalist, Duncan, Haldane, Carman House, Iroquois Beach, and Brinston Park.

Event/Community Offerings

- Successfully hosted the Second Annual Iroquois Public School Invitational Cross Country Meet at the Iroquois waterfront park.
- The Williamsburg, Brinston, and Morrisburg Ball diamonds were home to 5 weekly user groups, including the Seaway Surge, with 9 private bookings.
- Coordinated and worked with all local festivals, parades and events organizing committees to ensure Municipal support for all events such as: Apple and Harvest Fest, Tubies weekend, Lions Club Fundraisers, Santa Claus Parade, etc.

Memorial Tree & Bench Program & Waterfront Committees

- Completed the installation of numerous Memorial Benches and Trees at the Morrisburg and Iroquois Waterfront Parks, Earl Baker Park and Duncan Park. This program continues to have growing interest.
- Staff continued to sit in on the Iroquois Waterfront Committee and the Morrisburg Waterfront Committee, working with the volunteers and council representatives on projects and wish lists.

Ongoing Staff Training

- Chainsaw training was completed in-house for both Parks & Public Works Staff.
- ORFA including Basic Arena Refrigeration and Ice Making Practices. Staff was successful in obtaining Certified Ice Technician (CIT) Designation as well as 2 staff members for recertification of CIT Designation.

2025 BUDGET NOTABLES:

- Continue with Park Swing Replacements. In 2025 the CSA conforming swings in Loyalist Park to be upgraded similarly to Williamsburg in 2024
- The Iroquois Beach cubes will be replaced and widened to 4 wide to better serve users. As approximately 50% of the cubes are cracking or about to crack resulting in the cubes taking on water.
- Significant investment into Ball Diamonds to do some routine maintenance including revitalization of Iroquois Ball Diamond infield and various other maintenance items at all 9 Diamonds in South Dundas.
- Phase 3 of the Iroquois Waterfront Lighting Project between the Tennis Courts and Boathouse Road is expected to be completed in 2025 as a collaboration between the donor, The Municipality and Waterfront Committee.
- The upgrades to Haldane Park will wrap up with the installation of some final concrete works including basketball net foundation, and pad, as well as removable volleyball nets.



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
PARKS/RECREATION REVENUE				
Grants	(112,018.40)	(125,800.00)	(16,100.00)	109,700.00
Revenue & Donations	(95,432.76)	(297,000.00)	(133,100.00)	163,900.00
Transfer from Reserves	(2,596.29)	(249,952.00)	(419,136.00)	(169,184.00)
Total PARKS/RECREATION REVENUE	(210,047.45)	(672,752.00)	(568,336.00)	104,416.00
ARENA REVENUE				
Arena Revenue	(166,188.50)	(177,000.00)	(194,000.00)	(17,000.00)
Total ARENA REVENUE	(166,188.50)	(177,000.00)	(194,000.00)	(17,000.00)
Total Revenue	(376,235.95)	(849,752.00)	(762,336.00)	87,416.00
Expense				
PARKS/RECREATION EXPENSES				
Wages & Benefits	171,093.66	337,536.00	383,878.00	46,342.00
Materials & Supplies	14,333.45	24,000.00	26,100.00	2,100.00
Telephone	3,104.89	3,900.00	3,500.00	(400.00)
Training	5,079.40	7,000.00	7,000.00	0.00
Truck Charges	6,047.90	9,000.00	9,000.00	0.00
Capital	166,970.46	664,752.00	564,236.00	(100,516.00)
Transfer to Reserves	138,500.00	138,500.00	354,000.00	215,500.00
Total PARKS/RECREATION EXPENSES	505,129.76	1,184,688.00	1,347,714.00	163,026.00
ARENA EXPENSES				
Wages & Benefits	285,373.56	236,673.00	280,584.00	43,911.00
Repairs & Maintenance	42,046.51	63,866.00	60,000.00	(3,866.00)
Utilities	81,375.44	92,975.00	93,775.00	800.00
Insurance	24,667.20	15,000.00	26,517.00	11,517.00
Capital	13,650.00	0.00	0.00	0.00
Transfer to Reserves	100,000.00	100,000.00	100,000.00	0.00
Total ARENA EXPENSES	547,112.71	508,514.00	560,876.00	52,362.00
AMPHITHEATRE				
Utilities	624.38	550.00	600.00	50.00
Total AMPHITHEATRE	624.38	550.00	600.00	50.00
IROQUOIS TENNIS & LAWN BOWLING				
Repairs & Maintenance	2,322.39	7,100.00	6,100.00	(1,000.00)
Insurance	1,790.64	1,700.00	1,925.00	225.00
Total IROQUOIS TENNIS & LAWN BOWLING	4,113.03	8,800.00	8,025.00	(775.00)
OUTDOOR RINKS				
Repairs & Maintenance	1,925.07	5,000.00	5,000.00	0.00
Capital	1,249.29	0.00	0.00	0.00
Total OUTDOOR RINKS	3,174.36	5,000.00	5,000.00	0.00
DOG PARK				
Repairs & Maintenance	1,588.07	2,350.00	5,550.00	3,200.00



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Total DOG PARK	1,588.07	2,350.00	5,550.00	3,200.00
MORRISBURG WATERFRONT COMMITTEE				
Capital	55,282.94	0.00	0.00	0.00
Total MORRISBURG WATERFRONT COMMITTEE	55,282.94	0.00	0.00	0.00
IROQUOIS WATERFRONT COMMITTEE				
Capital	83,321.85	0.00	0.00	0.00
Total IROQUOIS WATERFRONT COMMITTEE	83,321.85	0.00	0.00	0.00
PARKS				
Repairs & Maintenance	166,954.62	143,000.00	148,000.00	5,000.00
Utilities	21,504.34	23,390.00	18,590.00	(4,800.00)
Total PARKS	188,458.96	166,390.00	166,590.00	200.00
IROQUOIS GOLF CLUB				
Insurance	3,213.76	3,120.00	3,446.00	326.00
Total IROQUOIS GOLF CLUB	3,213.76	3,120.00	3,446.00	326.00
Total Expense	1,392,019.82	1,879,412.00	2,097,801.00	218,389.00
Total GENERAL FUND	1,015,783.87	1,029,660.00	1,335,465.00	305,805.00

RECREATION PROGRAMMING

2024 ACCOMPLISHMENTS:

By The Numbers:

- Registration increased by 30% with an additional 445 Registrations in 2024. There were 2,042 program registrations as of Nov 12, 2024, where 2023 had a total of 1,597 registrations.
- Revenue was approximately \$87,623.28 (as of Oct 31, 2024). This is an increase from 2023 year-end total revenue of \$86,487.

Programs and More:

- Cooking Programs at the Justice Building - Cooking Around the World for adults and youth, meal planning, meal prepping, freezer meal workshops.
- Y Mobile - YMCA Low Impact Fitness Program partnership.
- Summer Camp - Swim Lessons - Adding swim lessons as an option to our summer camp programming created an accessible opportunity for children who would not normally get the opportunity which enhances water safety and drowning prevention initiatives.
- Girls in STEM implemented in schools to create more accessibility.
- Addition of more Low impact fitness program Tai Chi and Qigong
- Cheer Recreation Program
- Growing Healthy Microgreens at Home Workshops
- Yoga for Gut Health Workshops
- Introduction to Mediation Program
- Yoga & Strength Workshops
- Line Dancing Program
- Youth Basketball Program

Community Programs:

- Youth Wellness Hub satellite location & partnership formation
- Youth Working Group creation and establishment.
- Adopt-A- Flower Bed Garden Program
- Community Clean Up Volunteer Program
- Art Hanging Program
- Youth Summer Volunteer (Camps & Aquatics)
- Carman House Museum - increased operational hours and signage

2025 BUDGET NOTABLES:

- Movement of some costs from Corporate Services to Recreation Programming including software and advertising.
- Budgeting for an increased revenue to match the growth seen in the last two years.
- Additional costs to Supplies & Materials to match increase in participation.

2025 BUDGET NOTABLES (CONTINUED):

- Continued focus on Youth Working Group. Including addition of \$5,000 budget for the committee to utilize for their programs.
- Project carryover from 2024 is the installation of more storage cabinets at the Municipal Center.
- Ensuring Student Staffing to match the summer programming needs of Camps & Beaches. Allowing for flexibility to continue to offer programs in various locations in South Dundas.



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024....2025.....	CHANGE
GENERAL FUND				
Revenue				
REC PROGRAM REVENUES				
Rec Program-Grants & Funding Revenue	(13,288.60)	(14,000.00)	(13,200.00)	800.00
Rec Program-Program Registration Reven	(87,623.28)	(75,000.00)	(90,000.00)	(15,000.00)
Rec Program- Trf Reserve/ Reserve Fund	0.00	(12,500.00)	(12,500.00)	0.00
Total REC PROGRAM REVENUES	(100,911.88)	(101,500.00)	(115,700.00)	(14,200.00)
Total Revenue	(100,911.88)	(101,500.00)	(115,700.00)	(14,200.00)
Expense				
RECREATION PROGRAMMING EXPENSES				
Wages & Benefits	125,868.33	130,035.00	155,677.00	25,642.00
Professional Development	1,168.96	2,500.00	3,000.00	500.00
Mileage	322.15	500.00	500.00	0.00
Adopt a Garden & Pitch In	2,251.59	2,500.00	2,500.00	0.00
Materials & Supplies	13,352.59	10,000.00	12,000.00	2,000.00
Telephone & Software	7,957.55	725.00	8,030.00	7,305.00
Advertising	999.26	0.00	4,000.00	4,000.00
Contracts & Consulting	58,098.21	55,000.00	59,000.00	4,000.00
Capital	1,068.28	12,500.00	17,500.00	5,000.00
Total RECREATION PROGRAMMING EXPENSES	211,086.92	213,760.00	262,207.00	48,447.00
Total Expense	211,086.92	213,760.00	262,207.00	48,447.00
Total GENERAL FUND	110,175.04	112,260.00	146,507.00	34,247.00

CAMPSITE AND MARINA

2024 ACCOMPLISHMENTS:

By The Numbers:

- Marina Dockage Revenue was approximately 95% of expected. Fuel Sales by 7% and exceed budget by 25%.
- Campground Revenue was approximately \$140,000 leading to another record revenue year at the Campground.

Accomplishments:

- The Iroquois Campground saw the construction of a new storage building to be utilized as a workspace for staff as well as storage space for equipment and products used during campground operations.
- Staff in house completed a major repair to the floating docks at the Marina. Including replacement of many dock connections and anchors. As well as some replacement of damaged boards on the docks as they continue to reach the end of their useful life.
- Minor Repairs and Replacements were completed at both facilities including lighting upgrades and repairs, the sewer/trash pump was upgraded at the Marina.

2025 BUDGET NOTABLES:

- There are no major projects planned for either facility in 2025 year. Both facility revenues will be transferred to reserve to facility future upgrades and repairs



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
CAMPSITE REVENUE				
Grants	0.00	(3,000.00)	(3,000.00)	0.00
Rental Revenue	(146,231.62)	(126,000.00)	(138,000.00)	(12,000.00)
Transfer from Reserves	(100,430.00)	(110,000.00)	0.00	110,000.00
Total CAMPSITE REVENUE	(246,661.62)	(239,000.00)	(141,000.00)	98,000.00
Total Revenue	(246,661.62)	(239,000.00)	(141,000.00)	98,000.00
Expense				
CAMPSITE EXPENSES				
Wages & Benefits	35,707.49	39,298.00	44,408.00	5,110.00
Bank Charges	3,100.73	3,200.00	3,100.00	(100.00)
Utilities	20,831.08	21,600.00	19,800.00	(1,800.00)
Repairs & Maintenance	14,149.09	11,800.00	13,900.00	2,100.00
Capital	100,430.00	110,000.00	0.00	(110,000.00)
Transfer to Reserves	0.00	53,102.00	59,792.00	6,690.00
Total CAMPSITE EXPENSES	174,218.39	239,000.00	141,000.00	(98,000.00)
Total Expense	174,218.39	239,000.00	141,000.00	(98,000.00)
Total GENERAL FUND	(72,443.23)	0.00	0.00	0.00



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
MARINA REVENUE				
Grants	0.00	(3,000.00)	(3,000.00)	0.00
Miscellaneous	(567.13)	(1,000.00)	(600.00)	400.00
Fuel Sales	(31,654.56)	(23,100.00)	(29,000.00)	(5,900.00)
Docking Fees	(61,422.51)	(65,000.00)	(63,861.00)	1,139.00
Total MARINA REVENUE	(93,644.20)	(92,100.00)	(96,461.00)	(4,361.00)
Total Revenue	(93,644.20)	(92,100.00)	(96,461.00)	(4,361.00)
Expense				
MARINA EXPENSES				
Wages & Benefits	35,235.22	39,298.00	44,408.00	5,110.00
Training	259.49	0.00	500.00	500.00
Bank Charges	2,911.94	3,000.00	3,000.00	0.00
Advertising & Supplies	1,320.82	1,500.00	1,200.00	(300.00)
Gasoline & Diesel	22,325.92	19,058.00	24,000.00	4,942.00
Utilities	5,980.51	7,300.00	6,000.00	(1,300.00)
Loan Repayments	5,150.00	5,150.00	0.00	(5,150.00)
Repairs & Maintenance	15,086.62	13,057.00	15,750.00	2,693.00
Insurance	1,491.48	1,300.00	1,603.00	303.00
Transfer to Reserve/ Reserve Funds	0.00	2,437.00	0.00	(2,437.00)
Capital Expenditures	1,869.00	0.00	0.00	0.00
Total MARINA EXPENSES	91,631.00	92,100.00	96,461.00	4,361.00
Total Expense	91,631.00	92,100.00	96,461.00	4,361.00
Total GENERAL FUND	(2,013.20)	0.00	0.00	0.00

FACILITIES

2024 ACCOMPLISHMENTS:

By The Numbers- Tenders & Grants

- Electric Zamboni wrapped in the Dundas Dairy Producers advertisement. This is the first year of the 3-year tender contract for the Zamboni Advertisement, coined the “cow-boni”.
- Justice Building HVAC Replacement. This project will see the replacement of the existing York rooftop unit (RTU) at Justice Building in Morrisburg. This work is due to be completed end of November
- Applied for the Provincial Grant, *Community Sport and Recreation Infrastructure Fund*, for the Morrisburg Arena Entrance Project. This new \$200-million, three-year infrastructure fund is meant to support Ontario’s growing communities with new and revitalized local sport and recreation facilities across the province. Announcements for funding will be released in early 2025.

Morrisburg Arena

- 3 major rental organizations (Figure Skating, Minor Hockey, Junior C Lions) and 8 private hockey leagues on a recurring weekly basis.
- The Morrisburg Arena held 40 one-time private ice rentals from January 1 – April 7, including a Crime Stoppers Hockey Tournament that was run as a fundraising initiative supporting Seaway Valley Crime Stoppers and the Community Food Share serving Dundas & Stormont Counties. We are on track to meet this for the 2024/2025 ice season.
- The PRF department was selected for the second year in a row for the Tim Hortons Holiday Smile Cookie campaign to raise money for the Iroquois Outdoor Rink. The Campaign ran November 18 – 22, 2024.

Advertising Support

- Ran the second year of corporate sponsored ice time at the Morrisburg Arena where local business can sponsor a minimum of 4 consecutive sessions at \$80.00/Hr+HST. By November 2024, 4 public ice times were sponsored.
- Sold 3 new advertisement spaces in the Morrisburg Arena, for a total of 43.

Community Facility Bookings

- Purchased a new stage and curtains for Matilda Hall, further bringing the frequently rented hall up to modern appearances. Additionally purchased new tables and chairs for the Iroquois Civic Center.
- As of November 2024, over 55 single bookings took place between Matilda Hall, the Iroquois Civic Centre and the Morrisburg Arena Dry Floor. This includes a circus on the Morrisburg Arena Dry Floor and J.W. MacIntosh Community Support Services Wellness Hub Day at Matilda Hall.

2024 ACCOMPLISHMENTS (CONTINUED):

Facility Upgrades & Maintenance

- Completed Stormwater Review at Iroquois and Morrisburg Plaza to review the underground infrastructure.
- Completed a rebuild on Compressor #2.
- Continued and completed the designs for projects at Justice Building and Iroquois Civic Center for future projects.
- Started the design and construction process for Youth Wellness Hub.
- Replaced the single pane windows at Matilda and Williamsburg Public Works Garage additionally completed upgrades to HVAC/Emergency Services/OH Doors.

2025 BUDGET NOTABLES:

- Replacement of the Dishwasher at Matilda Hall which was brought in from the Stampville Community Center and does not reach temperatures or sanitation requirements. It has been noted by the EOHU Kitchen Inspection as due for repair/replacement.
- The Matilda & Williamsburg Public Works Garages both have limited to no ventilation systems causing significant health and safety risks for staff working in these facilities
- The Archives/Wellness Hub will undergo renovation to modify the HVAC System and additionally see the vacant space separated into two spaces to allow for recreation programs to utilize the second half of the facility including Youth Wellness Hub Outreach Location.
- Due to limited funding significant capital projects were removed from the proposed facilities budget, including the leaking roof at Matilda Hall roof which requires replacement and upgrades. Also postponed is the funding to start significant upgrades proposed for the Iroquois Plaza.
- The Arena will see upgrades to dehumidifiers which are reaching the end of their life span and are critical to Arena Operations.
- Staff are proposing undertaking a complete design package preparation including site survey, design options, and layout review for the Morrisburg Plaza in preparation for the repair to the entire municipal owned portion of the facility.



COUNCIL BUDGET

For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
FACILITIES REVENUE				
Facilities - Transfers from Reserves	(106,000.00)	(212,758.00)	(488,000.00)	(275,242.00)
Facilities - Revenue	0.00	(30,000.00)	0.00	30,000.00
Williamsburg Library- Rent Revenue	0.00	(8,614.00)	(8,715.00)	(101.00)
Archives Revenue	(24,099.16)	(51,664.00)	(66,805.00)	(15,141.00)
Justice Building- OPP/Court Revenue	(100,519.51)	(99,051.00)	(112,279.00)	(13,228.00)
SDMC- Rent Revenue	(43,750.00)	(47,400.00)	(47,400.00)	0.00
SDMC Library- Rent Revenue	0.00	(20,347.00)	(20,584.00)	(237.00)
Iroquois Civic Building- Rent Revenue	(1,547.91)	(1,100.00)	(1,500.00)	(400.00)
Iroquois Civic Building- Library Rent	0.00	(11,418.00)	(11,552.00)	(134.00)
SLMC- Debt Repayment 20 Years	(17,764.67)	(19,380.00)	(19,380.00)	0.00
50 - 50 Funding	0.00	(50,000.00)	(50,000.00)	0.00
Dundas Registry Office- Rent Revenue	(28,201.19)	(30,406.00)	(30,406.00)	0.00
Matilda Hall Rental	(13,065.06)	(10,734.00)	(12,000.00)	(1,266.00)
Carman House Museum- Wage Subsidy	0.00	(1,400.00)	0.00	1,400.00
Carman House Museum- Apartment Rent	(6,152.64)	(6,712.00)	(6,880.00)	(168.00)
Total FACILITIES REVENUE	(341,100.14)	(600,984.00)	(875,501.00)	(274,517.00)
Total Revenue	(341,100.14)	(600,984.00)	(875,501.00)	(274,517.00)
Expense				
FACILITIES EXPENSES				
Wages & Benefits	528,534.62	412,659.00	477,655.00	64,996.00
Materials & Supplies	44,678.60	52,500.00	52,000.00	(500.00)
Training	2,679.59	3,500.00	3,500.00	0.00
Telephone	3,146.50	2,700.00	2,800.00	100.00
Insurance	27,497.08	25,000.00	29,559.00	4,559.00
Truck Charges	14,561.81	12,500.00	12,500.00	0.00
Capital	21,377.59	292,758.00	538,000.00	245,242.00
Transfer to Reserve/ Reserve Funds	535,998.00	535,998.00	633,944.00	97,946.00
Total FACILITIES EXPENSES	1,178,473.79	1,337,615.00	1,749,958.00	412,343.00
DUNBAR				
Repairs & Maintenance	1,105.58	2,000.00	2,000.00	0.00
Utilities	4,217.56	4,200.00	3,600.00	(600.00)
Total DUNBAR	5,323.14	6,200.00	5,600.00	(600.00)
RIVERSIDE HEIGHTS				
Repairs & Maintenance	81.22	5,000.00	3,000.00	(2,000.00)
Utilities	3,742.89	4,900.00	4,700.00	(200.00)
Total RIVERSIDE HEIGHTS	3,824.11	9,900.00	7,700.00	(2,200.00)
WILLIAMSBURG REC				
Utilities	4,221.28	4,100.00	3,600.00	(500.00)
Repairs & Maintenance	3,624.22	2,500.00	2,500.00	0.00
Capital	2,275.50	0.00	0.00	0.00
Total WILLIAMSBURG REC	10,121.00	6,600.00	6,100.00	(500.00)
ARCHIVES				
Wages & Benefits	0.00	0.00	13,339.00	13,339.00
Materials & Supplies	4,720.67	4,000.00	4,000.00	0.00
Repairs & Maintenance	5,813.47	7,000.00	7,800.00	800.00

COUNCIL BUDGET



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Utilities	10,642.71	11,900.00	13,100.00	1,200.00
Consulting Fees	22,899.00	34,145.00	34,793.00	648.00
Capital	1,813.51	0.00	15,000.00	15,000.00
Total ARCHIVES	45,889.36	57,045.00	88,032.00	30,987.00
BRINSTON				
Repairs & Maintenance	2,359.12	4,000.00	4,000.00	0.00
Utilities	4,662.81	3,200.00	5,500.00	2,300.00
Total BRINSTON	7,021.93	7,200.00	9,500.00	2,300.00
JUSTICE BUILDING				
Repairs & Maintenance	9,594.80	22,109.00	22,100.00	(9.00)
Utilities	16,030.68	16,550.00	17,300.00	750.00
Capital	22,160.80	0.00	0.00	0.00
Total JUSTICE BUILDING	47,786.28	38,659.00	39,400.00	741.00
SOUTH DUNDAS MUNICIPAL CENTRE				
Elevator Maintenance Contract	5,535.74	7,000.00	7,000.00	0.00
Repairs & Maintenance	13,249.93	35,300.00	30,400.00	(4,900.00)
Utilities	27,441.51	32,600.00	32,700.00	100.00
Total SOUTH DUNDAS MUNICIPAL CENTRE	46,227.18	74,900.00	70,100.00	(4,800.00)
FIRE HALLS				
Repairs & Maintenance	7,663.18	14,200.00	17,500.00	3,300.00
Utilities	21,165.79	28,000.00	28,000.00	0.00
Total FIRE HALLS	28,828.97	42,200.00	45,500.00	3,300.00
IROQUOIS CIVIC BUILDING				
Repairs & Maintenance	6,670.20	20,383.00	20,300.00	(83.00)
Utilities	14,268.37	16,400.00	18,200.00	1,800.00
Capital	13,870.00	0.00	0.00	0.00
Total IROQUOIS CIVIC BUILDING	34,808.57	36,783.00	38,500.00	1,717.00
PLAZA MAINTENANCE				
Wages & Benefits	1,023.65	68,022.00	68,022.00	0.00
Repairs & Maintenance	27,195.19	27,000.00	27,000.00	0.00
Snow Removal	15,119.29	54,141.00	50,000.00	(4,141.00)
Capital	13,310.15	0.00	0.00	0.00
Total PLAZA MAINTENANCE	56,648.28	149,163.00	145,022.00	(4,141.00)
PW GARAGES				
Repairs & Maintenance	26,084.40	16,700.00	23,500.00	6,800.00
Utilities	27,174.36	36,500.00	36,700.00	200.00
Minor Capital	2,757.70	0.00	0.00	0.00
Total PW GARAGES	56,016.46	53,200.00	60,200.00	7,000.00
IROQUOIS BEACH HOUSE				
Utilities	1,330.08	1,250.00	1,300.00	50.00
Repairs & Maintenance	5,786.47	2,000.00	2,000.00	0.00
Total IROQUOIS BEACH HOUSE	7,116.55	3,250.00	3,300.00	50.00
OUTDOOR RINKS				



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Repairs & Maintenance	683.16	1,000.00	1,000.00	0.00
Utilities	4,283.43	3,250.00	3,450.00	200.00
Total OUTDOOR RINKS	4,966.59	4,250.00	4,450.00	200.00
BRINSTON PARK				
Capital	71,000.00	0.00	0.00	0.00
Total BRINSTON PARK	71,000.00	0.00	0.00	0.00
DUNDAS REGISTRY OFFICE				
Repairs & Maintenance	2,593.64	8,616.00	8,700.00	84.00
Utilities	5,193.05	6,000.00	6,200.00	200.00
Total DUNDAS REGISTRY OFFICE	7,786.69	14,616.00	14,900.00	284.00
MORRISBURG BEACH HOUSE				
Utilities	1,246.85	2,000.00	2,000.00	0.00
Repairs & Maintenance	683.74	2,000.00	2,000.00	0.00
Total MORRISBURG BEACH HOUSE	1,930.59	4,000.00	4,000.00	0.00
MORRISBURG WATERFRONT WASHROOMS				
Utilities	2,140.93	2,300.00	2,300.00	0.00
Repairs & Maintenance	1,314.54	1,000.00	1,300.00	300.00
Total MORRISBURG WATERFRONT WASHROOMS	3,455.47	3,300.00	3,600.00	300.00
SPLASH PAD WASHROOMS				
Utilities	860.52	900.00	900.00	0.00
Repairs & Maintenance	2,520.22	1,500.00	2,000.00	500.00
Total SPLASH PAD WASHROOMS	3,380.74	2,400.00	2,900.00	500.00
MATILDA HALL				
Repairs & Maintenance	5,509.93	15,000.00	12,000.00	(3,000.00)
Utilities	14,451.79	20,000.00	19,500.00	(500.00)
Capital	11,701.05	0.00	0.00	0.00
Total MATILDA HALL	31,662.77	35,000.00	31,500.00	(3,500.00)
CARMAN HOUSE MUSEUM				
Wages & Benefits	4,531.08	12,958.00	6,509.00	(6,449.00)
Farmers Market	(160.00)	0.00	0.00	0.00
Repairs & Maintenance	3,457.01	4,350.00	4,600.00	250.00
Utilities	6,046.20	8,600.00	8,550.00	(50.00)
Insurance	2,009.88	1,900.00	2,161.00	261.00
Capital	6,194.99	0.00	0.00	0.00
Total CARMAN HOUSE MUSEUM	22,079.16	27,808.00	21,820.00	(5,988.00)
Total Expense	1,674,347.63	1,914,089.00	2,352,082.00	437,993.00
Total GENERAL FUND	1,333,247.49	1,313,105.00	1,476,581.00	163,476.00

ECONOMIC DEVELOPMENT

2024 ACCOMPLISHMENTS:

- Municipal Owned Land Document Completed
- Development Charges Study Ongoing
- Multi-Use Building in Iroquois (Commercial/Residential Use)
- Valecraft Homes Subdivision
- Affordable Housing Building (Morrisburg)
- Safavieh Warehouse
- Installation of Tesla EV Chargers
- Morrisburg Chiropractic
- Tan's Fusion by Nakhon Thai
- Champion Sports Bar
- The Country Blossom Gift & Thrift Shop

Awards of Excellence Gala

The Awards of Excellence Gala was the first annual event to recognize and celebrate the growth and successes in the Municipality.

These Awards shine a spotlight on success stories of local businesses, organizations, volunteers, and individuals, who contributed to the growth of the South Dundas community. There was a total of 150 attendees and 12 awards presented.

Pop-Up Shops

The Municipality of South Dundas invited applications from local artists, individuals, businesses, and non-profits who are interested in painting the Pop-Up Shops.

All four (4) pop up shops were painted by various local artists including Margi Laurin, Arla Veinotte & Team, and the Grade 10 Art Students from Seaway District High School



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
EDO REVENUE				
EDO- Grants	0.00	(2,000.00)	0.00	2,000.00
EDO- Sponsors & Other Revenue	0.00	(1,500.00)	(700.00)	800.00
EDO- Trf from Reserve/ Reserve Funds	(30,000.00)	(30,000.00)	0.00	30,000.00
Total EDO REVENUE	(30,000.00)	(33,500.00)	(700.00)	32,800.00
Total Revenue	(30,000.00)	(33,500.00)	(700.00)	32,800.00
Expense				
EDO EXPENSES				
Memberships & Conferences	8,309.08	4,750.00	6,500.00	1,750.00
Mileage	0.00	500.00	500.00	0.00
Materials & Supplies	1,447.39	1,250.00	1,750.00	500.00
Special Projects & Marketing	41,934.79	76,900.00	55,000.00	(21,900.00)
Capital Expenditures	32,210.55	30,000.00	0.00	(30,000.00)
Transfer to Reserve/ Reserve Funds	0.00	0.00	10,000.00	10,000.00
Total EDO EXPENSES	83,901.81	113,400.00	73,750.00	(39,650.00)
Total Expense	83,901.81	113,400.00	73,750.00	(39,650.00)
Total GENERAL FUND	53,901.81	79,900.00	73,050.00	(6,850.00)



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Expense				
CONSERVATION AUTHORITY				
South Nation Conservation	92,484.00	92,484.00	95,259.00	2,775.00
Total Expense	92,484.00	92,484.00	95,259.00	2,775.00
Total GENERAL FUND	92,484.00	92,484.00	95,259.00	2,775.00



For Period Ending 31-Mar-2024

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
DEBT CHARGES REVENUE				
OILC- Transfer from Reserve	0.00	(466,777.00)	(454,153.00)	12,624.00
Total DEBT CHARGES REVENUE	0.00	(466,777.00)	(454,153.00)	12,624.00
Total Revenue	0.00	(466,777.00)	(454,153.00)	12,624.00
Expense				
DEBT CHARGES EXPENSE				
OIPC Loan Repayments- Iroquois Medical	25,841.34	51,683.00	51,683.00	0.00
OIPC Loan Repayments- SDMC	166,666.70	200,000.00	200,000.00	0.00
OIPC Loan Repayments- Industrial Park	54,529.10	109,058.00	109,058.00	0.00
OIPC Loan Interest	77,136.89	106,036.00	93,412.00	(12,624.00)
Total DEBT CHARGES EXPENSE	324,174.03	466,777.00	454,153.00	(12,624.00)
Total Expense	324,174.03	466,777.00	454,153.00	(12,624.00)
Total GENERAL FUND	324,174.03	0.00	0.00	0.00



For Period Ending 31-Dec-2025

	ACTUAL	BUDGET	BUDGET	BUDGET
2024.....2024.....2025.....	CHANGE
GENERAL FUND				
Revenue				
PIL, INTEREST, GRANT/SUBSIDIES REVENUE				
Supplementary/ Omitted Taxes	(113,182.20)	(59,000.00)	(59,500.00)	(500.00)
Right of Ways	(15,377.18)	(15,000.00)	(15,300.00)	(300.00)
Payment in Lieu- Not Shared	(49,122.60)	(135,000.00)	(86,000.00)	49,000.00
Payment In Lieu- Shared	(13,297.50)	(13,300.00)	(13,300.00)	0.00
Tax Interest Collectible	(169,069.74)	(159,000.00)	(185,000.00)	(26,000.00)
Ontario Power Generation Dam Propertie	(110,407.30)	(110,407.00)	(110,407.00)	0.00
Ontario Municipal Partnership Fund	(1,272,000.00)	(1,272,000.00)	(1,407,700.00)	(135,700.00)
St. Lawrence Parks Commission Acreage	(5,444.00)	(5,444.00)	(5,444.00)	0.00
Total PIL, INTEREST, GRANT/SUBSIDIES R	(1,747,900.52)	(1,769,151.00)	(1,882,651.00)	(113,500.00)
Total Revenue	(1,747,900.52)	(1,769,151.00)	(1,882,651.00)	(113,500.00)
Total GENERAL FUND	(1,747,900.52)	(1,769,151.00)	(1,882,651.00)	(113,500.00)

2025 DRAFT CAPITAL BUDGET

Project/Purchase	REMOVED/ REDUCED	Capital	Minor Capital	Incremental	Reserve Fund	Reserve	Debt	Grant	Donation	Tax Rate
Administration -										
Archives - Digitization	15,000			15,000						15,000
Municipal Modernization of Services				30,000		30,000				-
Records Management	20,000									-
Website Management	12,000									-
Administration Sub-total:				45,000		30,000				15,000
Economic Development & Tourism -										
B R & E study	30,000									-
Facilities										
Matilda Hall - Dishwasher + Hot Water Booster			12,000							12,000
Matilda Hall - Roof, Eavestrough, Insulation	285,000									-
Williamsburg & Matilda Garage - Ventilation Systems		55,000								55,000
5 College Street - Wellness Hub & Storm Drainage		76,000				76,000				-
5 College Street - Chimney Removal	15,000									-
Iroquois Civic Center - Watch Tower Removal	95,000									-
SDMC Front Steps	12,000									-
Justice Building Accessible Washroom Upgrade & Emergency Systems		275,000				275,000				-
Carman House - Ceiling Repairs & Fireplace Repairs			10,000			10,000				-
Facilities AMP - Reserve Transfer	50,000									-
Plaza										
Iroquois Plaza - Paving, Lot Removal, Road & Entrance Closure	370,000									-
Iroquois Plaza - 50/50 Grant		50,000				33,982			16,018	-
Morrisburg Plaza - Engineering & Survey & Cost Estimate for Full Repair				60,000		60,000				-
Facilities Sub-total:		456,000	22,000	60,000		454,982			16,018	67,000
Fire										
Tower Repairs & Maintenance			14,592			14,592				-
Bunker Gear Replacement (9)		27,000				27,000				-
Switch from Analog to Digital		119,557				119,557				-
FES Sub-total:		146,557	14,592			161,149				-
Fleet										
Replace #84 with Tri Axle		460,291				460,291				-
Replace Unit #72		69,197				69,197				-
Roadside Mower		20,352				20,352				-
Replace PU #145		132,288				132,288				-
SSV PPV SUV		86,496				86,496				-
Replace Unit 43 (Cub Cadet)		55,000				55,000				-
Fleet Sub-total:		823,624				823,624				-
Recreation										
Haldane Park - Nets & Painting & Grading	40,326	72,236				60,136		12,100		-
Morrisburg Waterfront Committee	(5,000)		30,000			10,000				20,000
Iroquois Waterfront Committee	(10,000)		35,000			15,000				20,000
Loyalist Park Swingset Replacement	(6,000)	29,000								29,000
Arena - Compressor #1 Rebuild	(2,000)		10,000							10,000
Arena - Dehumidifier Replacement	(5,000)	80,000		10,000						90,000
Seaway Structures (2024)			8,000						8,000	-
Iroquois Waterfront Lighting	(5,000)	135,000							120,000	15,000
Ball Diamond Upgrades - Iroq, Williamsburg, Riverside			55,000							55,000
Iroquois Beach Cube Replacement	(5,000)	60,000								60,000
Morrisburg & Iroquois Beach Bouyline Replacement			5,000							5,000
Beach Upgrades - Parking, Cans, Crowd Control Measures	(5,000)		30,000							30,000
Loyalist Park - RipRap Upgrades (Cancelled)										-
Recreational Programming										
Youth Working Group Funding			5,000							5,000
SDMC 3rd Floor Cabinets (2024)			12,500			12,500				-
Recreation Sub-total:		376,236	190,500	10,000		97,636		12,100	128,000	339,000
Public Works										
Nation River Road (Joint project w/ ND)		40,704								40,704
Sidewalks - Brinston & Iroquois	120,000	114,048				114,048				-
Lakeshore Dr - Storm System	91,584									-
MESH Road Patrol System			16,078							16,078
Post Driver			3,053							3,053
Landfill Concrete grinding			40,704							40,704
Landfill Transfer Station Plan				9,625		9,625				-
Sub-total:		154,752	59,835	9,625		123,673				100,539
Ashpalt										
Muttonville Road		59,649				59,649				-
Hutt Road		187,215						187,215		-
Roy Road		123,799						123,799		-
Hummel Road		65,093						65,093		-
Brooks Road		117,889						117,889		-
Young Road		218,483						218,483		-
Pigeon Island Road		314,997						314,997		-
Dejong Road		35,342						35,342		-
Gary Road		206,317								-
Salmon Road		361,244								-
Sub-total:		1,122,467				59,649		1,062,818		-
PW Sub-Total:		1,277,219	59,835	9,625		183,322		1,062,818		100,539
Capital Total:	1,680,471	\$ 3,079,636	\$ 286,927	\$ 124,625	\$ 823,624	\$ 927,089	\$ -	\$ 1,074,918	\$ 144,018	\$ 521,539
				\$ 3,491,188						\$ 3,491,188



Department: Corporate Services
Submitted By: Crystal LeBrun, Clerk/Director of Corporate Services

Project Title: Archives- Digitization

Description: Purchasing a large Scanner for the Archives; lift for the Archives; shelving (space savers)

Project Cost: \$15,000 (50% recovered from ND, facilities budget)

Procurement Method: Three prices

Recommended Financing: Reserves

Project Title: Municipal Modernization of Services

Description: Transforming processes, structures, and technologies used to deliver municipal services to help improve efficiency, transparency, and accessibility.

- Upgrade Smart TV in Council Chambers
- 2x TV Monitor for 2nd floor on wheels for training and conference calls
- Video Conferencing Kit and Expansion Microphone
- Desktop Scanners

Project Cost: \$30,000

Procurement Method: Three prices

Recommended Financing: Reserves



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Matilda Hall Dishwasher + Hot Water Booster

Description:

Matilda Hall is the biggest rental facility in South Dundas with a capacity limit of over 350 people allowing it to host several special events including weddings. This facility has a commercial kitchen that has a dishwasher which is older and has deficiencies. The current dishwasher doesn't meet health and safety requirements as it struggles to adequately sanitize using water with a hot enough temperature. Additionally, the system utilized for dispensing cleaning products has been reconstructed by staff, but it still requires repair.

According to a recent Food Safety inspection from Eastern Ontario Health Unit, the dishwasher failed to meet sanitization standards citing "low temperature chlorine dishwasher on site" with instructions to "use 3 compartment sink method until dishwasher is repaired or replaced"

If a new dishwasher is purchased a hot water booster can be included within the new unit thereby meeting the sanitation requirements to run this commercial kitchen safely and efficiently for the community.

Project Cost: \$12,000

Procurement Method: RFQ & In-House

Recommended Financing: Taxation



Department: Parks, Recreation, and Facilities

Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Williamsburg & Matilda Public Works Garage- Ventilation Systems

Description:

Williamsburg & Matilda public works garages currently have no/limited ventilation systems, which poses health and safety concerns as work vehicles are parked here and staff work within the building. The buildings typically have trucks/equipment parked within all four bays within each facility. Staff and the JHSC are looking at installing ventilation systems, by doing so, the buildings will be brought up to code and prevent serious health and safety concerns contributed by exhaust fumes inside the building.

The new ventilation systems will include intake with automated louvers and will have 1675cfm exhaust fans installed. Additional features will include carbon monoxide and nitrogen dioxide detection systems for enhanced safety measures which will alert individuals in the facility should the levels of toxic gases rise.

Project Cost: \$55,000

Procurement Method: Tender – Design-Build

Recommended Financing: Taxation



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Archives – Wellness Hub Renovation/Firewalls

Description:

This project and partnership was approved by Council on October 9th as part of the step to create a Youth Wellness Hub Outreach location in South Dundas.

The funding is utilized funding set aside for firewalls at the Archives in the 2021 Budget. Design work has begun and it is expected that construction will begin in January/February 2025.

The Motion from Report PF2024-16:

RECOMMENDATION

THAT Council accepts Report PF2024-16 to support in principle to partner and enter into an agreement with Champlain Region Youth Wellness Hub for an outreach site in the Municipality of South Dundas, including use of the Iroquois Civic Center as a temporary location.

AND that Staff proceed with the architectural, mechanical, and electrical upgrades to the facility at 5 College Street in Iroquois to accommodate the Wellness Hub utilizing funding from the Recreation & Facilities Reserve.

Project Cost: \$76,000

Procurement Method: RFQ

Recommended Financing: Reserves,



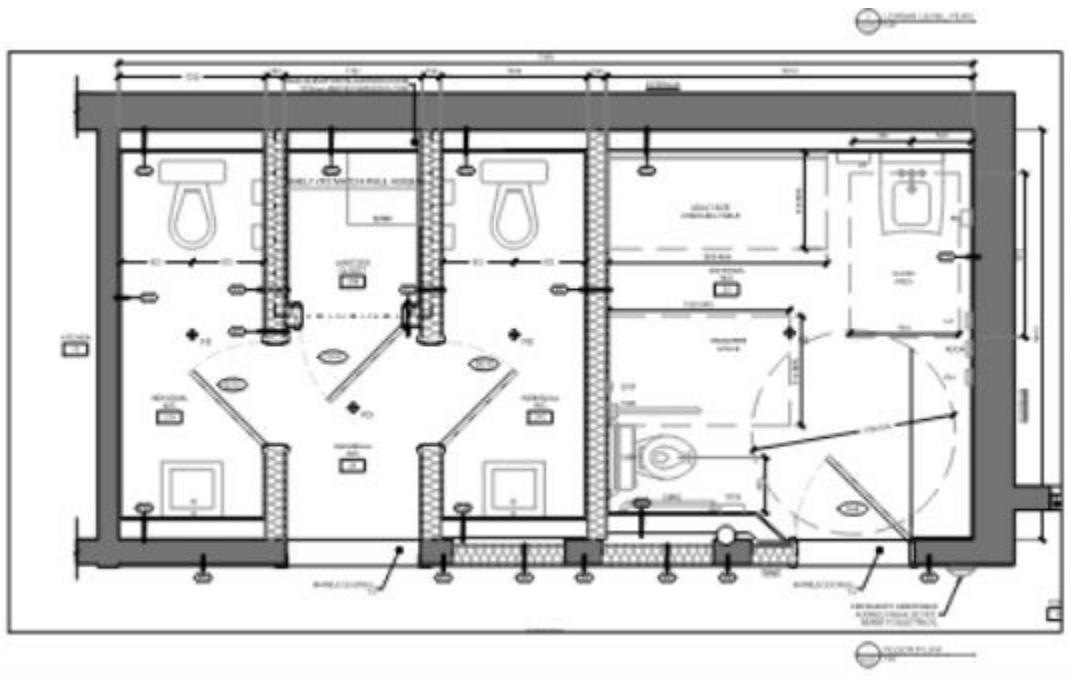
Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

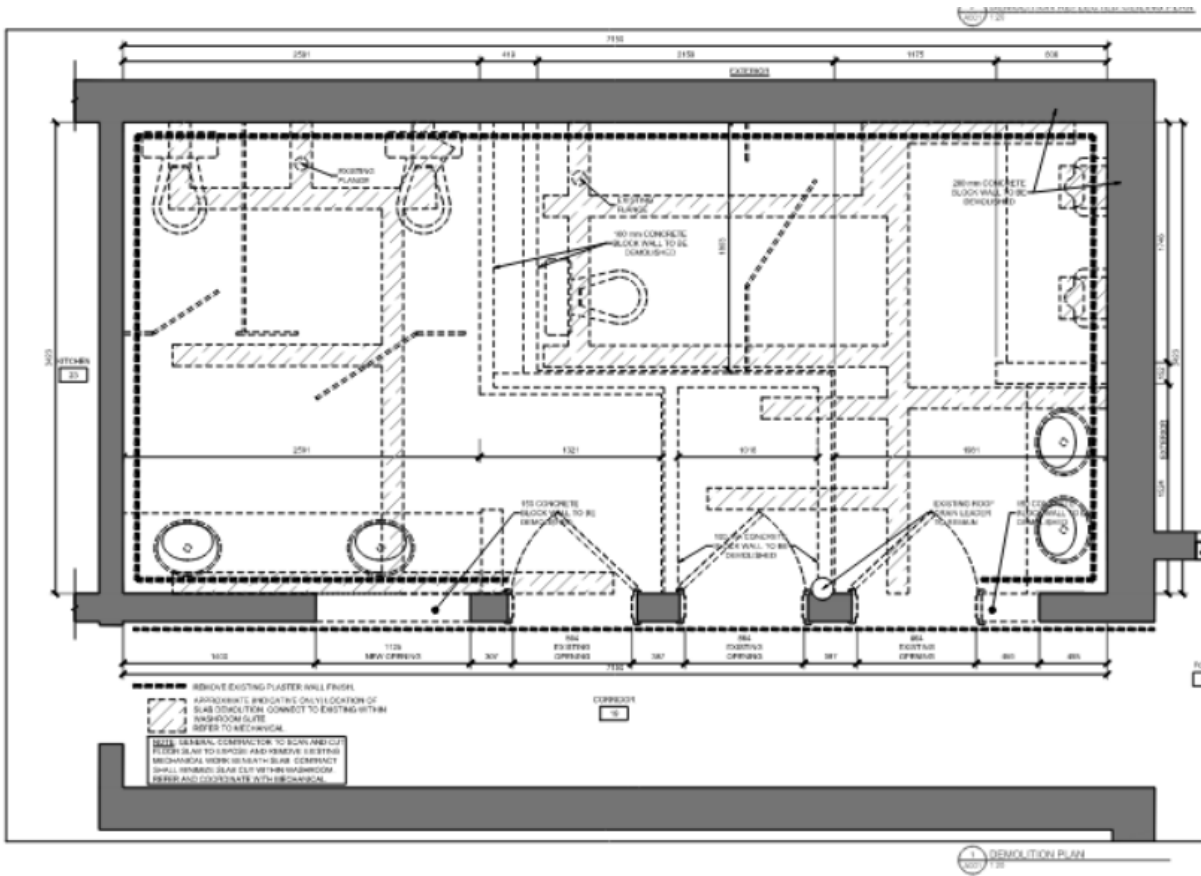
Project Title: Justice Building Washroom & Fire Alarm System

Description:

Staff completed the design work in 2024 for the renovation of the public washroom at the Justice building to bring them up to AODA standards as Accessible Ontario will be rolling out in 2025. Additionally, the fire alarm systems in the facility are outdated and do not meet the requirements of the most current codes. The existing washrooms are extremely dated and are original to the facility.

This is the Municipality's highest revenue facility with 3 leased tenants plus the fire department in the building collecting a revenue between \$100,000 and \$110,000 per year. The Municipality is unable to provide our tenants with the quality of facility that a standard commercial tenant should have.





Project Cost: \$275,000

Procurement Method: Tender

Recommended Financing: Reserves (2025 Transfer)



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Carman House- Ceiling Repairs & Fireplace Repairs

Description:

The Carman house has been slowly undergoing minor improvements on an annual basis to maintain and keep the cosmetic level of the building.

In 2024 work was completed on the soffit and fascia to replace and repair deterioration. Additionally, all the exterior window trim was painted and repaired as required. The funding for this project has been carried forward from previous projects completed at the facility.

The next priority is the interior of Carman House to fix water damage issues around the ceiling and fireplaces where there has been some water infiltration into the structure.

Carman House is a popular tourist destination and staple within the South Dundas Community; by fixing water damage the building can be preserved for future generations to enjoy.

Project Cost: \$10,000

Procurement Method: In-House/Recurring Services

Recommended Financing: Reserves



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Facilities- Iroquois Plaza- 50/50 Grant

Description:

In 2023, the IDBG applied for \$17,500 of municipal funding via the 50-50 Capital Funding Grant for the Pavilion at the Iroquois Plaza. The project was delayed in 2024 to allow for the coordination of other projects and developments planned in the area.

In 2024, the group successfully raised \$17,500 in fundraising dollars and the funds were matched by the Municipality. The project came in over budget, despite in-kind support from local contractors. The IDBG has since fundraised to cover the overage.

Project Cost: \$50,000

Procurement Method: Sole Source – Swank Construction – In-Kind Fee Reduction

Recommended Financing: Reserves (Carry-Over) \$33,982 (Reserve) + \$16,018 (Donation)



Department: Parks, Recreation, and Facilities

Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Morrisburg Plaza- Engineering & Survey & Cost Estimate for Full Repair

Description:

Note this Capital Sheet was prepared prior to the November 27th Committee of the Whole discussion on plaza project phasing.

In the proposed 2025 water/wastewater budget, the department wishes to reline the horizontal water infrastructure in the plaza due to the existing condition of the water supply and frequency of water breaks. This is work that should be completed prior to any surface infrastructure upgrades.

This repair is part of a larger revitalization plan for the Plaza. The next step is to work on the surface infrastructure. Staff are purposing a full site plan which includes the entire repair and scope of work including engineering, survey, and design of the plaza. This document will allow staff to get a cost estimate to determine if additional funding would be required to complete the project.

Additionally, during the design process would provide an opportunity to modernize and enhance the existing layout for the community and tourists to enjoy. Upgrades include entrance and parking, lighting, sidewalk and canopy foundations, and even small landscaping to beautify the space.

There is currently \$203,084.01 in the Public Works Reserve which are allocated to the Morrisburg Plaza from reserve contributions in 2014, 2016, and 2017. Staff propose to utilize these funds to complete the design process.

Project Cost: \$60,000 (Reserve)

Procurement Method: RFP

Recommended Financing: Reserve Funds,



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Facilities Cancelled Projects

Description:

The Municipal Facilities Budget contains many important cancelled projects while staff still work to control the taxation burden on the rate payer. However, these are just examples of projects which are not being completed due to lack of funding available to the facilities capital budget. Additionally, there is a large unfunded liability in the Municipal Asset Plan for Facilities.

Matilda Hall Roof, Eavestrough, and Insulation (\$285,000)

The Matilda Hall roof has had many leaks for approximately 10 years now, despite patches and repairs having been completed. The eavestrough have holes and are poorly draining. Additionally, the facility was constructed in the 1970s when air tightness and insulation requirements were not what they are today. If the roof is being replaced it's recommended to do some nominal insulation upgrades at the same time given the annual utility costs for the facility are approximately \$20,000 for Heat & Hydro.

Archives Roof (\$15,000)

The archives facility has a rubber membrane roof and a pair of small brick chimney structures which are degrading and risk causing spalling bricks. These chimneys should be repaired or removed to prevent further deterioration to the roof.

Civic Center Watchtower (\$95,000)

Staff completed the design work in 2022 to get the project tender ready for the removal and capping of the watch tower at the Iroquois Fire Hall. The brick structures is degrading and there are currently spalling bricks and breaking glass in the watch tower which have damaged the roof below. There has been damage from debris done to both the Civic Center roof and Fire Hall roof which have been patched by staff. The Civic Center roof was replaced at a cost of approximately \$150,000 in 2018.



Department: Parks, Recreation, and Facilities

Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Iroquois Plaza – Greenspace, Paving, Sidewalks

Description:

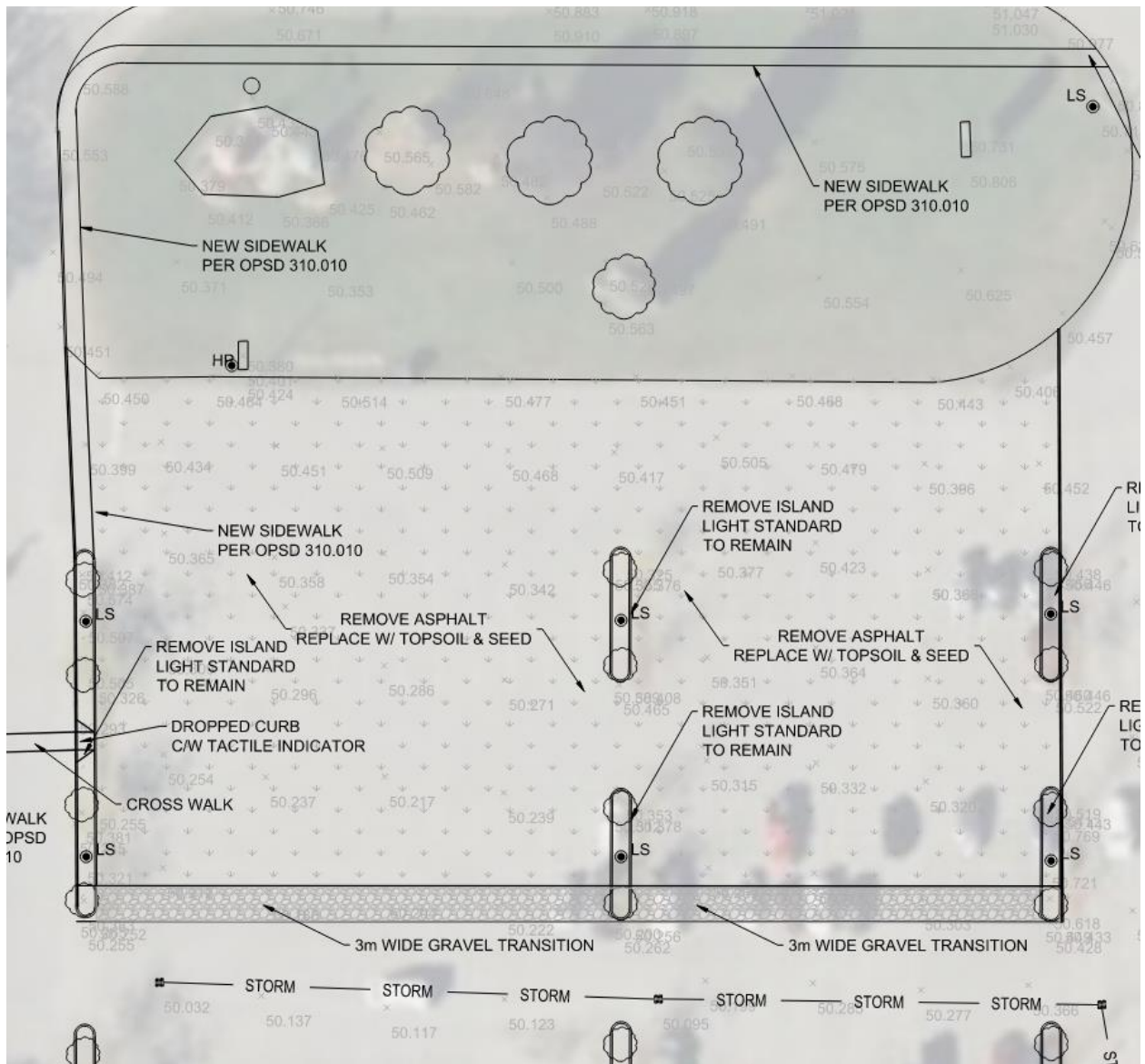
Note this Capital Sheet was prepared prior to the November 27th Committee of the Whole discussion on plaza project phasing.

In 2024 \$70,000 worth of tax dollars was allocated to the expansion of the greenspace at the Iroquois Plaza. This funding was not adequate to complete the project, additionally with the upcoming growth in Iroquois with Merkley Oaks Development there was some planning that had to take place.

The greenspace concept will reduce the parking lot and replace it with green space. The work is proposed in a space with limited underground infrastructure and would have significantly lower life cycle costs than repaving the area. It is a great first step/alternative to repairing the asphalt at the Iroquois Plaza. Additionally, in review with the Counties, the entrances to the Iroquois plaza are too close and can cause issues for drivers. By closing one of the entrances from the County Road, it would result in better traffic flow for drivers.

In 2023 the IDBG applied for the 50-50 Capital Funding Grant with the Municipality for the pavilion at the Iroquois Plaza. This project would be installed within the new larger greenspace at the Plaza

In 2025 this project will grow to include the new sidewalks, planning and replacement of the asphalt parking lot on the north side of the facility, as well as surface infrastructure repairs. While proposed within the water/wastewater budget is sewer line relining on the south side of the facility.



Project Cost: \$370,000

Procurement Method: Tender

Recommended Financing: \$70,000 Reserves – Parks & Facilities, \$300,000 Taxation



Department: Fire & Emergency Services
Submitted By: Chief Alldred-Hughes

Project Title: Radio Communications maintenance

Descriptions: preventative maintenance/repairs to communications towers and equipment

Project Cost: \$14,591.69

Procurement Method: Reserve fund

Recommended Financing:



Department: Fire & Emergency Services
Submitted By: Chief Alldred-Hughes

Project Title: PPE Bunker Gear (9 sets)

Descriptions: Replacing nine sets of expiring Bunker Gear for firefighting operations

Project Cost: \$27,000.00

Procurement Method: Reserve fund

Recommended Financing:



Department: Fire & Emergency Services
Submitted By: Chief Alldred-Hughes

Project Title: Communications

Descriptions: Two Way Radio, switch to Digital

Project Cost:	Upgrade analog to digital	\$16,867.74
	40 Mobile units for roads/corporate vehicles	
	2 base stations	\$70,483.75
	Paging radio for Fire	\$32,205.05
	TOTAL	\$119,556.54

Procurement Method: Using our contracted supplier

Recommended Financing: Reserves from Fire/Water/Roads/Rec.



The Municipality of SOUTH DUNDAS

DATE: April 24, 2024

Resolution: 22-26-474

MOVED BY

- Deputy Mayor St. Pierre
- Councillor Veinotte
- Councillor Smyth
- Councillor Ward

SECONDED BY

- Deputy Mayor St. Pierre
- Councillor Veinotte
- Councillor Smyth
- Councillor Ward

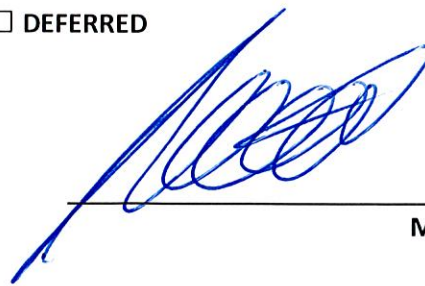
THAT the Council of the Municipality of South Dundas accept Report No. TS2024-03 to award the tender for the purchase of One Freightliner Tri-Axle plow truck with Pro-line 2 Box, Plow and Wing to GinCor Industries in the amount of \$449,950.00 plus HST.

AND THAT Council award the Provisional Swing Blade purchase to GinCor Industries in the amount of \$2,380.00 plus HST.

AND THAT the Manager of Transportation be authorized to sign all necessary documents to give effect to the contract.

CARRIED DEFEATED DEFERRED

RECORDED VOTE	
Mayor Broad	—
Deputy Mayor St. Pierre	—
Councillor Veinotte	—
Councillor Smyth	—
Councillor Ward	—



MAYOR



To: Mayor & Council
From: Jeff Hyndman, Manager of Transportation
Subject: RFQ No. TS24-06- Snow plow with 2025 delivery date

RECOMMENDATION

THAT the Council of the Municipality of South Dundas accept Report No. TS2024-03 to award the tender for the purchase of One Freightliner Tri-Axle plow truck with Pro-line 2 Box, Plow and Wing to GinCor Industries in the amount of \$449,950.00 plus HST.

AND THAT Council award the Provisional Swing Blade purchase to GinCor Industries in the amount of \$2,380.00 plus HST.

AND THAT the Manager of Transportation be authorized to sign all necessary documents to give effect to the contract.

BACKGROUND

1. During 2024 budget deliberations, Council and Staff discussed the recommendation of replacing Unit #68 due to the age of the truck.
2. Unit #68 would then become the spare and the new truck placed into service as one of the nine front line plows.

DISCUSSION/OPTIONS

3. Staff have been reviewing the condition of our plow trucks and feel that Unit #84 should be replaced before Unit #68. Unit #84 is a 2014 Single Axle Plow Truck with a MaxxForce Engine and had a replacement date of 2029. During emissions testing this unit scored high indicating there could be engine issues in the near future.
4. Staff reviewed two scenarios for this tender:
 - a. Purchase a Tandem Axle Plow Truck. **Not recommended** for this purchase due to volume of carried material for summer and winter operations.

b. Purchase a Tri-Axle Plow Truck. **Recommended for this purchase.** Benefits would be:

- i. It would have the ability to carry a greater volume of material to aide in winter maintenance activities such as snowplowing and snow removal. It would be placed on the furthest plow route from the garage and have enough material to finish the route without having to return halfway.
- ii. During summer maintenance activities, it would be like replacing two trucks with one, therefore not having to rent a Tri-Axle from one of the local contractors to aide with changing culverts, ditching projects, or working for the Water/Sewer Depts and Recreation Depts.

5. GinCor provided two prices for the truck portion with one from Freightliner and the second from Western Star. The tender was published through Canoe Procurement.

OPTION 1: Award the Tender (Recommended).

By proceeding with the purchase of the new truck it will allow the supplier to secure their build slot for a Fall of 2025 delivery date.

OPTION 2: Do not award the tender (Not recommended).

This will delay the arrival of a new plow truck.

BUDGET IMPLICATIONS

6. The 2024 budget included a pre budget purchase for 2025 in the amount of \$400,000.00 plus HST. The net cost to the Municipality of South Dundas for the purchase of the new plow truck with a swing blade would be \$460,291.32.

7. Since the anticipated delivery date is the fall of 2025, the expenditure for the plow truck will be included in the 2025 capital budget.

Attachments

Schedule "A" – Bid Submission

TS24-06 - Snow Plough (Delivery Q3/Q4 2025)

Tandem Axle	Quote	HST	HST Rebate	Net Cost
Freightliner	\$ 396,850.00	\$ 51,590.50	\$ (44,605.66)	\$ 403,834.84
Western Star	\$ 404,480.00	\$ 52,582.40	\$ (45,463.27)	\$ 411,599.13
Provisional - Swing Blade	\$ 2,380.00	\$ 309.40	\$ (267.51)	\$ 2,421.89

Tri-Axle	Quote	HST	HST Rebate	Net Cost
Freightliner	\$ 449,950.00	\$ 58,493.50	\$ (50,574.07)	\$ 457,869.43
Western Star	\$ 459,250.00	\$ 59,702.50	\$ (51,619.38)	\$ 467,333.12
Provisional - Swing Blade	\$ 2,380.00	\$ 309.40	\$ (267.51)	\$ 2,421.89

MUNICIPALITY OF SOUTH DUNDAS

**CAPITAL BUDGET PROGRAM
PROJECT DATA SHEET
2025**

Project No. 1 Dept./Comm.: Transportation Dept
Priority No. 2 Submitted By: Jeff Hyndman

1. PROJECT NAME: Half Ton Truck

2. PROJECT DESCRIPTION AND LOCATION: Purchasing a new 4x4 crew cab half ton truck to be used by the Transportation Department.

3. PROJECT JUSTIFICATION:

Staff is suggesting that truck #86, being a 2015 with excess of 140,000 kms on it and used as a work truck for the Transportation Department, be given to Environmental Services and disperse of #72. Making this switch, it will help extend the life of unit #86 which is still in good condition.

The new truck will then be used by our Road Patrollers during the winter season and the truck which they presently use (#111, 2023 Chevrolet with 57,000 kms) will then be used as a work truck within the Transportation Department.

4. PROJECT COST: \$68,000.00 plus HST per vehicle

5. RECOMMENDED FINANCING:

<u>Source</u>	<u>Amount</u>
Grants/Subsidies	\$0
User Charges	\$0
Reserves	\$0
Taxation	\$
Other	N/A

6. ARE PLANS AND SPECIFICATIONS REQUIRED? Tender required for new vehicles or joint tender with Counties of SDG.

7. ESTIMATED ANNUAL MAINTENANCE AND OPERATING COSTS:

**MUNICIPALITY OF SOUTH DUNDAS
CAPITAL BUDGET
2025**

Department: Transportation Department
Submitted By: Jeff Hyndman

Project Title: Roadside Mower

Description: The Municipality of South Dundas is responsible for the cutting of the grass within our road allowance from fence line to fence line. The roadside mower is used daily between the months of June and September and cannot afford breakdowns as the grass does not stop growing.

The Municipality owns the agricultural tractor which the mower is attached to.

Project Cost: \$20,000.00

Procurement Method: Joint tendering with SDG Counties

Recommended Financing: Fleet Reserves





Department: Fire & Emergency Services
Submitted By: Chief Alldred-Hughes

Project Title: Pick Up (SSV/PPV) Response ready. Include lights sirens, console, Storage.

Descriptions: Fleet replacement

Project Cost: \$130,000.00

Procurement Method: RFT

Recommended Financing: Fleet reserves



Department: Fire & Emergency Services
Submitted By: Chief Alldred-Hughes

Project Title: SUV (SSV/PPV) Response ready. Include lights sirens, console, Storage.

Descriptions: Fleet replacement

Project Cost: \$85,000.00

Procurement Method: RFT

Recommended Financing: Fleet reserves



Department: Parks, Recreation, and Facilities

Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Fleet – Utility Tractor Cub Cadet

Description:

The Municipality currently has a Cub Cadet Utility Tractor which has far exceeded its life expectancy. The current tractor does not have much versatility, so the Parks department has found itself renting a small utility tractor in 2023 & 2024 to complete some in-house projects. Due to the lack of versatility the tractor is primarily only used for Ball Diamond Maintenance with the diamond groomer.

Staff are proposing to procure a new small utility tractor with improved versatility to be used in more aspects of the Parks & Facilities Operations. The department is hoping that the new utility tractor will have options for further attachments such as a small front-end loader, back blade, mowing capabilities, and some winter operations improvements for snow removal.

Project Cost: \$55,000

Procurement Method: Tender or Canoe/LAS

Recommended Financing: Fleet Reserve



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Recreation- Haldane Park: Nets, Painting, and Grading

Description:

Staff did have some delays in delivery of supplies including volleyball nets and concrete contractors being busy in the fall. Therefore, some aspects of this project have been carried forward into 2025. Staff are finalizing timelines for the work to be completed as spring thaws occur to have the facility open for Summer 2025. The work completed to date will not affect winter park operations with the outdoor rink. Additionally, there were some unexpected costs that led to some cost overrun. Overall, staff still feel this is a significant park project that is being done for good value based on neighboring park upgrades in both Prescott and Hallville.

2024 Capital Sheet:

In 2023, Staff were successful in securing an Ontario Trillium Fund (OTF) Capital Grant to upgrade the beach volleyball and outdoor pads at Haldane Park in Iroquois. This project aligns with the Parks and Recreation Master Plan which outlined the lack of community level park in Iroquois as well as the need for more drop-in recreation spaces.

Outline of the proposed new project:

- *Removal of existing asphalt pad and beach volleyball courts*
- *Removal of fence line and old park features*
- *Installation of 3 new courts for fenced in Beach Volleyball/Outdoor Rink*
- *Installation of new multiuse pad/court*
- *Installation of new stone dust paths between features*
- *If funding remains expansion of parking area*

Funding on this project will be very tight, as OTF doesn't allow for contingency in a grant application and it was nearing the maximum allowed. Staff are hoping to complete most of the work in-house with only the technical or certain aspects of the work completed by contractors.

Project Cost: \$72,236

Procurement Method: RFQ/In-House

Recommended Financing: \$35,000 (Parkland Reserve) + \$25,136 (2024 Carry-Over) + \$12,100 (Grant)



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Morrisburg & Iroquois Waterfront Sub-Committees

Description:

The budget prepared by the committee reflects these goals while staying mindful of project cost some items were deferred to other years. The team has put some small allowances in for minor projects and events.

The following table outlines the projects the committee is planning to complete in 2024:

Morrisburg Sub-Committee with a focus on accessibility:

Accessible Beach Mat	\$ 6,000.00
Sun Shade Projects	\$ 10,000.00
Compass Beautification	\$ 4,000.00
Accessible Picnic Tables & Senior Friendly Picnic Tables	\$ 14,000.00
Waste Receptacles Trials	\$ 1,000.00
2024 Carryover	\$ -10,000.00
2025 Request	\$ 25,000.00
Amount Receiving	\$ 20,000.00

Iroquois Sub-Committee

Benches & Picnic Tables	\$ 5,000.00
Trees & Shrubs	\$ 7,000.00
Wildflowers	\$ 1,500.00

Engineering Works Platform	\$ 4,000.00
Plaques along Waterfront	\$ 4,000.00
Accessibility Mats	\$ 10,000.00
Maps Update	\$ 500.00
Powerplant Signs & Railings	\$ 8,000.00
Security Camera	\$ 5,000.00
2024 Carryover	\$ -15,000.00
2025 Request	\$ 25,000.00
Amount Receiving	\$ 20,000.00

Procurement Method: Various

Recommended Financing:

Morrisburg Waterfront Committee: \$30,000 [\$10,000 (Reserve) + \$20,000 (Taxation)]

Iroquois Waterfront Committee: \$35,000 [\$15,000 (Reserve)+ \$20,000 (Taxation)]



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Recreation- Loyalist Park Swing Set Replacement

Description:

The Municipality owns and maintains many swings and play structures throughout the Municipality. These assets typically have a lifespan of approximately 15 years and have been replaced with 1 or 2 pieces of equipment per year. Loyalist Park currently has a swing set that does not meet the requirements of "CAN/CSA Z614 - Children's playground equipment and surfacing".

The existing swing is too tall, is not accessible, and is reaching the end of its lifecycle. Staff are proposing the installation of new 2 bay/4 seat swing set with a baby/tot seat, accessible swing, and two belt seats. Along with a new cedar weave AODA accessible play surfacing below. Additionally, a new drainage and base will be installed.

Project Cost: \$29,000

Procurement Method: In-House & Canoe/LAS Procurement

Recommended Financing: Taxation



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Recreation - Arena- Compressor #1 Rebuild

Description:

The arena refrigeration system utilizes two compressors to pump the brine used for cooling the ice under the slab for ice operations.

As part of the TSSA/Mechanical regular maintenance of the equipment there is a recommendation at certain intervals during the lifespan of the equipment. Compressor #1 is now due for maintenance. The rebuild is an opportunity to ensure the equipment operates efficiently and replaces any defective components.

Arena compressors are an important part of an ice rink's refrigeration system, as they are critical in the movement of coolants in the system.

Project Cost: \$10,000

Procurement Method: Maintenance Contract

Recommended Financing: Taxation



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Arena- Dehumidifier Replacement

Description:

The existing arena dehumidifiers are about 25-26 years old and are reaching the end of life. The amount of maintenance required has been increasing with more issues arising year over year with regards to motor performance, ice buildup, belt issues, and harsh starting.

The arena cannot safely be open to the public if the dehumidifiers are not operating. Arena dehumidifiers are an important part of an ice rink's refrigeration/HVAC system, without effective ones in place, moisture levels increase in the arena creating fog, dripping, and other serious problems such as mold and corrosion, soft ice, and poor skating conditions. An example of the importance was noted at a neighboring township that had to close its facility for 2 weeks this year due to its dehumidifier issues.

The Morrisburg Arena utilizes two dehumidifiers which correspond to the louvers utilized for cycling air in the arena. The project would utilize a design-bid-build process for procurement. Staff would utilize a mechanical engineering consultant to specify the appropriate units for the facility and provide specifications to be used by staff during the tender and construction process. A public request for tender/quotation would be issued for the supply and installation of the new dehumidifiers.



Project Cost: \$80,000 (Supply/Installation) + \$10,000 (Engineering)

Procurement Method: Engineering – RFQ, Installation - Tender

Recommended Financing: Taxation



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Recreation- Seaway Structures

Description:

The timber structures were constructed by Seaway District High School in 2023, and the Municipality completed an RFP for installation on municipal property to user groups and awarded them to MMRC and Harvestfest Committee.

Staff are working to get the Seaway Students back on site to be involved in the re-construction which did not occur in 2024. The groups in both Matilda and Williamsburg were going to fundraise to help offset the costs to finalize the structures.

Project Cost: \$8,000 (Minor Capital)

Procurement Method: RFQ/In-house

Recommended Financing: Donation Funded,



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Iroquois Waterfront Lighting

Description:

In 2025 Phase 3 of the Iroquois Waterfront Lighting project will move forward. The project will see lighting installed from the Tennis Courts at Elizabeth Drive down to Boathouse Road along the path in front of the Carman House. Staff will continue to work with Mr. Ross for the funding, design and procurement of the project.

Additionally further landscaping is required around Phase 1 & Phase 2 of the project as the work is completed and the natural settlement of the excavated material has completed. This portion of the project will be funded by the Municipality.

Project Cost: \$135,000

Procurement Method: Tenders/RFQ

Recommended Financing: \$120,000 (Donation) + \$15,000 (Taxation),



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Ball Diamond Upgrades- Iroquois, Williamsburg, Riverside

Description:

The Municipality owns approximately 9 ball diamonds. The diamonds are utilized by various user groups. The diamonds require regular maintenance from staff to ensure they are groomed and remain safe for ball diamond usage. Finishing work on the diamonds such as installation of the bases and lining is typically done by the user groups/volunteers with the Municipality providing materials and supplies to support.

The average replacement cost with fencing, lighting etc. for a ball diamond can be approximately \$200,000 to \$300,000 so regular maintenance is key to protect and maintain the municipal assets.

Staff are proposing a budget of \$55,000 for 2025 to complete various projects at the diamonds. The proposed work outlined likely exceeds the \$55,000 however, staff will complete the work to best maximize the value to the diamonds.

Diamond Upgrades/Repairs Required:

- Active Osprey Nests- Iroquois and Riverside. Relocate onto poles adjacent.
- Remove and replace Infield and upgrade drainage- Iroquois
- Lighting Repairs- Williamsburg, Morrisburg, Riverside. The LED Drivers need to be replaced as many have lights out or flashing at these diamonds
- Upgrades to protective netting- Williamsburg + Riverside
- Protective cases to store equipment including a vinyl style base- Williamsburg, Iroquois, Riverside, Brinston
- New Line Chalker – Brinston
- Infield/Outfield edging – All Diamonds
- Dugout Removal and Replacement – Riverside
- Tile Drainage Repairs - Williamsburg

Notes:

There is currently an Osprey's nest at Iroquois and Riverside ball diamonds which poses significant safety issues for wildlife as well as community members using the field. Ospreys often build their nests in high places, such as power poles, posing risks for the birds and causing potential power outages or fires. To safely move the Osprey nest, a new pole at new height but installed and moved in advance of nesting season this also comes at a cost between \$7,000-\$8,000.

Both Williamsburg and Riverside have protective netting which needs replacement including restringing of the cables to provide adequate tightness.

Williamsburg, Riverside and Morrisburg had new LED lights installed approximately 8 years ago, however some of the LED Drivers in the lights are due for replacement.

All ball diamonds need protective cases to store equipment. A protective case will ensure that nothing goes missing and increases equipment longevity. Staff are considering switching more diamonds to a vinyl style base to increase longevity, protecting this surface from the elements and everyday wear and tear.

Staff are hoping to borrow North Dundas's Diamond edger to complete some infield/outfield edging work. The grass from the outfield can slowly grow into the infield changing the field layout and makeup. By doing a regular edging it can protect the infield surface.

Project Cost: \$55,000

Procurement Method: Various

Recommended Financing: Taxation



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Iroquois Beach Cube Replacement &
Morrissburg & Iroquois Beach Buoy Line Replacement

Description:

Iroquois Beach Cube Replacement

Many of the cubes have cracked and are causing water to enter, making it unsafe to use for families and children. Due to the weight of the water, these cubes are hard to remove from the beach at the end of the season. If enough water gets into the cubes, these structures can sink. Staff are recommending a full replacement to avoid mixing of service lifecycles in the cubes. The remaining cubes will be kept as spares and parts will be sold as excess to increase the municipal revenues.



Morrissburg & Iroquois Beach Bouy Line Replacement

The buoy lines located at both beaches that delineate the swimming area are reaching the end of their life. The ropes are beginning to break in multiple locations and many of the plastic buoy markers are broken.

Project Cost:

Iroquois Beach Cube Replacement \$60,000
Morrissburg & Iroquois Beach Bouy Line Replacement \$5,000

Procurement Method: RFQ

Recommended Financing: Taxation,



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Beach Upgrades & Control Measures

Description:

Note this Capital Sheet was prepared prior to the November 27th Committee of the Whole discussion on beach operations.

Morrisburg and Iroquois Beaches have exponentially increased visitors over the past several years, contributing to excessive waste and parking concerns. The need for enhanced parking measures, garbage collection, and crowd control measures have become paramount to maintain health and safety standards and eliminate excessive labour costs to the Municipality. Both beaches are staples for South Dundas residents and tourists from neighboring communities.

The outcome of the committee of the whole scheduled for November 27th will determine the next steps with regard to this funding. Staff are not expecting there to be any one perfect solution, however, several different control measures will be required to be implemented. These funds will be utilized to implement these actions.

Project Cost: \$30,000

Procurement Method: Various

Recommended Financing: Taxation



Department: Parks, Recreation, and Facilities
Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Youth Working Group Funding

Description:

The Youth Working Group has focused on National Health Literacy Program primary aim is to enhance health literacy, while also promoting self-care and addressing specific health issues prevalent in the South Dundas Community. This program will include involving community engagement, educational workshops, health kits tailored to local needs of youth and families, and continuous evaluation to ensure effectiveness and sustainability.

They are looking to utilize the funding as seed funding to host the events and prepare the wellness packages. This support will additionally act as their operational fund for such things as supplies or marketing material. The committee is also committed to fundraising to aid in further supporting their initiatives and projects.

Project Cost: \$5,000

Procurement Method: N/A

Recommended Financing: Taxation,



Department: Parks, Recreation, and Facilities

Submitted By: David Jansen- Director of Parks, Recreation, and Facilities

Project Title: Programming – 3rd Floor SDMC Storage

Description:

The following project is a carry-over from the 2024 Budget as staff were unable to complete the project in 2024.

From 2024 Capital Sheet:

The Municipal Center 3rd Floor Recreation Room is home to 25-30 programs per week. The programs vary in style from musical, EarlyON, fitness, technology, art, sewing, yoga, and toddlers. Each of these programs requires unique supplies to offer the program and storage on site needs to be expanded to match the variety of courses offered by the Municipality.

Staff are recommending the condensing of some fitness equipment and re-organizing of a corner for the installation of additional storage cabinets and room space within the existing recreation room to meet the growing needs of our program offerings.

Project Cost: \$12,500

Procurement Method: RFQ/In-house

Recommended Financing: Recreational Programming Reserve



Department: __Transportation_____
Submitted By: __Jeff Hyndman_____

Project Title: **Joint Paving of a Boundary Road**

Description: A portion of Nation River Rd which Boundaries between North and South Dundas was pulverized and returned to gravel in 2023. An additional 300m which attaches to the South Dundas and Edwardsburg/Cardinal Boundary was also pulverized to eliminate the potholes in that corner.

North Dundas covered the cost for this activity and has asked that South Dundas partner in the paving of this road network in 2024 including the curve and the additional 300m.

This project was not completed in 2024 and was asked to bring forward again for 2025.



Project Cost: \$40,000.00 plus HST

Procurement Method:

Recommended Financing:



Department: __Transportation__
Submitted By: __Jeff Hyndman__

Project Title: **Sidewalk Replacement Program**

Description:

Year two of four of the Sidewalk Replacement Program will incorporate Gilmour Rd having the old sidewalks removed and new 1.5m wide installed. The new sidewalks on the north side, will go from County Rd 16 to the park entrance and on the south side, the new sidewalks will go from County Rd 16 to the church parking lot.

Replacing the old narrow sidewalks and installing 1.5m wide sidewalks will help improve snow removal activities, minimize sod damage from winter plowing and it will also improve the walking surface and eliminate trip hazards from the old sidewalks.

The total square meter for this project will be roughly 375. It will require 6 tactile walking surface plates and 5 catch basin frames and covers.



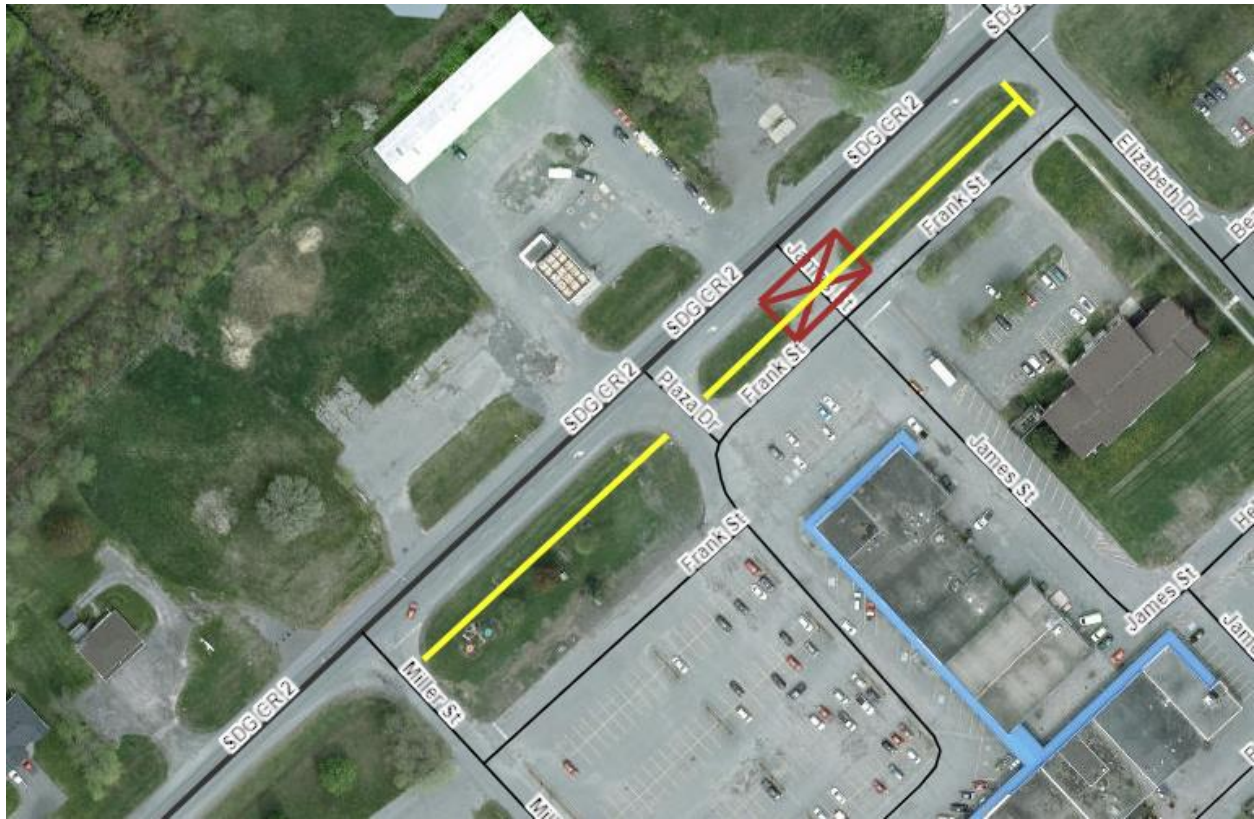
Provisional Work

Staff is recommending tendering for sidewalk work in Iroquois along County Rd 2 from Elizabeth Dr to Miller St. Within this scope of work, staff is suggesting that we remove

the East Entrance to the Iroquois Plaza (James Street) which will leave just one entrance being Plaza Dr.

Work Required:

- Removal of existing entrance way
- Excavate and prepare for new 1.5m sidewalk
- Frame and pour new 1.5m wide sidewalk
- Topsoil repair
- Total length would be roughly 338 sq m.
- 10 tactile walk surface plates



Project Cost: \$230,000.00 plus HST

Procurement Method: Tendering thru Bids and Tenders

Recommended Financing: OCIF and Gas Tax



Department: __Transportation_____
Submitted By: __Jeff Hyndman_____

Project Title: **Lakeshore Drive- Drainage**

Description:

Drainage has been an ongoing concern along Lakeshore Dr from Gibson Lane heading west to civic address 12233 Lakeshore Dr (approximately 1,050m). There are catch basins along the south side of Lakeshore, however the water has a hard time to get to them. Water ponds at the intersection of Augusta and Lakeshore on the Northwest Corner as well as across from the Church by the Dock.

Water also crosses the sidewalks on the South side and enters onto residents properties which is the biggest concern that the Municipality faces.

Staff is presenting the following options to try and solve the drainage concerns for 2025:

- 1. Topographic & Legal Survey:** Complete a topographic and legal survey of the roadway, which is required to setup a base plan drawing of the existing conditions. **\$50,000**
- 2. Evaluation and Preliminary Design:** Evaluate topographic survey data and existing conditions, setup a baseplan drawing using topographic & legal survey, as-built information, and supplement from additional data picked up by engineering consultant. Identify problem and develop a list alternative solutions to address problems along with Class D cost estimate for each. Present to Township Staff and/or council and select the preferred solution to address the existing drainage issues. **\$40,000**

Detail design and tender package would then budgeted for in 2026 for the full repair of the roadway.

Project Cost: **\$90,000.00 plus HST**

Procurement Method: **Tendering**

Recommended Financing:

MUNICIPALITY OF SOUTH DUNDAS

CAPITAL BUDGET PROGRAM PROJECT DATA SHEET 2025

Department: Transportation
Submitted By: Jeff Hyndman

Project Title: MESH Electronic Road Patrol Programming

Description: With the MESH system we will become more proficient with our road patrolling as per the MMS. This form of electronics will eliminate the need of a paper copy, and it is very user friendly. Through this program, work orders can be created for deficiencies (ie down trees, signs, potholes) and sent to the Transportation Department to be actioned.

The Municipality can also include the sign inventory to this program.

Project Cost:

- **Initial startup fee**
 - \$5000 less 50% discount= \$2,500 plus HST.
- **Premium User Subscription Fee-**
 - Premium user licenses have access to additional features like premium form fields, exclusive data source and form connectors (e.g. REST), unlimited data entries, tasks and dispatch (including reminder notifications), etc.
 - 5 users on a 12-month term- 5 x \$1,200/yr= \$6,000.00 plus HST
 - Purchase 5 Tablets- \$1,100.00 x 5=\$5,500.00 plus HST
 - Data for Tablets- 5 x \$30/month= \$1,800.00 plus HST



Department: __Transportation_____

Submitted By: __Jeff Hyndman_____

Project Title: **Minor Capital Sheet**

Description: Throughout the year the Municipality requires purchases that would not constitute a Capital Purchase due to the dollar value associated with each item/project.

The follow items for 2025 were identified by the Transportation Dept:

- Yearly sign Inspection for Reflectivity
 - Cost is presently reflected in the Operating Budget
- Post Driver
 - Light weight and compact, weighing 32lbs
 - Powered by a Honda engine
 - Comes with variable barrel sleeves in sizes of 1", 1.75" and 2.5"
 - Will eliminate staff having to lift a heavy steel tube above their head to pound a post in the ground.
 - \$3,000.00 plus HST
- OSIM Report
 - Bi-Annual report for all Municipal owned bridges and culverts with a greater span of 3m in width.
 - Cost is presently reflected in the Operating Budget

Project Cost:

Procurement Method: Sole Sourcing for sign inspection (same company as 2024), three prices for the Post Driver and joint tendering with SDG Counties for the OSIM Report.

Recommended Financing: daily operating accounts

**MUNICIPALITY OF SOUTH DUNDAS
CAPITAL BUDGET
2025**

Department: Environmental Services
Submitted By: Jeff Hyndman

Project Title: Concrete Grinding

Description: The Municipality of South Dundas and local contractors have used the Landfill as a storage facility for concrete slabs, large pieces and foundations from houses. These large pieces are not re-usable and are just taking up space.

Once broken down into smaller pieces the remains could be used as a base for the new transfer depot.

Project Cost: \$40,000.00 plus HST

Procurement Method: Three prices from local demolition companies

Recommended Financing: Landfill Reserves







To: Mayor & Council
From: Jeff Hyndman, Director of Transportation
Subject: **TS2024-08 Matilda Waste Disposal Site
Transfer Station Design Concept**

RECOMMENDATION

THAT the Municipality of South Dundas approves the services of WSP Consulting with an upset limit of \$9,625.00 plus HST for the concept design of a transfer station for the Matilda Waste Disposal Site (WDS).

AND THAT the Director of Transportation be authorized to sign all necessary documents to give effect to the contract.

BACKGROUND

The Municipality of South Dundas has been working with WSP for several years which has included the closure of the Williamsburg Landfill Site, the Expansion of the Matilda Landfill Site, and the future of our waste and recyclables program.

In 2021, The Council of the day made the decision to proceed with a transfer station to support the needs of the residence in South Dundas for handling residential curbside waste. Report #CAO2022-02 (attached as reference) outlined different tasks which would need to be completed, and a cost associated with each task.

DISCUSSION/OPTIONS

In the Annual Report for 2023, *WSP*:

estimated lifespan of Matilda WDS to be 1.2 years of remaining capacity from December 2023; however, the Municipality plans on diverting curbside pickup waste beginning in July 2024 which will reduce the waste fill rate in 2024. Without additional diversion occurring, the landfill is expected to reach its maximum capacity in February 2025.

The Municipality of South Dundas started using GFL as its Waste Disposal Site on July 1, 2024, and as of our last invoice dated October 15, 2024, we have diverted 643.79 MT of waste.

Within the work plan, the Matilda waste disposal site station design concept will include:

1. The concept design of a transfer facility incorporating a low-level retaining wall having deposition bins for waste (3), scrape metal (1), tires (1), and yard and leaf (1) for a total of 6 bins.
2. 3-D rendered model of the proposed layout.
3. Cost estimates.
4. Project meetings.

The new design **will not** include bins for recyclables and construction and demolition waste.

Next steps:

- Geotechnical assessment to confirm soil conditions
- Detailed design which would be budgeted for separately.

The proposal from WSP will be presented to the Municipality by February 14th, 2025, for review by Council.

BUDGET IMPLICATIONS

\$31,371.00 was budgeted under Landfill site- Capital Expenditures for the design of a transfer station. Pricing provided by WSP would come from that GL Account.

Attachments

Schedule "A" – CAO Report to Council Feb 14, 2022, for context
Schedule "B" – WSP Proposal – October 21, 2024

7. ACTION REQUEST

- b. TS2024-08 - Matilda Transfer Station Design Concept (J. Hyndman)

Resolution No. 22-26-647

Moved By Councillor Smyth
Seconded By Councillor Veinotte

THAT the Municipality of South Dundas approves the services of WSP Consulting with an upset limit of \$9,625.00 plus HST for the concept design of a transfer station for the Matilda Waste Disposal Site (WDS).

AND THAT the Director of Transportation be authorized to sign all necessary documents to give effect to the contract.

**MUNICIPALITY OF SOUTH DUNDAS
CAPITAL BUDGET
2025**

Department: Transportation Department
Submitted By: Jeff Hyndman

Project Title: Capital Roads Project

Description: As per the Roads Need Study, the following roads have been identified as needing a form of surface reconstruction. The following roads will receive a 10mm scratch pad to aid with base strength and a full road application of 25mm HL3 asphalt lift. In moving our roads program in this direction, the Municipality of South Dundas should see 10 plus years of service life before another form of treatment is needed.

- **Muttonville Rd** (asset #205A)-County Road 2 north to dead end (**not identified**)
- **Hutt Rd** (asset #089A)- Flagg Rd South to 0.9kms west of Strader Rd (**not identified**).
- **Roy Rd** (asset #113)- Dons Rd to Salmon Rd (**not identified**)
- **Hummel Rd** (asset #108)- County Rd 8 to Froats Rd (**not identified**)
- **Brooks Rd** (asset #102)- Marcellus Rd to Winchester Springs Rd (**not identified**)
- **Young Rd** (asset # 099)- Cassie Rd to MacKenzie Rd (**not identified**)
- **Pigeon Island Rd** (asset # 132)- Archer Rd North going westerly 2.8kms (**not identified**).
- **Dejong Rd** (asset # 043)- County Road 28 north to dead end (**not identified**).
- **Gary Rd** (asset # 132)- Winchester Springs Rd to Marcellus Rd (**not identified**).
- **Salmon Rd** (asset # 111A & 111B)- West dead end to Grantley Rd (**not identified**).

PROJECT JUSTIFICATION: The above noted roads in orange parenthesis were not identified in the 10 yr plan because the focus was to keep the good rural roads good and letting the poor roads stay poor (pothole repair needed).

The Roads need study from 2019 had identified:

- **Irish Headline Rd**
- **Heritage Road**

These roads are still holding well with minimal pothole patching required.

Project Cost: The following costs and treatment has been broken down per roadway

Procurement Method: Joint tender with Counties of SDG can be used to do the 25mm Hot Asphalt resurfacing.

Recommended Financing: OCIF and Gas Tax

Net HST

2025 Capital Roads Program					
10 Year Service Life (increased Road Strength)					
Muttonville Road - From SDG 2 northerly to Dead End. Asset ID 205A (625m)					
HL3 Asphalt Overlay 5.7m wide x 25mm thick	mt	236.58	\$	170.50	\$ 40,336.89
10mm Scratch pad (leveling application)	mt	91.88	\$	155.00	\$ 14,241.40
Shouldering	mt	73.44	\$	55.00	\$ 4,039.20
				Total Estimate	\$ 58,617.49
\$ 59,649.16					
10 Year Service Life (increased Road Strength)					
Hutt Road - From Flagg Road south easterly for 1835m. Asset Id 089A (1835m)					
HL3 Asphalt Overlay 6.5m wide x 25mm thick	mt	752.48	\$	155.00	\$ 116,634.40
10mm Scratch pad (leveling application)	mt	292.22	\$	155.00	\$ 45,294.10
Shouldering	mt	215.61	\$	55.00	\$ 11,858.55
Culverts (24") 9m	E	4.00	\$	1,594.35	\$ 6,377.40
Coupler (24")	E	2.00	\$	106.35	\$ 212.70
Gravel	T	300.00	\$	12.00	\$ 3,600.00
				Total Estimate	\$ 183,977.15
\$ 187,215.15					
10 Year Service Life (increased Road Strength)					
Roy Road - Dons Road northerly to Slamon. Asset ID 113 (1425m)					
HL3 Asphalt Overlay 4.8m wide x 25mm thick	mt	449.50	\$	162.75	\$ 73,156.13
10mm Scratch pad (leveling application)	mt	174.56	\$	155.00	\$ 27,056.80
Shouldering	mt	167.44	\$	55.00	\$ 9,209.20
Culverts (16") 6m	E	1.00	\$	721.35	\$ 721.35
Culverts (16") 9m	E	1.00	\$	1,082.03	\$ 1,082.03
Culverts (48") 6m	E	1.00	\$	2,619.00	\$ 2,619.00
Culverts (48") 9m	E	1.00	\$	3,928.50	\$ 3,928.50
Coupler (16")	E	1.00	\$	72.15	\$ 72.15
Coupler (48")	E	1.00	\$	212.63	\$ 212.63
Gravel	T	300.00	\$	12.00	\$ 3,600.00
				Total Estimate	\$ 121,657.79
\$ 123,798.96					
10 Year Service Life (increased Road Strength)					
Hummel Road - From SDG 8 to Froats Road. Asset ID 108 (1240m)					
HL3 Asphalt Overlay 3.8m wide x 25mm thick	mt	312.91	\$	170.50	\$ 53,351.16
10mm Scratch pad (leveling application)	mt	34.30	\$	155.00	\$ 5,316.50
Shouldering	mt	96.35	\$	55.00	\$ 5,299.25
				Total Estimate	\$ 63,966.91
\$ 65,092.72					
10 Year Service Life (increased Road Strength)					
Brooks Road - Asset ID 102 (1280m)					
HL3 Asphalt Overlay 5.5m wide x 25mm thick	mt	444.14	\$	162.75	\$ 72,283.79
10mm Scratch pad (leveling application)	mt	172.48	\$	155.00	\$ 26,734.40
Shouldering	mt	150.40	\$	55.00	\$ 8,272.00
Culverts (48") 6m	E	1.00	\$	2,619.00	\$ 2,619.00
Culverts (48") 9m	E	1.00	\$	3,928.50	\$ 3,928.50
Coupler (48")	E	1.00	\$	212.63	\$ 212.63
Gravel	T	150.00	\$	12.00	\$ 1,800.00
				Total Estimate	\$ 115,850.32
\$ 117,889.28					
10 Year Service Life (increased Road Strength)					
Young Road - From Cassie Road to MacKenzie. Asset 099 (2315m)					
HL3 Asphalt Overlay 4.8m wide x 25mm thick	mt	730.24	\$	170.50	\$ 124,505.92
10mm Scratch pad (leveling application)	mt	283.59	\$	155.00	\$ 43,956.45
Shouldering	mt	272.01	\$	55.00	\$ 14,960.55
Culverts (24") 6m	E	2.00	\$	1,062.90	\$ 2,125.80
Culverts (24") 9m	E	2.00	\$	1,594.35	\$ 3,188.70
Culverts (42") 6m	E	1.00	\$	2,619.00	\$ 2,619.00
Culverts (42") 9m	E	1.00	\$	3,928.50	\$ 3,928.50
Culverts (70") 6m	E	1.00	\$	5,500.00	\$ 5,500.00
Culverts (70") 9m	E	1.00	\$	6,000.00	\$ 6,000.00
Coupler (24")	E	1.00	\$	106.35	\$ 106.35
Coupler (42")	E	1.00	\$	212.63	\$ 212.63
Coupler (70")	E	1.00	\$	400.00	\$ 400.00
Gravel	T	600.00	\$	12.00	\$ 7,200.00
				Total Estimate	\$ 214,703.90
\$ 218,482.69					

10 Year Service Life (increased Road Strength)				
Pigeon Island Road - Approximately 1.7km east of SDG 8 easterly yo Archer North Road. Asset ID 132				
HL3 Asphalt Overlay 6m wide x 25mm thick	mt	1264.27	\$	155.00 \$ 195,961.85
10mm Scratch pad (leveling application)	mt	490.98	\$	155.00 \$ 76,101.90
Shouldering	mt	392.45	\$	55.00 \$ 21,584.75
Culverts (84") 9m	E	2.00	\$	6,500.00 \$ 13,000.00
Coupler (84")	E	1.00	\$	500.00 \$ 500.00
Gravel	T	200.00	\$	12.00 \$ 2,400.00
				Total Estimate \$ 309,548.50
10 Year Service Life (increased Road Strength)				
Dejong Road - Asset ID 043A (430m)				
HL3 Asphalt Overlay 3.5m wide x 25mm thick	mt	94.95	\$	170.50 \$ 16,188.98
10mm Scratch pad (leveling application)	mt	36.87	\$	155.00 \$ 5,714.85
Shouldering	mt	50.53	\$	55.00 \$ 2,779.15
Culverts (18") 9m	E	2.00	\$	1,224.45 \$ 2,448.90
Culverts (36") 6m	E	1.00	\$	1,983.15 \$ 1,983.15
Culverts (36") 9m	E	1.00	\$	2,974.73 \$ 2,974.73
Coupler (18")	E	1.00	\$	81.68 \$ 81.68
Coupler (36")	E	1.00	\$	159.45 \$ 159.45
Gravel	T	200.00	\$	12.00 \$ 2,400.00
				Total Estimate \$ 34,730.89
10 Year Service Life (increased Road Strength)				
Gary Road - Asset ID 105 (2555m)				
HL3 Asphalt Overlay 5m wide x 25mm thick	mt	805.94	\$	162.75 \$ 131,166.74
10mm Scratch pad (leveling application)	mt	312.99	\$	155.00 \$ 48,513.45
Shouldering	mt	300.21	\$	55.00 \$ 16,511.55
Culverts (36") 6m	E	1.00	\$	1,983.15 \$ 1,983.15
Culverts (36") 9m	E	1.00	\$	2,974.73 \$ 2,974.73
Coupler (36")	E	1.00	\$	159.45 \$ 159.45
Gravel	T	120.00	\$	12.00 \$ 1,440.00
				Total Estimate \$ 202,749.07
10 Year Service Life (increased Road Strength)				
Salmon Road - From Beckstead Road easterly to Grantley. Asset ID 111A (4900m)				
HL3 Asphalt Overlay 6.5m wide x 25mm thick	mt	2009.34	\$	155.00 \$ 311,447.70
Shouldering	mt	575.75	\$	55.00 \$ 31,666.25
Culverts (18") 6m	E	1.00	\$	816.30 \$ 816.30
Culverts (18") 9m	E	1.00	\$	1,224.45 \$ 1,224.45
Culverts (48") 6m	E	1.00	\$	2,619.00 \$ 2,619.00
Culverts (48") 9m	E	1.00	\$	3,928.50 \$ 3,928.50
Coupler (18")	E	1.00	\$	81.68 \$ 81.68
Coupler (48")	E	1.00	\$	212.63 \$ 212.63
Gravel	T	250.00	\$	12.00 \$ 3,000.00
				Total Estimate \$ 354,996.51

Total Estimates	\$	1,660,798.51	
Estimate packer rental for month (x2 units)	\$	4,000.00	\$ 4,070.40
Total of estimates and packer rental	\$	1,664,798.51	\$ 1,694,098.96

HST @ 13%	\$	216,423.81
Grand Total	\$	1,881,222.31

**Fleet Replacement Program - Summarized by Department Totals
Draft for 2025 Capital Budget (excludes Water)**

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	TOTAL
Public Works	659,176	549,840	385,000	1,264,444	981,048	68,000	529,160	1,020,000	85,000	568,000	6,109,668
Fire	729,740	218,784	130,000	400,000	2,000,000	-	-	-	-	1,350,000	4,828,524
Recreation	-	55,000	153,000	-	68,000	85,000	-	123,000	85,000	136,000	705,000
ByLaw-Drainage	-	-	68,000	-	50,000	-	-	-	68,000	-	186,000
Requirement:	1,388,916	823,624	736,000	1,664,444	3,099,048	153,000	529,160	1,143,000	238,000	2,054,000	11,829,192
Opening Balance	1,075,023										
Funding:	490,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	8,779,375
Interest & sale rev	31,449										
From Building	3,358										
	210,914	137,290	151,290	(763,154)	(3,112,202)	(2,515,202)	(2,294,362)	(2,687,362)	(2,175,362)	(3,479,362)	