JOB DESCRIPTION

Job Title: Swim Instructor / Lifeguard (Student)	**Department:** Parks, Recreation & Facilities
Reports to: Recreation Coordinator	**Wage Level:** $17.50-$20.50

Job Summary: The South Dundas Swim Instructor is responsible for overseeing the swimming activities at the Morrisburg and Iroquois Beaches. The instructors are responsible for developing and teaching swimming lessons and activities for various age groups under the direction of program coordinator. They will be required to ensure proper documentation is maintained with regards to recreational programming and beach operations. Instructors must be able to work with minimal supervision and provide high levels of customer service in all duties they perform.

Duties & Responsibilities:
- Supervises swimming activities at the Morrisburg and Iroquois public beaches and ensures that policies, guidelines, and safety procedures are followed
- Instructs or assists classes in fundamentals of swimming as needed
- Warns swimmers of improper activities or danger and enforces beach regulations and water safety policies
- Administers first aid in the event of injury, rescues swimmers in distress or danger of drowning, and administers CPR and/or artificial respiration, if necessary
- Evaluates conditions for safety and initiates the beach emergency action plan as required
- Inspects the beach, change rooms, washrooms, and water to ensure it is safe and usable
- Assists in cleaning the beach and related facilities
- Assist in posting beach closure signage and changing of the water quality indicators
- Ability to interact effectively and courteously with all levels of staff and public service in a Customer Service focused environment; build cooperative, collaborative working relationships with internal and external customers
- Perform all other duties as assigned
- Follows all guidelines for employees and employers as legislated under the *Ontario Occupational Health and Safety Act*

Skills & Knowledge:
- Must demonstrate the ability to work without supervision
- Must be observant and attentive to detail
- Must be highly motivated to work both independently and within a team environment
- Must be courteous and tactful in dealing with staff and the public
- Must have excellent public relations and communication skills

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Education & Experience:
- Must be currently enrolled in full-time studies; and returning to full-time studies in the following school term
- Must have a current LSS National Lifeguard-Pool OR a current LSS National Lifeguard-Waterfront
- Must have current LSS Swim Instructor
- Must have a valid Standard First Aid with CPR-C and AED from a WSIB approved agency
- Must successfully pass LSS National-Waterfront prior to first shift
- Lifeguards must be 16 years old by their first shift
- Part-time instructional shifts potentially available for those 15 years old with the qualifications listed above
- Knowledge and ability to evaluate water conditions to determine any potential dangers or hazards
- Ability to adjust swimming lessons and activities as necessary to ensure the safety of the visitors and other staff
- Swimming proficiency and comfort in all types of water conditions
- Ability to judge and evaluate evolving dynamics of individuals participating in aquatic activities to immediately assess their capabilities and threats to their safety
- Knowledge of on-site protocols, operational procedures, and safety policies
- Knowledge of methods and techniques for providing on-site emergency medical services
- A valid Class "G2" driver's license would be considered an asset
- LSS Lifesaving Instructor would be considered an asset
- LSS Aquatic Supervisor would be considered an asset
- LSS Standard First Aid Instructor would be considered an asset

Work Environment:
This position will be five shifts per week Monday to Friday 8:30 am – 4:00 pm. Must be physically fit to perform the essential duties of the job.

This job description is intended to summarize the responsibilities of the job and is not a comprehensive list of all duties to be performed.