



## Job Description

<b>Job Title:</b> Heavy Equipment Operator/Labourer (Contract)	<b>Last Revision Date:</b> March 2025
<b>Reports to:</b> Director of Transportation	<b>Approved by:</b> Council
<b>Wage Level:</b> \$34.12/hr – 40hrs per week.	<b>Effective Date:</b> 29-Week Position. Between April to November

**Job Summary:** The Transportation Department Operator/Labourer is responsible for the repair, construction and maintenance of Municipal roads, rights-of-way, equipment, property and other assets in accordance with Municipals standards and policies. .

### Duties & Responsibilities:

- Responsible for conducting general maintenance functions for roads and public works operations, including but not limited to:
  - Construction projects and paving preparation
  - Maintaining roads in good condition for safe, hazard-free driving
  - Building retaining wall, maintaining fences and bridges
  - Gravel road maintenance
  - Repairing and installing street signs, etc.
- Maintain landscaping in healthy, attractive condition.
- Will be required to respond to emergency situations as they arise.
- Discusses plans, priorities and work scheduled with the Lead Hand and/or Supervisor.
- Perform all other duties as assigned.
- Protects own health and health of others by adopting safe work practices, reporting unsafe conditions immediately, and attending all relevant, in-house training regarding occupational health and safety.
- Follows all guidelines for employees and employers as legislated under the *Ontario Occupational Health and Safety Act*.

*This job description is intended to summarize the responsibilities of the job and is not a comprehensive list of all duties to be performed.*



**Skills & Knowledge:**

- Good interpersonal skills
- The ability to work independently
- Ability to operate a variety of maintenance equipment safely and efficiently
- Knowledge of road construction and maintenance activities
- Knowledge of road maintenance and construction standards, by-laws and other applicable legislation

**Education & Experience:**

- Secondary School Diploma
- “DZ” Class License

**Work Environment:**

This position will be four to five shifts per week Monday to Sunday between 6:00 am – 4:00 pm to be confirmed by your supervisor. Must be physically fit to perform the essential duties of the job.

**Application Deadline:**

The Municipality of South Dundas is an equal opportunity employer and encourages applications from all qualified individuals. During the recruiting process, accommodation for applicants with disabilities is available upon request.

Applications will be accepted until **March 26, 2025, at 12:00 pm (Noon)**. Please send resume to [hr@southdundas.com](mailto:hr@southdundas.com). We thank all candidates for their interest, however, only those selected for an interview will be contacted. No telephone calls please.

Personal information submitted will be used for the sole purpose of this competition. It is collected under the authority of *The Municipal Act, RSO 2001*, and will be used in accordance with *The Municipal Freedom of Information and Protection of Privacy Act* for employment purposes.