



# Municipality Of South Dundas

## Application for Rebate of Property Taxes for Vacancies in Commercial and Industrial Buildings

TAXATION YEAR :
APPLICATION # :

### INSTRUCTIONS

- The deadline for submitting applications is February 28 of the year following the taxation year to which the application relates.
- Applications may be made a maximum of twice per year per property (once per year or semi-annually).
- Send this completed application to: TAX OFFICE, 34 Ottawa Street, P.O. BOX 740, Morrisburg, Ontario K0C 1X0 (Phone: 613-543-2673)
- Any person who knowingly makes a false or deceptive statement in this application is guilty of an offence and, upon conviction, is liable for a fine.
- To be eligible for a rebate, a building or portion of a building must satisfy the conditions described in Category 1 or Category 2 below.

<p><b>ELIGIBILITY :</b> (Please mark [ X ] to confirm eligibility)</p> <p><b>Category 1 – Buildings that are Entirely Vacant :</b></p> <p>A whole <b>commercial</b> or <b>industrial</b> building will be eligible for a rebate if :</p> <p><input type="checkbox"/> the entire building was not used for any purpose for at least <b>90</b> consecutive days.</p> <p><b>Category 2 – Partially Vacant Buildings :</b></p> <p>A suite or unit within a <b>commercial</b> building will be eligible for a rebate if, for at least <b>90</b> consecutive days, it was :</p> <p><input type="checkbox"/> not used for any purpose; and</p> <p><input type="checkbox"/> clearly delineated or physically separated from the used portions of the building; and</p> <p><input type="checkbox"/> either <input type="checkbox"/> capable of being leased for immediate occupation, or <input type="checkbox"/> undergoing or in need of repairs or renovations that prevented it from being available for lease for immediate occupation, or <input type="checkbox"/> unfit for occupation.</p>	<p><b>Category 2 – Partially Vacant Buildings – (Continued) :</b></p> <p>A portion of an <b>industrial</b> building will be eligible for a rebate if, for at least <b>90</b> consecutive days, it was :</p> <p><input type="checkbox"/> not used for any purpose; and</p> <p><input type="checkbox"/> clearly delineated or physically separated from the used portions of the building.</p> <p><b>EXCLUSIONS :</b></p> <p><b>A building or portion of a building will not be eligible for a rebate if :</b></p> <p><input type="checkbox"/> It is used for commercial or industrial activity on a seasonal basis;</p> <p><input type="checkbox"/> During the period of vacancy, it was subject to a lease, the term of which had commenced; or</p> <p><input type="checkbox"/> During the period of vacancy it was included in a subclass for vacant land.</p> <p style="text-align: center;"><b>FAILURE TO PROVIDE THE FOLLOWING INFORMATION MAY DELAY OR VOID THIS APPLICATION:</b></p> <ul style="list-style-type: none"> <li>• Copy of a floor plan or sketch indicating the vacant space/unit(s).</li> <li>• Include copies of lease agreements for each vacant space/unit, both before and after* the period of vacancy (*unless still vacant) .</li> </ul>
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<b>PROPERTY INFORMATION</b>			<b>Roll Number</b> (See your tax bill)		
Address			<b>0506-</b>         -                     <b>-0000</b>		
City	Province	Postal Code	<b>Account Number</b> (See your tax bill)		
	<b>ON.</b>		<b>0</b>   <b>0</b>		
Owner's Name			<b>Representative's/Agent's Name</b> (if applicable)		
Mailing Address (Number, Street, Suite #)			Mailing Address (Number, Street, Suite #)		
City/Town	Province	Postal Code	City/Town	Province	Postal Code
Phone Number ( ) ( )	Fax Number ( ) ( )	Phone Number ( ) ( )	Fax Number ( ) ( )		

COM	IND	Description of Vacant Area: Include unit / suite number, floor number, building number, etc. Include sketch if necessary to identify.	Size of Vacant Area in Sq. Ft.	Period of Vacancy: Must be at least 90 consecutive days.		MPAC Use Only Assessment	Municipal Use Only Tax Rebate
				FROM Day / Mo / Yr	TO Day / Mo / Yr		
<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>						

**(If additional space is required, please attach a similar schedule.)**

I acknowledge that any rebate will be paid / credited to the current owner of record at the time the rebate is determined. If this property is sold, an undertaking inserted in the agreement, to readjust taxes for this rebate, will protect my interest. I certify that the information contained in all pages of this form and attachments is true and complete:			Total from attached schedule
Name of Applicant (print)	Signature	Date	GRAND TOTAL
MPAC USE ONLY: Name of Assessor	Signature	Date	
Municipal Representative:	Signature	Date	

THE INFORMATION ON THIS FORM IS COLLECTED UNDER THE AUTHORITY OF THE MUNICIPAL ACT, 2001 (S.364) AND ONT. REG. 325/01. IT WILL BE USED ONLY FOR THE PURPOSES OF DETERMINING ELIGIBILITY AND/OR AMOUNT FOR A PROPERTY TAX REBATE IN RESPECT OF VACANT COMMERCIAL AND INDUSTRIAL BUILDINGS.