



## MUNICIPALITY OF SOUTH DUNDAS

### Treasury Department Key Information Report

**To:** Mayor & Members of Council  
**From:** Sarah McMillan, Deputy Treasurer  
**Date:** February 21, 2017  
**Subject:** Council Remuneration & Expenses 2016

#### **Background:**

The Municipal Act, Sec. 284 requires the Treasurer to file with Council by the 31<sup>st</sup> of March, a statement of total remuneration and expenses paid in the previous year to member of Council in respect of his or her services as a member of Council or any other body, including a local board. Further, the Treasurer is required to include each person appointed by the municipality to serve as a member of any body, including local boards.

A budget is approved each year for members of Council to attend conferences, municipal meetings, and training sessions. Each member of Council is allocated a portion of the approved budget. Registration for conferences, municipal meetings or training sessions related to their role as members of Council along with costs for transportation, accommodation, meals and incidentals and hospitality (limited to meals) are permitted under the municipal policy.

Sec.284 (2), of the Act also specifies the statement shall identify the by-law under which the remunerations or expenses were authorized to be paid. The 2016 salaries, expenses and benefits for Mayor and Council were authorized through By-Law 2010-36 and 2014-95 respectively.

## **Types of Remuneration Included:**

The figures presented in Appendix 1 include the following expenditure.

***Honorarium*** – This is the amount payable to the Mayor, Deputy-Mayor, and Councillors in performance of their duty as Municipal Council. Approximately 1/3 of this amount includes a tax free payment for indirect expenses incurred throughout the year.

***Benefits*** – This amount includes municipal contribution to Canadian Pension Plan & Employer Health Tax.

***Meetings*** – This includes the per diem for attending special Council meetings and/or Committee meetings.

***Mileage*** – Reimbursement of mileage is available for the elected Council and includes; Council Meetings, Local Boards, training and conferences. The rate applicable for reimbursement is subject to the mileage policy.

***Sundry Expenses*** – These are additional amounts incurred directly in the performance of the Council duties related to telephone, travel, training and conference expenses.

## **ATTACHMENTS**

### **Appendix 1 – Council’s Statement of Remuneration**

Appendix 1

**Council's Statement of Remuneration 2016**

South Dundas Municipal Council Members	Honorarium	Benefits	Meetings	Mileage	Sundry Expenses
Evonne Delegarde	\$24,000.00	\$1,300.03	\$2,625.00	\$1,257.84	\$4,727.39
William Ewing	12,000.00	584.39	1,500.00	95.20	5,283.23
Jim Locke	15,000.00	330.95	1,575.00	389.95	727.04
Archie Mellan	12,000.00	557.69	1,050.00	674.25	2,395.52
Marc St. Pierre	12,000.00	565.64	1,650.00	-	2,454.68

**Local Boards**

South Nation Conservation	Meeting Allowance	Mileage	Total
Archie Mellan	\$897.60	\$487.08	\$1,394.68

Rideau St. Lawrence Utilities	Meeting Allowance	Total
William Ewing	\$8,100.00	\$8,100.00