



Municipality of South Dundas

\$ For \$

Capital Funding Program

Application Form

Date of Application: _____

The Applicant:

Name of Group/Organization:

Is this a South Dundas-based group?

Is this a volunteer not-for-profit group?

Mailing Address:

Contact Person:

Name: _____

Address: _____

Phone: _____

Fax: _____

E-mail: _____

Describe applicant's role/mandate in the community:

The Project:

Please use additional paper if required.

1. Title of Project:

2. Is this project located on municipal lands?

3. Project location and description:

4. How was the project's need identified?

5. How does this project meet or fulfill the identified need?

6. Describe the immediate and future benefit to the community.

7. Does this project comply with all Municipality by-laws, policies and standards? _____

If not please explain how compliance will be achieved.

8. Does this project require any permits or additional approvals? Ie. Building permit, engineering approval, hydro, other.

9. Describe the maintenance requirements for the project after completion and how they will be fulfilled.

10. Describe any future expenses related to the project.

11. Describe efforts or labour required to complete the project. Have all related cost been included or allowed for?

Schedule:

Submit a schedule outlining proposed start date, completion date and project milestones.

Project Costs:

Total project cost:

\$ _____

Amount requested:

\$ _____

(not to exceed 50% of total cost to a maximum of \$25,000)

Amount presently in place for this project:

\$ _____

Please describe community fundraising efforts used to raise these funds.

If the total funds required for the project are not currently in place, outline how the balance of funds will be raised.

NOTE: Approved projects cannot commence until all applicant funds are in place and transferred to the Municipality Treasurer. All approved project expenditures will be processed through the Municipality Treasurer.

Attachments:

The following must be submitted along with this application.

- Three (3) written quotations on the project. (supply manufacturers brochures if available)
- Site plan (details to include project location on site in relation to other facilities, existing structures, setbacks from property lines, roadways. Blueprints and any other drawings related to the project should be submitted.)
- Copy of group/organizations minutes/resolution approving the project.
- Business Case if required.
- Bank statement showing applicant's share of funds.

I hereby certify that the information given in this application and in any documents attached is true and correct in every respect. The undersigned has read and agrees to abide by the criteria of the \$ for \$ funding program policy.

Name of authorized official:

Position/title:

Organization:

Signature of authorized official:

Date:
