

MINUTES

**EIGHTY-SEVENTH MEETING OF THE FIFTH COUNCIL OF
THE CORPORATION OF THE MUNICIPALITY OF SOUTH DUNDAS**

The Eighty-Seventh Meeting of the Fifth Council of the Corporation of the Municipality of South Dundas was held in the Council Chambers at 7:00 p.m., Tuesday, December 17, 2013.

Present: Mayor Byvelds
Deputy Mayor Locke
Councillors Delegarde, Graham, Mellan
CAO McDonald
Clerk Brunt
Treasurer, Manager of Public Works and Economic
Development Officer

CALL TO ORDER

CONFIRMATION OF AGENDA – Additions, Deletions or Amendments

Additions: County Council Update

**DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE
THEREOF – Nil**

ADOPTION OF MINUTES

Resolution No. 10-14-1029

Moved by Councillor Graham
Seconded by Deputy Mayor Locke
THAT the minutes of the Eighty-Sixth Meeting and the minutes of the Eighty-Sixth In Camera Meeting of the Fifth Council of the Corporation of the Municipality of South Dundas be adopted as circulated.
CARRIED

GENERAL CONSENT

Resolution No. 10-14-1030

Moved by Deputy Mayor Locke
Seconded by Councillor Graham
THAT all items listed under the General Consent section of the Agenda be adopted as presented.
CARRIED

**1. Morrisburg Community Waterfront Advisory/Implementation
Committee – Minutes**

Action Recommended
That Council receive and file for information purposes.

**2. Iroquois Community Waterfront Advisory Implementation
Committee – Minutes**

Action Recommended
That Council receive and file for information purposes.

3. Activity Reports

- Economic Development Officer
- Fire Chief
- Treasurer
- CAO

Action Recommended
That Council receive and file for information purposes.

DEPUTATIONS/PETITIONS/PRESENTATIONS

1. Morrisburg Waterfront Committee

On behalf of the Morrisburg Waterfront Committee, Randy Veinotte thanked Council for the opportunity to envision the Waterfront area. Mr. Veinotte introduced Mark Brandt and Jorge Sosa of Mark Thompson Brandt Architect & Associates who presented Council with the Morrisburg Waterfront "Phase 1" Concept Plan: Final Report. More discussion will ensue during the Budget 2014 deliberations.

2. Asset Management Plan

Bailey Church of KPMG and Fred Lacasse of EXP Services presented the findings of the asset management planning report. This report is required for South Dundas to apply for Provincial funding for projects in the future.

COUNCIL/DEPARTMENTAL/COMMITTEE REPORTS

1. Economic Development Officer

A) Upper Canada Region Key Information Report

The report outlined an overall strategy and initiative to market the Upper Canada Region in 2014.

B) Report No. EDO2013-13 – Morrisburg Preliminary Design

Resolution No. 10-14-1031

Moved by Councillor Graham

Seconded by Deputy Mayor Locke

THAT the Council of the Municipality of South Dundas approve Report No. EDT2013-13 to accept the Morrisburg Waterfront "Phase One Concept Plan" as presented by Mark Thompson Brandt Architect & Associates Inc., dated December 2013.
CARRIED

2. Manager of Public Works

A) Water and Wastewater Key Information Report for the operations in November.

B) Report No. MPW2013-17 – Ontario One Call (ON1Call)

Resolution No. 10-14-1032

Moved by Deputy Mayor Locke

Seconded by Councillor Graham

THAT the Council of the Municipality of South Dundas approve Report No. MPW2013-17 regarding Ontario One Call (ON1Call) as per the requirements under the OUIINS Act, 2012 (Ontario Underground Infrastructure Notification System).
CARRIED

C) Report No. MPW2013-18 – Regulatory Signs – Stop and Yield

Resolution No. 10-14-1033

Moved by Councillor Graham

Seconded by Deputy Mayor Locke

THAT the Council of the Municipality of South Dundas accept Report No. MPW2013-18 to support the review of current controls on stop and yield regulatory signs within South Dundas.
CARRIED

COUNCIL/DEPARTMENTAL/COMMITTEE REPORTS (Cont'd)

3. Treasurer

A) Report No. TR2013-06 – 2013 Tax Write Offs

Resolution No. 10-14-1034

Moved by Deputy Mayor Locke

Seconded by Councillor Graham

THAT the Council of the Municipality of South Dundas accept Report No. TR2013-06, pursuant to the Municipal Act, that the municipal tax write-offs in the amount of \$71,949.17 for the 2013 taxation year be approved according to the property classes;

AND THAT Council approve funding the deficit of the municipal write-offs in the amount of \$31,949.00 from the Tax Write-off Contingency Reserve established in 2012.

CARRIED

B) Report No. TR2013-07 – Year End Surplus/Deficits

Resolution No. 10-14-1035

Moved by Councillor Graham

Seconded by Deputy Mayor Locke

THAT the Council of the Municipality of South Dundas accept Report No. TR2013-07 to authorize all surpluses/deficits at December 31, 2013 be transferred as follows: Fire Department surpluses/deficits to South Dundas Fire Reserve Fund; Snow Removal surpluses/deficits to the Winter Control Reserve, Iroquois and Morrisburg Water/Sewer Departments surpluses/deficits to the respective reserves; Williamsburg Sewer Department to Williamsburg Sewer Reserves; \$ for \$ Projects to \$ for \$ Recreation Project Reserves; and South Dundas Murals to South Dundas Murals Reserves;

AND THAT all other surpluses/deficits are transferred to the South Dundas General Working Reserves to be utilized by Council to help offset future budgets if required.

CARRIED

C) Report No. TR2013-08 – Asset Management Plan

Resolution No. 10-14-1036

Moved by Councillor Mellan

Seconded by Councillor Delegarde

THAT the Council of the Municipality of South Dundas accept Report No. TR2013-08 to adopt the Asset Management Plan for the Municipality of South Dundas as presented by KPMG;

AND THAT Council approve the plan for submission to the Province of Ontario.

CARRIED

4. Clerk

A) Report No. CLK2013-15 – Accessibility Plan Update 2013

Resolution No. 10-14-1037

Moved by Councillor Delegarde

Seconded by Councillor Mellan

THAT the Council of the Municipality of South Dundas accept Report No. CLK2013-15 to adopt the Accessibility Plan Update and the Integrated Accessibility Standard Plan for 2013.

CARRIED

B) Report No. CLK2013-16 – Voting Method-Election 2014

Resolution No. 10-14-1038

Moved by Councillor Mellan

Seconded by Councillor Delegarde

THAT the Council of the Municipality of South Dundas approve Report No. CLK2013-16 to accept the tender from SCTYL Canada Inc. to provide alternative voting services for the 2014 Municipal Election.

CARRIED

COUNCIL/DEPARTMENTAL/COMMITTEE REPORTS (Cont'd)

5. CAO

A) Report No. CAO2013-26 – Ontario Municipal Internship Program 2014

Resolution No. 10-14-1039

Moved by Deputy Mayor Locke
Seconded by Councillor Mellan

THAT the Council of the Municipality of South Dundas accept Report No. CAO2013-26 and authorize Staff to prepare an application to the Ontario Municipal Internship Program for 2014, and further acknowledges that the Municipality of South Dundas is prepared to enter into a conditional grant agreement with AMCTO governing the use of the grant as per application guidelines if the subject application is approved.
CARRIED

B) Report No. CAO2013-27 – 2014 Budget

Resolution No. 10-14-1040

Moved by Councillor Mellan
Seconded by Councillor Delegarde
THAT the Council of the Municipality of South Dundas receive Report No. CAO2013-27 regarding the 2014 Budget as information.
CARRIED

CORRESPONDENCE – Nil

NOTICES OF MOTIONS – Nil

UNFINISHED BUSINESS/DISCUSSION ITEMS

1. Summary received and clarification on projects discussed.
2. County Council update was provided by Deputy Mayor Locke.

BY-LAWS

1. Drain Construction – Thorpe Ellis

Resolution No. 10-14-1041

Moved by Councillor Delegarde
Seconded by Councillor Mellan

No. 2013-92

THAT By-Law No. 2013-92, being a by-law to levy the final assessments of the Thorpe Ellis Municipal Drain constructed under the report of SAI Engineering as amended August 2010, be read and passed in open Council, signed and sealed.
CARRIED

2. Agreement – Source Protection Part IV Enforcement Transfer

Resolution No. 10-14-1042

Moved by Councillor Mellan
Seconded by Councillor Delegarde

No. 2013-93

THAT By-Law No. 2013-93, being a by-law to authorize the execution of Source Protection Part IV Enforcement Transfer Agreement with South Nation River Conservation Authority, be read and passed in open Council, signed and sealed.
CARRIED

3. Asset Management Plan

Resolution No. 10-14-1043

Moved by Councillor Delegarde
Seconded by Councillor Mellan

No. 2013-94

THAT By-Law No. 2013-94, being a by-law to adopt an Asset Management Plan, be read and passed in open Council, signed and sealed.
CARRIED

BY-LAWS (Cont'd)

4. Agreement – Ontario One Call

Resolution No. 10-14-1044

No. 2013-95

Moved by Councillor Mellan

Seconded by Councillor Delegarde

THAT By-Law No. 2013-95, being a by-law to enter into an Agreement with Ontario One Call for the purposes of receipt and transmittal of requests for information concerning the location of the Industry Member's Plant, be read and passed in open Council, signed and sealed.

CARRIED

5. Confirmatory

Resolution No. 10-14-1045

No. 2013-96

Moved by Councillor Delegarde

Seconded by Councillor Mellan

THAT By-Law No. 2013-96, being a by-law to adopt, confirm and ratify matters dealt with by resolution, be read and passed in open Council, signed and sealed.

CARRIED

IN CAMERA – Nil

ADJOURNMENT

Resolution No. 10-14-1046

Moved by Councillor Mellan

Seconded by Councillor Delegarde

THAT Council now adjourn to meet again at the call of the Chair.

CARRIED



MAYOR



CLERK