

## MINUTES

### EIGHTY-FOURTH MEETING OF THE FIFTH COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF SOUTH DUNDAS

The Eighty-Fourth Meeting of the Fifth Council of the Corporation of the Municipality of South Dundas was held in the Council Chambers at 7:00 p.m., Tuesday, November 5, 2013.

Present: Mayor Byvelds  
Deputy Mayor Locke  
Councillors Delegarde, Graham, Mellan  
CAO McDonald  
Clerk Brunt  
Treasurer, Managers of Public Works and Planning &  
Enforcement, Economic Development Officer and  
Recreation Program Coordinator

Also Present: Pastor Witten

#### CALL TO ORDER

#### INVOCATION

An Invocation Ceremony was performed by Pastor Witten for the first meeting at the South Dundas Municipal Centre.

#### CONFIRMATION OF AGENDA – Additions, Deletions or Amendments

Addition: Invocation Ceremony; Open Meeting Discussion; Williamsburg Landfill Expansion Update; County Council Update; In Camera – Land Acquisition and Litigation/Potential Litigation

Deferred: Deputation-Drinking Water Quality Management System Project Update; CAO Report No. CAO2013-22

#### DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF – Nil

#### ADOPTION OF MINUTES

Resolution No. 10-14-982

Moved by Councillor Delegarde  
Seconded by Councillor Mellan  
THAT the minutes of the Eighty-Third Meeting of the Fifth Council of the Corporation of the Municipality of South Dundas be adopted as circulated.  
CARRIED

#### GENERAL CONSENT

Resolution No. 10-14-983

Moved by Councillor Mellan  
Seconded by Councillor Delegarde  
THAT all items listed under the General Consent section of the Agenda be adopted as presented.  
CARRIED

#### **1. Iroquois Waterfront Committee – Minutes**

Action Recommended  
That Council receive and file for information purposes.

GENERAL CONSENT (Cont'd)

**2. Morrisburg Community Waterfront Advisory/Implementation Committee – Minutes**

Action Recommended  
That Council receive and file for information purposes.

**3. W.J. Shearing & Associates-Consultants for Emergency Preparedness – Resignation**

Action Recommended  
That Council receive and refer to the Administration Department.

**4. South Dundas Fire & Emergency Services – SPCA Donation**

Action Recommended  
That Council receive and file for information purposes.

**5. Clerk – 2013 Permit Summary (July-September)**

Action Recommended  
That Council receive and file for information purposes.

**6. Activity Reports**

- Recreation Program Coordinator
- Manager of Recreation & Facilities
- Manager of Planning & Enforcement
- Clerk

Action Recommended  
That Council receive and file for information purposes.

DEPUTATIONS/PETITIONS/PRESENTATIONS

**1. Eastern Engineering Group Inc. & Les Cruickshank**

Brian Tuthill of Eastern Engineering Group presented a proposed subdivision to Council for Les Cruickshank adjacent to Calium Road. Council was in favour of the development and thanked Mr. Cruickshank for keeping Council informed.

**2. St. Lawrence River Institute of Environmental Sciences**

Dr. Jeff Ridal reviewed the mandate and programs available at the St. Lawrence River Institute.

COUNCIL/DEPARTMENTAL/COMMITTEE REPORTS

**1. Economic Development Officer**

**Report No. EDT2013-12 – Changes to the Morrisburg Waterfront Finger Dock Proposal**

Resolution No. 10-14-984

Moved by Councillor Delegarde  
Seconded by Councillor Mellan

THAT the Council of the Municipality of South Dundas accept Report No. EDT2013-12, to approve the requested changes to the Morrisburg Waterfront Finger Docks as outlined by the Morrisburg & District Lions Club in their letter dated, October 2, 2013.  
CARRIED

COUNCIL/DEPARTMENTAL/COMMITTEE REPORTS (Cont'd)

**2. Manager of Public Works**

**Report No. MPW2013-16 - Expression of Interest for Pedestrian Crossing on County Road 2**

Resolution No. 10-14-985

Moved by Councillor Mellan

Seconded by Councillor Delegarde

THAT the Council of the Municipality of South Dundas accept Report No. MPW2013-16 and certify that the information in the Small, Rural and Northern Municipal Infrastructure Fund - Funding for Pedestrian Crossing, Expression of Interest is accurately stated.

AND THAT the Council of the Municipality of South Dundas has agreed to the development of a comprehensive and integrated asset management plan as indicated in the Expression of Interest.

AND THAT the Council of the Municipality of South Dundas authorize the Manager of Public Works to sign and submit the Expression of Interest to the Small, Rural and Northern Municipal Infrastructure Fund on behalf of the Municipality of South Dundas.  
CARRIED

**3. CAO**

**A) Report No. CAO2013-20 - Williamsburg Library-Alternative Service Delivery**

Resolution No. 10-14-986

Moved by Councillor Delegarde

Seconded by Councillor Mellan

THAT the Council of the Municipality of South Dundas accept Report No. CAO2013-20 and direct staff to retain Eastern Engineering Group Inc. to provide the balance of design services and proceed with a minimum 800 ft<sup>2</sup> library.  
CARRIED

**B) Report No. CAO2013-21 - St. Lawrence Seaway Management Corporation Assignment of Lease 37-65-0017(Iroquois Point)**

Resolution No. 10-14-987

Moved by Councillor Mellan

Seconded by Councillor Delegarde

THAT the Council of the Municipality of South Dundas receive Report No. CAO2013-21;

AND THAT Council approve the assignment of lease 37-65-0017 for the St. Lawrence Seaway Management Corporation for land located at Iroquois Point as more particularly illustrated on the attached sketch.  
DEFERRED

**C) Report No. CAO2013-23 - Tender for Nine Mile Road Culvert Replacement**

Resolution No. 10-14-988

Moved by Deputy Mayor Locke

Seconded by Councillor Graham

THAT the Council of the Municipality of South Dundas receive Report No. CAO2013-23, to accept the tender for the Nine Mile Road Culvert Replacement from Lapointe Drainage in an amount of \$48,752.90 plus HST.

CARRIED

CORRESPONDENCE

**Iroquois Waterfront Committee – Funding Request**

Resolution No. 10-14-989

Moved by Councillor Mellan

Seconded by Councillor Delegarde

THAT the Council of the Municipality of South Dundas allocate funding to the Iroquois Waterfront Committee in the amount of \$30,000.00 in the 2014 Budget for a Consultant to complete a feasibility study.  
CARRIED

NOTICES OF MOTIONS – Nil

UNFINISHED BUSINESS/DISCUSSION ITEMS

1. Summary received and clarification on projects discussed.
2. Mayor Byvels reviewed the issues that were brought forward as a result of the Open Meeting discussions in October.
3. Councillor Mellan requested an update and discussion on the expansion of Williamsburg Landfill Site. The Manager of Public Works was instructed to prepare a report with any potential partnerships or financial implications of the future of the landfills in South Dundas.
4. County Council update was provided by Deputy Mayor Locke.

BY-LAWS

**1. Amend By-Law No. 2012-78 (Integrity Commissioner)**

Resolution No. 10-14-990

Moved by Councillor Graham

**No. 2013-79**

Seconded by Deputy Mayor Locke

THAT By-Law No. 2013-79, being a by-law to amend By-Law No.

2012-78 to establish the Office of the Integrity Commissioner, be read and passed in open Council, signed and sealed.  
CARRIED

**2. Policy No. 3-13 (Municipal Programming Use of Space)**

Resolution No. 10-14-991

Moved by Deputy Mayor Locke

**No. 2013-80**

Seconded by Councillor Graham

THAT By-Law No. 2013-80, being a by-law to adopt Policy No. 3-13 to regulate the Use of Space – South Dundas Municipal Centre, be read and passed in open Council, signed and sealed.  
CARRIED

**3. Sale of Land**

Resolution No. 10-14-992

Moved by Councillor Graham

**No. 2013-81**

Seconded by Deputy Mayor Locke

THAT By-Law No. 2013-81, being a by-law to enter into an Agreement for Purchase and Sale of Land, be read and passed in open Council, signed and sealed.  
CARRIED

BY-LAWS (Cont'd)

**4. Confirmatory**

Resolution No. 10-14-993

**No. 2013-82**

Moved by Deputy Mayor Locke  
Seconded by Councillor Graham  
THAT By-Law No. 2013-82, being a by-law to adopt, confirm and ratify matters dealt with by resolution, be read and passed in open Council, signed and sealed.  
CARRIED

IN CAMERA

Resolution No. 10-14-994

Moved by Deputy Mayor Locke  
Seconded by Councillor Graham  
THAT Council proceed In Camera in order to address a matter pertaining to a proposed or pending acquisition of land for municipal or local board purposes and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.  
CARRIED

Resolution No. 10-14-995

Moved by Councillor Graham  
Seconded by Deputy Mayor Locke  
THAT the Council of the Municipality of South Dundas rise and reconvene and authorize staff to proceed as directed.  
CARRIED

ADJOURNMENT

Resolution No. 10-14-996

Moved by Councillor Graham  
Seconded by Deputy Mayor Locke  
THAT Council now adjourn to meet again at the call of the Chair.  
CARRIED



**MAYOR**



**CLERK**