



## MUNICIPALITY OF SOUTH DUNDAS

### Treasury Department Key Information Report

**To:** Mayor & Members of Council  
**From:** Shawn Mason, Acting Deputy Treasurer  
**Date:** March 20, 2018  
**Subject:** 2017 Statement of Remuneration and Expenses

#### **Background:**

The Municipal Act, Sec. 284 requires that: "The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- a) Each member of council in respect to his or her services as a member of the council, or any other body, including a local board...; and
- b) Each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board..."

A budget is approved each year for members of council to attend conferences, municipal meetings and training sessions. Each member of council is allocated a portion of the approved budget. Registration for conferences, municipal meetings or training sessions related to their role as members of council along with costs for transportation, accommodations, meals and incidentals and hospitality (limited to meals) are permitted under the municipal policy.

Sec.284 (2), of the Act also specifies the statement shall identify the by-law under which the remunerations or expenses were authorized to be paid. The 2017 salaries, expenses and benefits for Mayor and Council were authorized under By-Laws 2010-36 and 2014-95 respectively.

## **Types of Remuneration Included:**

The figures presented in Schedule A include the following expenditures:

***Honorarium*** – This is the amount payable to the Mayor, Deputy-Mayor and Councillors for performance of their duties on municipal council. One third (1/3) of this amount is deemed to be reimbursement of direct and indirect expenses incurred throughout the year.

***Benefits*** – This amount includes the Canadian Pension Plan (CPP) and Employer Health Tax (EHT) statutory contributions paid by the corporation.

***Meetings*** – This includes the per diem for attending special council meetings and/or committee meetings.

***Mileage*** – Reimbursement of mileage is available for the elected council and includes; council meetings, local boards, training and conferences. The rate applicable for reimbursement is subject to the mileage policy.

***Sundry Expenses*** – These are additional amounts incurred directly in the performance of the council duties related to telephone, travel, training and conference expenses.

The Statement of Remuneration and Expenses for the United Counties of Stormont, Dundas & Glengarry will be available under separate cover at the meeting

## **ATTACHMENTS**

**Schedule A – Municipality of South Dundas - Statement of Remuneration and Expenses**

**Municipality of South Dundas  
Statement of Remuneration and Expenses  
For the year 2017  
per Municipal Act Section 284 (1)**

<b>Municipal Council</b>	<b>Honorarium</b>	<b>Benefits</b>	<b>Meetings</b>	<b>Mileage</b>	<b>Sundry Expenses</b>	<b>Total</b>
<b>By - Law 2014-95</b>						
Evonne Delegarde	\$ 24,480.00	\$ 1,367.80	\$ 2,100.00	\$ 1,564.92	\$ 6,111.28	\$ 35,624.00
Archie Mellan	12,240.00	585.02	900.00	557.60	3,897.74	\$ 18,180.36
Jim Locke	15,300.00	336.91	1,200.00	412.33	730.83	\$ 17,980.07
Marc St. Pierre	12,240.00	557.70	1,500.00	-	649.92	\$ 14,947.62
William Ewing	12,240.00	543.66	1,050.00	-	514.53	\$ 14,348.19

<b>Rideau St. Lawrence Utilities</b>	<b>Meetings</b>	<b>Total</b>
William Ewing	\$ 7,500.00	\$ 7,500.00

<b>South Nation Conservation</b>	<b>Meetings</b>	<b>Mileage</b>	<b>Total</b>
Archie Mellan	\$ 1,267.07	\$ 693.36	\$ 1,960.43

<b>Committee of Adjustment</b>	<b>Meetings</b>	<b>Total</b>
Doug Millard	\$ 450.00	\$ 450.00
Mart Prost	\$ 450.00	\$ 450.00
Bruce Whitteker	\$ 375.00	\$ 375.00
Jacques Asselin	\$ 225.00	\$ 225.00