

IROQUOIS WATERFRONT COMMITTEE

May 25th, 2017 at 7:00 pm

Minutes

1. Call Meeting to Order
2. Attendance – Jim Wilson, Henry Swank, Marg Lee, Diane MacIntyre, Evonne Delegarde, Allison Banford, John Ross, Jim Millard, Keith Poore
3. Confirmation of Agenda – Thank you card added to new business.
4. Approve Minutes of March 30th, 2017 – Moved by: Marg Lee  
Seconded by: Henry Swank  
THAT the minutes of May 4th, 2017 be approved as presented.  
CARRIED
5. Reports from Activity Coordinators –
  - A. Parking Lot Update provided by John Ross
    - Parking lot revisions will allow for an additional 20 parking spots.
    - Gulley added near Adair Dr. due to standing water.
    - Grading of the parking lot to be completed as early as next week by the municipality. 1-2 loads of gravel may be required after grading.
    - 10 used curbs delivered on May 25th to be placed after the grading is complete.
    - North side of the parking lot will allow for 10 full size cars and 4 small cars.
    - Approximately 80 stalls total. (*Actual 82 stalls*)
  - B. Canteen Project Plans – Update provided by Henry.
    - Henry and Jim Wilson attended the most recent Council meeting.
    - The tender has been posted with May 30th as the deadline.
    - Tuesday May 30th will be the bid announcement; Henry will try to be present.  
\*the successful bidder will not be announced until the bids are reviewed by Eastern Engineering Group Inc.

6. Business Arising from Minutes –

- A. Public Awareness of Meeting (Jim Wilson) – Allison will reach out to the Friends of the Waterfront via email. Jim Wilson to be cc'd on emails.
- B. Fund-raising update (Jim Wilson) – Discussion of logo, 2 options presented and logo chosen.
- C. Jim Wilson to contact Ben Macpherson to promote the waterfront in the South Dundas 360 booklet.

7. New Business –

- A. Alternative Canteen & Lifeguard Station – The Committee discussed the possibility of a temporary trailer, perhaps from Bobby Aikman. Evonne to research.
- B. Purchase of Commercial Keurig Coffee Brewer – Jim Wilson put forth a motion for the Committee to purchase a Keurig machine at a cost of approximately \$400.00.

Seconded by: Keith Poore

CARRIED

- C. Sourcing of Freezer for Ice Cream – on hold.
- D. Liaison with Jim Mustard re coffee and ice cream – on hold. More research required with Health Unit and their expectations.
- E. Liaison with Eastern Ontario Health Unit regarding food service – Jim Millard to contact Health Unit.
- F. Use of Social Media Accounts (Facebook & Twitter). Keith Poore and Jim Millard to manage the accounts.
- G. Morrisburg Leader – Discussion of a regular column in the Morrisburg Leader – Jim Millard to research the possibility.
- H. Donation Box – The Committee discussed having a beach pail at the canteen for donations.
- I. Jim Wilson to send a thank you card to the Lions Club.

8. Next Meeting – Thursday, June 28thth, 2017 at 7:00 p.m.

9. Adjournment – Moved by: Keith Poore

Seconded by: Henry Swank

THAT the meeting be adjourned to meet again until the call of the Chair.

CARRIED