

**BIA
EXECUTIVE MEETING
MONDAY AUGUST 8TH, 2016
5:30 p.m.**

Morrisburg DBIA Office, 99 Main Street, Morrisburg

Present: Riley Hatherall, Shelley Cumberland, Monique Wissink, Kathy Moger, Councilor Bill Ewing
BIA Coordinators: Adeana McQuaig-Bedard, Grace McDonough,

Regrets: Karen Thompson, Sam Laurin

Call to order: 6:00pm by Chairperson, Riley Hatherall

Declaration of Pecuniary Interest or Conflict of Interest: None

Confirmation of the Agenda: Additions Deletions, or Amendments:

Additions: Old Business: c. Associate Member

New Business: c. Board Member to replace Adeana McQuaig

d. Treasurers Position

e. Strategic Plan

Accept Agenda as amended:

Moved by Sam Laurin

Seconded by Shelley Cumberland Carried

Review and Approval of Last Executive Minutes:

That the minutes dated July 11th, 2016 be approved as read.

Moved by Monique

Seconded by Shelley Cumberland Carried

Business arising from the Minutes:

Coordinatoor Grace McDonough to send letter to the Municipality of South Dundas informing them of the hiring of Adeana McQuaig-Bedard as Coordinator.

Old Business

- a. Accessible Washroom, new schematics have been delivered and reviewed for the Accessible Washroom. Estimates for the work will be sought. Sources of funding to be sought and reported back to the Board for consideration.
- b. Pork Fest update: 7 vendors, Entertainment, have all been confirmed. We are ready to go with the exception of generators which we are still hoping to acquire.
- c. New Associate Board member: Motion to accept Dwayne Sprague as the new Associate Board member.

Motion: Shelley Cumberland

Seconded: Kathy Moger carried

New Business:

- a. Advertising campaigns: a Back to School Flyer with 8 businesses represented will go out in the ad bags on Wednesday August 17th. The next campaign will be a Christmas shopping campaign followed by Health & Wellness in the New Year and Financial based services following that.
- b. A Season Pumpkin People in partnership with the chamber of Commerce beginning in October, with a lighted Parade on Saturday October 1st. We are looking to see what other activities we may be able to have to bring people to the plaza before the parade.
- c. Replacement Board member – deferred until September BOM meeting.
- d. Strategic Plan – deferred until September BOM meeting.

Coordinators Report: attached and read by Adeana McQuaig-Bedard

Financial Report: attached

Adjournment

Motion to adjourn

Motion by Shelley Cumberland

Seconded by Kathy Moger Carried

NEXT MEETING: Next meeting will be Monday September 12th, 2016, 5:30p.m. DBIA office, 99 Main Street Morrisburg, Everyone is welcome.