

**BIA  
EXECUTIVE MEETING  
MONDAY JANUARY 4TH, 2016  
5:30 p.m. BIA OFFICE**

**Present:** Adeana McQuaig, Sam Laurin, Karen Thompson, Kathy Moger, Bill Ewing

BIA Coordinator: Grace McDonough, Monique Wissink - Timmy's Place

**Regrets:** Riley Hatherall, Shelley Cumberland, Cindy Wolfe

**Call to order 5:30pm by Chair (Sam Laurin)**

**Declaration of Pecuniary Interest or Conflict of Interest:** None

**Confirmation of the Agenda: Additions Deletions, or Amendments:**

Moved by Adeana McQuaig

Seconded by Karen Thompson      Carried

**Review and Approval of Last Executive Minutes:**

That the minutes dated Dec. 7, 2015 be approved as read.

Moved by Karen Thompson

Seconded by Kathy Moger      Carried

**Business arising from the Minutes: None**

**Reports - None**

**Old Business**

- a. Window replacement. Allan Black to give estimate on the scope of work to determine if RFP is required.
- b. New Board of Management Members. Monique Wissink representing Timmy's Place has been nominated for the position as Director on the Morrisburg DBIA Board of Management, (see new business)
- c. AGM – date and time set. McIntosh Country Inn, Monday February 1st., 2016 at 6:30p.m. Coordinator directed to send our notice to members, place ad in newspaper, invitation to Mayor and Council.
- d. Sidewalk Sale. This sale has traditionally taken place on the Victoria Day Weekend. We will promote this sale and include it in our events Calendar and on our list of donations in kind from the Municipality.

## **New Business:**

- a. Approval of the date time and place of the 2016 AGM. Approval of the proposed agenda.  
Moved by Adeana McQuaig  
Seconded by Kathy Moger      Carried
  
- b. Approval of the form for current and prospective Associate Memberships.  
Moved by Karen Thompson  
Seconded by Kathy Moger      Carried  
Coordinator directed to create a package to go out to prospective members outlining the benefits of DBIA membership.
  
- c. New member of Board of Management of the Morrisburg DBIA Monique Wissink's name will be forwarded to Municipal Council for approval.  
Moved by Karen Thompson  
Seconded by Adeana McQuaig      Carried
  
- d. Approval of the Vendors Contract for Antiquefest and the Tent Rental rate for Vendors of \$500.00 per Tent or \$250.00 per half Tent. The 2016  
Moved by Karen Thompson  
Seconded by Kathy Moger      Carried

## **Adjournment**

Motion to adjourn  
Motion by Kathy Moger  
Seconded by Adeana McQuaig      Carried

**NEXT MEETING: Next meeting will be the AGM on Monday February 1, 2016, 6:30p.m. McIntosh Country Inn, Morrisburg, everyone is welcome.**