

**BIA
EXECUTIVE MEETING
MONDAY MAY 9TH, 2016
5:30 p.m. BIA OFFICE**

Present: Sam Laurin, Kathy Moger, Adeana McQuaig, Monique Wissink, Karen Thompson, Councilor Bill Ewing
BIA Coordinator: Grace McDonough,
Special Guest, Rob Hunter, Economic Development Officer, Municipality of South Dundas

Regrets: Riley Hatherall, Shelley Cumberland, Cindy Wolfe,

Call to order: 5:30pm by Director Sam Laurin acting as Chair

Declaration of Pecuniary Interest or Conflict of Interest: None

Confirmation of the Agenda: Additions Deletions, or Amendments:

Moved by Kathy Moger

Seconded by Adeana McQuaig Carried

Review and Approval of Last Executive Minutes:

That the minutes dated March 7th, 2016 be approved as read.

Moved by Kathy Moger

Seconded by Adeana McQuaig Carried

Business arising from the Minutes: None

Chair Sam Laurin introduced EDO Rob Hunter.

Rob provided the Board with his vision for the Highway # 2 corridor and the recommendation that Council engage a Landscape Architect through MMM group to develop a working concept for the area. Rob also included concepts of how the Morrisburg Village Plaza could be updated in order to assist with business retention and attracting new business to the plaza. Rob will engage in further discussions with the BIA and other stakeholders as the Highway #2 project progresses.

Old Business

- a. Window replacement- accessible washroom update. Plans for the accessible washroom prepared by D B design drafting & technical services (Daniel Besner) presented to the Board of Management for consideration.

Action: Coordinator to seek quotes on the renovations to the office facade including the door (to be in compliance with OADA) and window replacement.

- b. Antiquefest update. 8 Vendors are registered. 5 tents in total. Coordinator is proposing that we use the sidewalk area in the Courtyard for vendors selling repurposed and reproduction items.

Action: Coordinator to source possible vendors for inclusion in the Antiquefest.

- c. Pork Fest Entertainment – deferred.

- d. Succession planning – 3 resumes received for the Coordinators position with all candidates being approved for the Job zone funding.

Action: Coordinator to place advertisement in Leader Newspaper for one week.

New Business:

- a. Community Living will no longer be contracted to pick up garbage in the plazas. The Municipality is looking in to other contractors.

Action: Coordinator to contact Municipality and request and update on this issue before June 30th when pick up by Community Living will cease.

- b. Canada Summer Jobs Grant, Summer students resumes and interviews. We have received the resumes from the summer student candidates and we will begin interviews May 16th.

Action: Coordinator to contact Board any members who may be available to assist with interviews.

- c. Renegade Bass Tournament. Request from Chamber of Commerce that Coordinator be interviewed by radio program host Paul Shabata.

Action: Coordinator to do interview with Paul Shabata providing the questions are provided before the interview and there is no discussion regarding funding.

Reports - None

Adjournment

Motion to adjourn

Motion by Adeana McQuaig

Seconded by Kathy Moger Carried

NEXT MEETING: Next meeting will be Monday June 6th, 2016, 5:30p.m. DBIA office, 99 Main Street, Morrisburg, everyone is welcome.