



MINUTES

A meeting of the Committee of the Whole of the Sixth Council of the Corporation of the Municipality of South Dundas was held in the Council Chambers at 9:30 a.m., November 28, 2017.

Present:

Mayor Delegarde
Deputy Mayor Locke
Councillors St. Pierre, Ewing, Mellan
Chief Administrative Officer/Treasurer Geraghty
Director of Corporate Services/Clerk Brunt
Acting Deputy Treasurer, Directors of Planning &
Enforcement and Recreation/Facilities, Operations
Supervisor, Landfill Supervisor

1. CALL TO ORDER

2. CONFIRMATION OF AGENDA - Additions, Deletions, and Amendments -

Additions: In Camera – Security of Property

3. DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF - Nil

4. ADOPTION OF MINUTES

Resolution No. COTW 17-01

Moved by Councillor Ewing
Seconded by Deputy Mayor Locke

THAT the minutes of the Committee of the Whole on June 28, 2016 of the Sixth Council of the Corporation of the Municipality of South Dundas be adopted as circulated.

CARRIED

5. DEPUTATIONS PETITIONS PRESENTATIONS – Nil

6. COUNCIL DEPARTMENTAL COMMITTEE REPORTS

a) Public Works Project Status for 2017

- i) Operations Supervisor to research:
 - Are the Counties putting up any lights on County Rd 4?
 - Look at Mariatown at night in regard to lighting
 - County Rd 2/ Parlow Rd light
 - Iroquois Industrial Park lights
 - Canada Way – 2 – 4 no heads on lights + cement basesNeed report and state of the pole, underground issues etc.
EXP are writing the Streetlight Policy for 2018

- ii) Snowplowing vs Contracting
 - #68 = 3.59/lane km (on 170 km route)
 - S/S = 5.25/lane km + \$72.50/day stand by
 - Counties = 5.25/lane km + \$95/day stand by

- iii) Tenders
 - 2 routes for 2018 for 4 – 5 years
 - Trucks 62 + 68 – 170km routes tandem

- iv) 2018 Road Schedule
 - First Street – Test holes
 - Ontario St – Test holes
 - Hulbert St – Pulverize and start over
 - Hanes St – Follow-up to fixup
 - Bongers Rd
 - McCaslin St – Truck traffic (research no truck routes)
 - Snowbird RdFMC – Roads need funding study grant
Cycle route on Canada Way (find previous report)
Caldwell sewer line to town should be realigned as there is major water going to plant during storms. OCWA? Do they know? Funding to be used for this?

- iv) Other
 - County Rd 1 transfer from Counties
 - County Rd 4 transfer later after Mariatown work is complete
 - Morrisburg Sign – Where can we put it?

b) Buildings – Director of Recreation/Facilities provided information on the following:

There are asset conditioning summaries of each building now completed.

i) Matilda Hall Roof

- Good condition just needs screws tarred and eavestroughs cleaned

ii) South Dundas Municipal Centre - Roof

- Not properly fixed. Snetsinger hired to review – they identified and rectified issue for approximately \$7000.00
- Water damage in the building has been estimated at several thousand dollars. Insurance Company has been notified.

Third Floor

- Possibility of using to store archives in the Recreation room
- Load Capacity and Square footage need to be identified

iii) Iroquois Civic Centre Roof

- Snetsinger consulted – both rooftops need to be replaced. Estimated cost \$130,000 - \$180,000 to repair. \$30,000 to \$40,000 to remove mechanicals. \$15,000 to \$20,000 to look at tower.
- Also requires repairs on interior
- \$240,000 already budgeted
- Tender for February 2018 to be completed

iv) Campsite/Forward House

- Demolish Forward House and use old stones from Forward House to renovate/repair Campsite.
- Repair to cost approximately \$300,000.00
- What is value of Forward House?
- Revenues receiving from Lawn bowling and Airport - \$0 for now
- Maybe Airport can pay?
- Washroom and showers are needed for the campsite

- Lawn bowling group can use campsite building if available or go to the Iroquois Civic Centre
- Options:
 - Demolish Campsite building
 - Renovate Forward House
 - Sell Forward House
 - Demolish Forward House
 - Create one new building to service everything

Directives: - require an Opinion of Value for the Forward House

- Review any covenants on the Forward House and can it be severed from the campsite property
- Demolish campsite
- Show two possible locations and estimates for the new campsite building

7. Brinston Building

- Asset Conditioning Report needed

8. Garages

i) Iroquois Public Works Garage

- Leased until June 1/18
- Losing two bays. One for hoist for small vehicles and one for engine work is required

ii) Morrisburg Public Works Garage

- Done – No use left
- Would cost approx. \$883,000 to replace
- Inside at Morrisburg:
 - Spare plow truck
 - Backhoe
 - Sidewalk machine and trailer
 - Pick-up for plaza
 - Small tools
 - Lunch room

(all these items could go to Matilda to combine two shops into one)

iii) Williamsburg Public Works Garage

- Has parts room and mechanic, is an upgraded facility

- Only needs improved lighting. Structurally sound.
- 2 plow trucks from Williamsburg to be stored at Matilda
- No more salt storage, transfer to Matilda

iv) Matilda Main Garage

- Drawings for addition gave 2 options. 1 for \$500,00 and one for \$600,000
 - 4 Bay expansion – 2 drive thru
 - Need space for 3 trucks, grader and sidewalk machine
- All stuff to Matilda brings 2 shops to 1
- 2 plow trucks to be moved from Williamsburg to Matilda
- Salt management program in Matilda only.

Proposed shop will house everything. Approximate cost \$625,000 – \$741,000

Keeping equipment indoors like front line plows, backhoe etc.. allows for crews to jump in and go rather than warming it up for ½ - 1 hour and then having to load it. A few pieces can stay out such as the grader, farm tractor and blade.

Options:

- 1) Minimum 2 bays and equipment stays outdoors
- 2) Report on contracting (us vs Counties vs S/S vs Ottawa)
- 3) Coverall and 2 bays

9. Fire Stations

Morrisburg – many Fire Service Changes. Maybe go to 2 stations

10. Ottawa Street Sidewalk Replacement & SDMC Parking Lot

- Both are ready for tendering
- i)
 - 246,000 + 100,000 in 2017 budget
 - Estimate is \$500,000 for both
 - 2018 budget = \$150,000
 - \$75,000 Cassell St to Ottawa St so only need \$75,000 for 2018 budget.
 - ii) Request was made to link the sidewalk from Fifth Street to Locke subdivision.
 - The tender could have the 3 options – Ottawa St to Fifth, Fifth to lights, lights to the subdivision

11. ADDITIONAL DISCUSSION ITEMS - Nil

12. UNFINISHED BUSINESS - Nil

13. IN CAMERA – Security of Land

Resolution No. COTW 17-02

Moved by Councillor St. Pierre
Seconded by Councillor Mellan

That Council proceed In Camera to address a matter pertaining to security of the property of the municipality or local board.

CARRIED

Resolution No. COTW 17-03

Moved by Councillor Mellan
Seconded by Councillor St. Pierre

THAT the Council of the Municipality of South Dundas rise and reconvene and authorize staff to proceed as directed.

CARRIED

14. ADJOURNMENT

Resolution No. COTW 17-04

Moved by Deputy Mayor Locke
Seconded by Councillor Ewing

THAT Council now adjourn to meet again at the call of the chair.

CARRIED

MAYOR

CLERK