



## MUNICIPALITY OF SOUTH DUNDAS

### Treasury Department Key Information Report

**To:** Mayor & Members of Council  
**From:** Sarah McMillan, Treasurer  
**Date:** March 19, 2019  
**Subject:** Council Remuneration & Expenses 2018

#### **Background:**

The *Municipal Act, 2001*, (the *Act*) as amended, requires that: "The Treasurer of a Municipality shall in each year on or before March 31 provide to the Council of the Municipality an itemized statement on remuneration and expenses paid in the previous year to,

- a) Each Member of Council in respect to his or her services as a Member of the Council, or any other body, including a local board...; and
- b) Each person, other than a Member of Council, appointed by the Municipality to serve as a member of any body, including a local board..."

A budget is approved each year for Members of Council to attend conferences, meetings and training sessions. Each Member of Council is allocated a portion of the approved budget. Registration for conferences, meetings or training sessions related to their role as Members of Council along with costs for transportation, accommodations, meals, incidentals and hospitality (limited to meals) are permitted under the Municipal Policy.

The *Act* also specifies the statement shall identify the By-law under which the remunerations or expenses were authorized to be paid. The 2018 salaries, expenses and benefits for Mayor and Council were authorized under By-Law No.'s 2010-36 and 2014-95 respectively.

## **Types of Remuneration Included:**

The figures presented in Schedule "A" include the following expenditures:

***Honorarium*** – This is the amount payable to the Mayor, Deputy-Mayor and Councillors for performance of their duties on Municipal Council. One third (1/3) of this amount is deemed to be reimbursement of direct and indirect expenses incurred throughout the year.

***Benefits*** – This amount includes the Canadian Pension Plan (CPP) and Employer Health Tax (EHT) statutory contributions paid by the Corporation.

***Meetings*** – This includes the per diem for attending special council meetings and/or committee meetings.

***Mileage*** – Reimbursement of mileage is available for the Council and includes; Council meetings, local boards, training and conferences. The rate applicable for reimbursement is subject to the mileage policy.

***Sundry Expenses*** – These are additional amounts incurred directly in the performance of the Council duties related to telephone, travel, training and conference expenses.

## **ATTACHMENTS**

### **Schedule "A" – Municipality of South Dundas - Statement of Remuneration and Expenses**