

**Morrisburg BIA  
EXECUTIVE MEETING  
Wednesday, January 9<sup>th</sup> 2018  
5:00 pm**

**Morrisburg BIA Office, 99 Main Street, Morrisburg**

**Present:** Mayor Steven Byvelds, Dwayne Sprague, Shelley Cumberland, Councillor Don Lewis, Laura Callery, Sam Lauren, Robert Bedard, BIA Coordinator: Adeana McQuaig-Bedard,

**Regrets:** Helen Derix

**Call to order:** 5:10pm by Shelley Cumberland

**Declaration of Pecuniary Interest or Conflict of Interest:**

Adeana McQuaig-Bedard declared a pecuniary interest in regards to budget increase.

**Confirmation of the Agenda: Additions Deletions, or Amendments:**

**Additions:**

Additional item added to new business. Coordinators salary

**Moved:** Dwayne Sprague

**Seconded:** Sam Lauren

**Carried**

**Review and Approval of Last Executive Minutes:**

That the minutes dated November, 14<sup>th</sup> 2018 be approved.

**Moved:** Sam Lauren

**Seconded:** Dwayne Sprague

**Carried**

**Business arising from the Minutes:** None

**Old Business:**

- a. **Morrisburg Plaza Improvement Project:** Board was updated on the progress of the work being done on the canopy.
- b. **Bell in Clock Tower:** Coordinator is instructed to contact Don Lewis regarding access to clocktower.

**New Business:**

- a. **Coordinators salary:** The board discussed this in camera.
- b. **2019 Budget:** The board recommends increasing the budget from \$50,000 to \$55,000 per year for labour costs.

**Moved:** Sam Lauren

**Seconded:** Dwayne Sprague

**Carried**

- c. **2019 budget:** budget will be decided during the December meeting.
- d. **Christmas Market:** Discussion about creating a Christmas Market in the Morrisburg Village Plaza for the 2019 holiday season. Coordinator is instructed to look into providing Wifi throughout the plaza. Dwayne Sprague and Shelley Cumberland will work on plans for vendor stalls. Ideas to consider are shuttle service to and from Upper Canada Village to the Morrisburg Village Plaza, Hot beverages, Christmas Carols.
- e. **March Shop Crawl:** Suggested that a Spring Shop Crawl rather hosting one in March when then the weather is unpredictable. Board recommends spending \$500.00 on a prize for this event

**Moved:** Shelley Cumberland

**Seconded:** Sam Lauren

**Carried**

- f. **Royal LePage:** We will be welcoming Tracey Veinotte and John Morrow to the Morrisburg Village Plaza. They will be opening up a Royal LePage real estate office at 105 Main Street.

**Coordinators Report:** Presented by coordinator

**Motion:** Dwayne Sprague

**Seconded:** Sam Lauren

**Financial Report:** Attached

**Motion:** Shelley Cumberland

**Seconded:** Dwayne Sprague

**Motion to adjourn:**

**Motion:** Sam Lauren

**Seconded:** Dwayne Sprague

**Carried**

**Adjournment:** 6:30 pm

**NEXT MEETING: Next meeting will be Wednesday, March 13<sup>th</sup> 2019, 5:00 pm at the Morrisburg DBIA office (99 Main Street)**