

**Morrisburg BIA
EXECUTIVE MEETING
Wednesday, November 14th 2018
12:00 pm
Morrisburg BIA Office, 99 Main Street, Morrisburg**

Present: Dwayne Sprague, Shelley Cumberland Helen Derix, Councillor Bill Ewing, BIA Coordinator:
Adeana McQuaig-Bedard,

Regrets: Sam Laurin

Call to order: 12:00pm by Shelley Cumberland

Declaration of Pecuniary Interest or Conflict of Interest:
None

Confirmation of the Agenda: Additions Deletions, or Amendments:
Additions:

Moved: Dwayne Sprague
Seconded: Helen Derix
Carried

Review and Approval of Last Executive Minutes:

That the minutes dated September, 12th 2018 be approved as corrected. – Shelley was marked present. She was not at this meeting.

Moved: Bill Ewing
Seconded: Helen Derix
Carried

Business arising from the Minutes: None

Old Business:

- a. **Morrisburg Plaza Improvement Project:** Board was updated on the progress of the work being done on the canopy. Work has started today. The Clock Tower has been professionally cleaned after the fire by Burt Shaver on November 12th, 2018.

New Business:

- a. **2018 projected expenses:** Board was updated on accruals for 2018
- b. **2019 budget:** budget will be decided during the December meeting.

- c. **Set AGM date:** Date was set for February 18th, 2019 at 7:00 pm at the McIntosh Country Inn & Conference Centre. Board recommends that beverages and finger foods be purchased.
- d. **Pick prize for Shop Crawl:** Board has recommended that 3 gift certificates be purchased for a grand prize with a total value of \$500.00: Juli Fashion \$250.00, Biba \$150.00, Morrisburg Home Hardware \$100.00

Moved: Shelley Cumberland

Seconded: Bill Ewing

Carried

- e. **Promotional Video:** Hiring a professional to create a promotional video featuring Downtown Morrisburg was priced out and deemed too expensive.
- f. **Laptop Quotes:** Board recommends backing up files and wiping laptop for better performance.
- g. **Morrisburg Christmas Parade:** Hot chocolate and free gift wrapping will be supplied by the Morrisburg DBIA at the office all day. Parade will pass through the Morrisburg Village Plaza at approximately Noon. Thousand Islander's Chorus is scheduled to perform at the Clock Tower at 1:00 pm. Santa and Friends will be at Bo's Barber Shop at 3:00 pm for pictures. Coast FM will be in the Plaza set up from 10:00 am – 2:00 pm for a remote radio broadcast.

Coordinators Report: Presented by coordinator

Motion: Dwayne Sprague

Seconded: Bill Ewing

Financial Report: Attached

Motion: Helen Derix

Seconded: Dwayne Sprague

Motion to adjourn:

Motion: Shelley Cumberland

Seconded: Bill Ewing

Carried

Adjournment: 1:00 pm

NEXT MEETING: Next meeting will be Wednesday, January 9th 2019, 12:00 pm at the Morrisburg DBIA office (99 Main Street)