

**Morrisburg BIA
EXECUTIVE MEETING
Tuesday, April 9th 2019
5:00 pm**

Morrisburg BIA Office, 99 Main Street, Morrisburg

Present: Dwayne Sprague, Shelley Cumberland, Councillor Don Lewis, Marguerite Baker, Victoria Windle, Laura Callery, Sam Lauren, BIA Coordinator: Adeana McQuaig-Bedard,

Regrets: Helen Derix,

Call to order: 5:05pm by Adeana McQuaig-Bedard

Declaration of Pecuniary Interest or Conflict of Interest: None

Confirmation of the Agenda: Additions Deletions, or Amendments:

Additions:

Additional item added to new business. Letter regarding bike racks and smoking in the Plaza

Moved: Sam Lauren

Seconded: Laura Callery

Carried

Review and Approval of Last Executive Minutes:

Item C. **Snow Removal in Plaza** under new business should state that the board discussed putting money aside for emergency snow removal and decided against it.

That the minutes dated March 13th 2019 be approved as amended.

Moved: Sam Lauren

Seconded: Dwayne Sprague

Carried

Business arising from the Minutes: None

Old Business:

- a. **Christmas Market:** board was updated on the progress of the Christmas Market. We are in the process of forming a committee and have been working on a Facebook page. Christmas Market meetings will be on the 1st and 3rd Wednesday of each month at 5:00 pm at the DBIA office.

New Business:

- a. **Associate membership fee:** The board reviewed and discussed the cost of associate membership fee. Fee will remain at \$300.00 annually.

29th.

- b. Summer Student Interviews:** Summer student interviews will be held on Monday, April 29th.
- c. Farmer's Market:** The DBIA will provide a member of the Morrisburg Farmer's Market a key to the DBIA office to access the restroom. The board requests that the key be used on a per use basis and the office remain locked when unstaffed.
- d. Apple Festival:** The board recommends that the DBIA not participate in the South Dundas Chamber of Commerce Apple Harvest Festival this year, due to the fact that it will be held outside of our membership area.
- e. Bike rack/Smoking letter:** The coordinator spoke with and received an email from a concerned citizen regarding bike racks and smoking in the Morrisburg Village Plaza. Additional bike racks were requested. This individual was concerned with the issue of cigarette and cannabis smoke in the plaza, as well as cigarette butts. The coordinator has been instructed to contact the municipal worker for the Plaza to locate the additional bike racks. The board recommends keeping the cigarette waste receptacles to cut down on litter on the sidewalks.

Coordinators Report: Presented by coordinator

Motion: Shelley Cumberland

Seconded: Victoria Windel

Financial Report: Attached

Motion: Laura Callery

Seconded: Marguerite Baker

Motion to adjourn:

Motion: Dwayne Sprague

Seconded: Victoria Windel

Carried

Adjournment: 6:30 pm

NEXT MEETING: Next meeting will be Tuesday, May 14th 2019, 5:00 pm at the Morrisburg DBIA office (99 Main Street).