

**Morrisburg BIA
EXECUTIVE MEETING
Tuesday, June 11th 2019
5:00 pm**

Morrisburg BIA Office, 99 Main Street, Morrisburg

Present: Dwayne Sprague, Shelley Cumberland, Councillor Don Lewis, Victoria Windle, Laura Callery, BIA Coordinator: Adeana McQuaig-Bedard,

Regrets: Helen Derix, Sam Lauren, Marguerite Baker,

Call to order: 5:05pm by Shelley Cumberland

Declaration of Pecuniary Interest or Conflict of Interest: None

Confirmation of the Agenda: Additions Deletions, or Amendments:

Additions:

Additional item added to new business. Website

Moved: Dwayne Sprague

Seconded: Councillor Don Lewis

Carried

Review and Approval of Last Executive Minutes:

Moved: Victoria Windle

Seconded: Laura Callery

Carried

Business arising from the Minutes: None

Old Business:

- a. **Christmas Market:** board was updated on status of Christmas Market. We are planning to debut the Market in 2020 rather than 2019 due to time constraints. We would still like to continue with some of the other Christmas programming: residential/commercial door decorating contest, free gift wrapping, Christmas tree lighting ceremony. Councillor Don Lewis reported that Council has decided that they will not be building the sheds this year. They would like to support this effort in 2020 and it will be included in the budget.
- b. **Morrisburg Improvement Project:** board was given an update of the site visit on June 1st. The anticipated date for the project to resume is June 18th or 19th 2019.
- c. **Pre Canada Day Kick-off:** board was updated on the progress of the event planning. Volunteer sheet was passed around requesting assistance from board.

New Business:

a. Stereo system: The board recommends that Paul Stewart Electric (the company that installed the system) be contacted to fix the stereo system in the clock tower that provides the music to the plaza.

Motion: Shelley Cumberland
Seconded: Dwayne Sprague

b. Open mic: Adeana would like to start-up some open mic nights in the Plaza. It was recommended to contact Brenda Brunt for information regarding rules and regulations for this type of event.

c. Website: The website is outdated and needs updating. Coordinator will work with Phil Blancher to update it and add a Christmas Market section or link.

Coordinators Report: Presented by coordinator

Motion: Dwayne Sprague
Seconded: Laura Callery

Financial Report: Attached
Motion: Laura Callery
Seconded: Councillor Don Lewis

Motion to adjourn:
Motion: Dwayne Sprague
Seconded: Victoria Windle
Carried

Adjournment: 6:20 pm

NEXT MEETING: Next meeting will be Tuesday, July 9th 2019, 5:00 pm at the Morrisburg DBIA office (99 Main Street).