

**Morrisburg BIA
EXECUTIVE MEETING
Monday, November 4th 2019
5:00 pm**

Morrisburg BIA Office, 99 Main Street, Morrisburg

Present: Dwayne Sprague, Shelley Cumberland, Marguerite Baker, Helen Derix, Councillor Don Lewis, Victoria Windle, DBIA Coordinator: Adeana McQuaig-Bedard, Sam Laurin

Regrets: Laura Callery

Call to order: 5:00pm by Shelley Cumberland

Declaration of Pecuniary Interest or Conflict of Interest: None

**Confirmation of the Agenda: Additions Deletions, or Amendments:
Additions:**

- Coordinator requests that radio advertising be added under New Business.

Moved: Sam Laurin

Seconded: Helen Derix

Carried

Review and Approval of Last Executive Minutes:

Moved: Dwayne Sprague

Seconded: Councillor Don Lewis

Carried

Business arising from the Minutes: None

In-Camera: co-ordinator's Position

Moved: Dwayne Sprague motions to go in-camera

Seconded: Councillor Don Lewis

Carried

- Shelley Cumberland noted that Marguerite Baker's presence was a conflict of interest. Present: Sam Laurin, Councillor Don Lewis, Dwayne Sprague, Helen Derix, Victoria Windle, Shelley Cumberland.

Moved: Sam Laurin moves to conclude in-camera session

Seconded: Councillor Don Lewis

Carried

- The board reinstates Adeana McQuaig-Bedard as coordinator.
- Following the in-camera session Chairperson Shelley Cumberland submitted her written resignation; to be effective immediately.

Old Business:

- a. **Garbage removal/bins:** The board recommends that the issue be postponed until

Motion: Dwayne Spargue

Seconded: Sam Laurin

Carried

- b. **Christmas tree:** The dead tree that was located across from Subway was removed on October 31st. The 400/425 cm blue spruce was ordered on October 17th from Manotick Tree Movers Inc by Jeff Hyndman.

The Municipality of South Dundas will be paying to run electric service to the new tree as well as paying for the initial set of lights.

New Business:

- a. **Remembrance Day:** Coordinator will lay the wreath at the Remembrance Day ceremony at the Morrisburg Legion Branch # 48.

- b. **Christmas Tree Lighting Ceremony:** December 6th at 5:00 pm in the Morrisburg Village Plaza. Master of Ceremonies will be Helen Derix. A shop crawl has been planned for the same day. Board recommends that participating businesses donate a prize to be raffled off. Council and Municipal staff to be invited.

Motion: Marguerite Baker

Seconded: Helen Derix

Carried

- c. **Radio advertising:** The board recommends that a remote radio broadcast be purchased from Coast FM.

Motion: Dwayne Sprague

Seconded: Victoria Windle

Carried

Coordinators Report: Presented by coordinator

Motion: Victoria Windle
Seconded: Marguerite Baker
Carried

Financial Report: Attached
Motion: Helen Derix
Seconded: Dwayne Sprague
Carried

Motion to adjourn:
Motion: Marguerite Baker
Seconded: Dwayne Sprague
Carried

Adjournment: 5:55 pm

NEXT MEETING: Next meeting will be Tuesday, December 10th 2019, 5:00 pm at the Morrisburg DBIA office (99 Main Street).