

**Morrisburg BIA
EXECUTIVE MEETING
Friday, September 27th 2019
12:15 pm**

Morrisburg BIA Office, 99 Main Street, Morrisburg

Present: Dwayne Sprague, Shelley Cumberland, Helen Derix, Councillor Don Lewis, Victoria Windle, Laura Callery, DBIA Coordinator: Adeana McQuaig-Bedard,

Regrets: Marguerite Baker, Sam Laurin

Call to order: 12:15pm by Shelley Cumberland

Declaration of Pecuniary Interest or Conflict of Interest: None

Confirmation of the Agenda: Additions Deletions, or Amendments:

Additions:

Addition to the agenda: Lease agreement for DBIA office from the Municipality of South Dundas be added to new business

Moved: Helen Derix

Seconded: Dwayne Sprague

Carried

Review and Approval of Last Executive Minutes:

Moved: Laura Callery

Seconded: Dwayne Sprague

Carried

Business arising from the Minutes: None

Old Business:

- a. **Stereo System:** Neil's Radio and TV have been contacted and a meeting will be scheduled for a quote.
- b. **Christmas Market:** A quote is currently being sought out by staff at the Municipality of South Dundas for a live tree to be planted for a Christmas tree lighting ceremony. Councillor Lewis will follow-up.
- c. **Garbage removal:** Councillor Don Lewis, Adeana McQuaig-Bedard and Jeff Hyndman met regarding the placement of garbage bins in the south parking lots of the Morrisburg Village Plaza. Currently awaiting quotes for material for garbage bins.

New Business:

- a. **Hiring Committee for coordinator position:** The present members of the board voted to appoint Councillor Don Lewis, Laura Callery and Shelley Cumberland as members of the hiring committee for a coordinator.

Motion: Victoria Windle

Seconded: Helen Derix

Carried

- b. **Fall décor:** The board was asked for input regarding decorations or places to find material for decorating.

- c. **Lease for MDBIA office:** The board has agreed upon the lease agreement from the Municipality of South Dundas for the use of the office at 99 Main Street, Morrisburg Village Plaza.

Motion: Victoria Windle

Seconded: Helen Derix

Carried

Coordinators Report: Presented by coordinator

Motion: Shelley Cumberland

Seconded: Helen Derix

Carried

Financial Report: Attached

Motion: Dwayne Sprague

Seconded: Don Lewis

Carried

Motion to adjourn:

Motion: Councillor Don Lewis

Seconded: Dwayne Sprague

Carried

Adjournment: 12:40 pm

NEXT MEETING: Next meeting will be Tuesday, October 8th 2019, 5:00 pm at the Morrisburg DBIA office (99 Main Street).