

**MEETING REPORT
MUNICIPALITY OF SOUTH DUNDAS
EMERGENCY MANAGEMENT COMMITTEE
March 30, 2020**

**Municipal Office, Morrisburg
1:00 p.m.**

Present: Cameron Morehouse (Community Emergency Management Coordinator), Brenda Brunt, Shannon Geraghty, Jeff Hyndman, Sarah McMillan, Chris Paulino, Denis Villeneuve, Steven Byvelds, Kirsten Gardner, Ethan Robert, Danielle Watson, Kalynn Helmer

1. Coronavirus (COVID-19) Update

Mayor Byvelds updated the Committee regarding the County State of Emergency declaration. He noted additional cases were being diagnosed and assessed within Eastern Ontario, including in the surrounding Counties. He reinforced that there were no active cases within the Municipality of South Dundas. CEMC Morehouse noted that cases of COVID-19 have been discovered in several firefighting departments within the province and noted that service levels may be affected due to lack of healthy personnel (no current cases within South Dundas department). He noted that mutual aid would be a concern moving forward as well. He noted a total of nine (9) current cases within SDG and that community spread was occurring. He stated that increased numbers were expected and that the next week was critical for response within the province.

Deputy Mayor Gardner noted that urban areas within the municipality were quiet on the weekend and noted a good response to the measures in place by the community. She noted that there was likely an announcement soon regarding the extension of school closures within the province.

Danielle Watson noted that signs indicating the closure of all outdoor parks and spaces in response to the additional measures enacted by the province. Signs were posted at beaches, play areas and the dog park. She noted the landfill site was still operational and had steady traffic on the weekend.

Chris Paulino provided an overview of the Fluentims application, noting its purpose and use. He provided direction to the Committee on setup, communications and next steps. He noted each member would be required to establish a profile and download the app in preparation for the next meeting.

Shannon Geraghty stated that the modified work week was working well now and essential services were being maintained. Mayor Byvelds stated that they would continue with the modified workweek and reassess in the coming weeks.

Chief Morehouse noted that the province has requested that all applicable staff who are qualified to produce POA tickets aid in the enforcement of quarantine and isolation orders. He noted the CBO, By-law Officer and himself were eligible. He stated that additional information is required and will be working with Jim Blanchette moving forward and will report back regarding next steps.

Jeff Hyndman provided information regarding an area meeting of public works staff. He noted that staff are continuing to work and maintain municipal infrastructure.

Brenda Brunt noted a large volume of calls regarding fire permits, stating that surrounding jurisdictions had implemented a burn ban. Chief Morehouse noted that a burn ban may be required to protect firefighting staff, and due to drying conditions.

Mayor Byvelds noted that a potential assessment center was being established in Winchester. He stated that there are no ventilators at the Winchester Hospital.

Sarah McMillan noted that there have been several calls regarding property taxes and that payments continued to be processed. The Committee discussed additional remainders regarding the extended deadline.

The following actions took place:

	ITEM	DISCUSSION	ACTION
1.	Fluentims App	Committee discussed the purpose and use of the app for CEMC alert system.	Each member to provide information via Fluentims and download the app and test next meeting. Send email with more info.
2.	POA Assistance regarding Enforcement	Committee discussed the implications of POA officers and next steps.	Ongoing discussions with Jim Blanchette regarding next steps/staff involvement.
3.	Tax reminder	Committee discussed additional communications regarding the extended tax deadline.	Post reminder regarding extended tax deadline.
4.	Next Meeting		April 1, 2020 at 1:00 p.m.